

# Village of Richmond

## INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the November 5, 2015 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Peter Koenig; Trustees: Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

**ABSENT:** Trustee Dennis Bardy

**OTHERS PRESENT:** Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo, Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the October 15, 2015 Regular Board Meeting were reviewed. A minor amendment was made on Page 2 under Community Development Committee.

*Trustee Kunz moved, seconded by Trustee Olson to approve the October 15, 2015 Regular Board meeting minutes as amended. The motion was approved by voice vote.*

**ANNOUNCEMENTS:** President Koenig announced the McHenry County Council of Governments (MCCG) dinner to be hosted by the Village of Cary on Wednesday, November 18, 2015 at 5:30 PM.

President Koenig announced that the McHenry County Recorder is inviting all military veterans to record their military discharge papers free of charge Thursday, November 12 and Friday, November 13 from 9 AM to 4 PM. Trustee Drabant reported that there was a Veterans breakfast being hosted in Milwaukee Saturday, November 7, 2015.

**UNFINISHED BUSINESS:** The Board reviewed the "top five" task list revised 10/8/2015. Topics of discussion including the west Route 12 sidewalk project, non-compliant buildings, storm water violations at a pallet company, cleaning and painting of the water towers and the joint purchase of a tornado siren with Richmond Township. The Board asked that the HR Green professional services agreement for the Main Street Sidewalk between Broadway and Mill Street Removal & Replacement be placed on the next Board agenda. Additionally, they asked that Supervisor Bill Price get proposals for a quick patch of the same sidewalk for the next Board agenda.

**PUBLIC COMMENTS:** Steve Schweinberg, owner of Prairieland Disposal presented a tonnage report, asked that Public Works contact him regarding any catch basins that required the removal of leaves, offered for the second year free snow removal assistance in the downtown business district when large snowfalls occur and the Board asked that garbage dumpsters and recycling toter be removed from the Village Parks for the winter months. Mr. Schweinberg reported that since most of the leaves did not drop in October, that his company will perform leaf vacuuming on Saturday following the scheduled Friday pickups if necessary.

**NEW BUSINESS:** President Koenig announced that the Finance Committee is recommending a 2.09% increase in the amount of \$468,684.00 for the 2015 Tax Levy. This will help the Village capture new property values. It was noted that the current inflation rate is 1.8%.

*Trustee Olson moved, seconded by Trustee Kunz to approve the estimated amount of money to be levied for the 2015 Tax Levy of \$468,684.00 (2.09%) as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

The Board reviewed Resolution#R2015-07; A Resolution of the Village of Richmond Accepting Certain Public Improvements Servicing the Sunset Ridge Estates Subdivision. It was noted that all requirements have been met.

*Trustee Olson moved, seconded by Trustee Wardanian to approve Resolution#R2015-07; A Resolution of the Village of Richmond Accepting Certain Public Improvements Servicing the Sunset Ridge Estates Subdivision—Phase 2 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

President Koenig reported that the Liability and Workers Compensation Insurance Proposal had increased to \$8,648.00 for several reasons. The broker suggested that the Village increase the vehicle deductible from \$1,000 to \$2,500 and is reviewing the breakdown of salaries for worker's compensation to make sure clerical wages are not being including in the water/sewer/police categories, which are higher. The broker will be contacting the Clerk with a revised figure; however, President Koenig noted that the premium will still be higher than last year. President Koenig asked that this matter be tabled until the next Board meeting.

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*Trustee Drabant moved, seconded by Trustee Kunz to table the acceptance of the liability/workers compensation insurance proposal by Arthur J. Gallagher & Company and authorize the Village President to sign all contract documents until the next Board meeting. The motion was approved by voice vote.*

The Board reviewed the Ordinance Amending Section 6.8.13, Variations, of Article 6.8, Signs, of the Richmond Unified Development Ordinance. Discussion ensued regarding the new requirement of holding a Public Hearing, which standards need to be established, that the amendment would be more costly to new businesses and slow down the process by taking up to 1-1/2 months for finalization. Trustee Drabant will work with Attorney McArdle to make modifications to the Ordinance and bring it back to the Board.

*Trustee Wardanian moved, seconded by Trustee Kunz to table the approval of Ordinance#2015-19; An Ordinance Amending Section 6.8.13, Variations, of Article 6.8, Signs, of the Richmond Unified Development Ordinance. The motion was approved by voice vote.*

The Board reviewed the proposal for the Salt Barn Cover submitted by Farmtek in the amount of \$16,796.74.

