

**Village of Richmond
5600 Hunter Drive
Finance Committee
Regular Meeting Minutes
November 17, 2015**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 4:00 PM.

Members Present: Trustees: Dennis Bardy, Craig Kunz and Ramsin Wardanian.

Members Absent: None.

Others Present: Village President Peter Koenig and Village Clerk Karla Thomas.

Approval of Minutes: The committee reviewed the November 3, 2015 regular Finance committee meeting minutes.

Trustee Wardanian moved, seconded by Trustee Kunz to approve the November 3, 2015 Regular Finance Committee meeting minutes as presented. The motion was approved by unanimous voice vote.

Public Comments: None.

Clerk's Comments: Clerk Thomas reported that the Insurance Broker confirmed the workers compensation clerical wages were not included in water or sewer wages and increasing the vehicle deductible from \$1,000 to \$2,500 to save on the insurance premium would not save the Village money. Therefore, the original liability and workers compensation premium has not changed and will need to be approved as presented.

Review and Recommendation of Bills for Approval: The committee members reviewed and signed off on invoices submitted for payment.

Unfinished Business: None

New Business: The (4) requests for proposals for auditing services received were reviewed and the committee members decided to remain with the current auditing firm. The Finance Committee will make their recommendation to the full Board on December 3, 2015.

The committee agreed that the Septic Receiving Report should provide the last 3-months of receiving figures with a 3-year comparison. The Village Clerk was asked to notify the Finance Clerk of the request.

Trustee Comments: None.

Adjournment: *There being no further business to discuss, Trustee Wardanian moved, seconded by Trustee Kunz to adjourn the regular Finance committee meeting. The motion was approved by unanimous voice vote.*

Meeting adjourned at 5:12 PM.

Respectfully submitted,

Karla L. Thomas
Village Clerk