*Trustee Olson moved, seconded by Trustee Wardanian to waive competitive advertising and approve the proposal for the Salt Barn Cover submitted by Farmtek not to exceed \$16,796.74. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

President Koenig reported that the 2014 Christmas of Yesteryear Committee had collected contributions last year which were earmarked for the purchase of PA equipment for the Annual Christmas Tree Lighting Ceremony and for Christmas Music to be played during the holiday season. President Koenig provided a price for purchase of the equipment at \$399.00.

*Trustee Olson moved, seconded by Trustee Nelson to approve the expenditure for PA equipment in the amount of \$399.00 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

The Board reviewed three proposals for street patching at various locations throughout the Village.

*Trustee Wardanian moved, seconded by Trustee Olson to waive competitive advertising and approve the lowest proposal for street patching at various locations throughout the Village submitted by Santa Fe Brick and Concrete not to exceed \$29,845.00. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

President Koenig explained the fiscal year 2015/2016 Budget Amendment for street patching in the amount of \$6,850.00.

*Trustee Wardanian moved, seconded by Trustee Kunz to approve the fiscal year 2015/2016 budget amendment for street patching various locations as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Kunz reported that the Finance committee met to review and approve bills. They also discussed the tax levy, liability/workers compensation insurance, the salt barn cover, the street patching proposals and budget amendment already addressed earlier on the agenda. Trustee Nelson questioned whether mileage and travel expense reimbursements to the Village Clerk in excess of \$500.00 violated the guidelines of the purchasing agreement.

*Trustee Wardanian moved, seconded by Trustee Kunz to approve Warrant#2015/16.07.01 in the amount of \$244,234.30 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

**COMMUNITY DEVELOPMENT:** Trustee Drabant reported that the committee approved the shingles, siding and colors for Panino's during their Appearance Review Process; the signs for L & L Storage were reviewed and the owner will be required to apply for a sign variance; Redhead's front door replacement and windows were approved; however, additional decorative changes will still need to be reviewed in the future; and Joyce McArdle will be present at the next CDC meeting to discuss grants.

**AD HOC LONG TERM PLANNING COMMITTEE:** None

**POLICE:** Chief Centrangolo presented the October 2015 monthly report.

**ENGINEERING:** Engr. Murphy reported that Dr. Domenella has not submitted anything to McHenry County regarding the geothermal wells he is proposing to install. The only involvement the Village will have in the process will be the requirement of a letter to County.

**PUBLIC WORKS:** Supervisor Price was informed that several outdoor lights were not working outside of the Village Hall.

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**VILLAGE CLERK:** None

**PRESIDENT'S COMMENTS:** President Koenig reported that the new Federal IEPA guidelines have been received. There are three items the Village is required to meet in order to get any relief of the IEPA Wastewater Treatment Plant loan and they are median house income, community size, and the percentage of water/sewer bill vs. median household income. He reported that the Village should know if they will receive any relief by late 2016.

President Koenig also reported that Charter Communication will not provide free internet service to the Village Hall/Police Department or Wastewater Treatment Plant and will consider a 6 or 10 year contract. There was a consensus of the Board to enter into the Charter Communication Franchise Agreement for a term of 6 years. The Clerk was asked to put this item on the next Board agenda for formal approval.

**TRUSTEE COMMENTS:** Trustee Nelson noted that Chapter 6 of the Municipal Code needs to be updated for compact cars.

**CLOSED SESSION:** President Koenig announced that the Board needed to go into closed session for Acquisition of Property (5 ILCS 120/2(c)(5)).

*Trustee Wardanian moved, seconded by Trustee Kunz to go into closed session for the purpose of Acquisition of Property (5 ILCS 120/2(c)(5)). ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

The Corporate Authorities went into Closed Session at 9:26 PM.

*Trustee Kunz moved, seconded by Trustee Wardanian to return to Open Session. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

The Corporate Authorities came out of closed session at 10:05 PM.

Roll call was then taken, present were: Trustees Drabant, Kunz, Olson, Nelson, Wardanian, President Koenig, Clerk Thomas, Attorney McArdle and Engr. Murphy.

**ACTION RESULTING FROM CLOSED SESSION:** No action was taken.

*With no further business, Trustee Kunz moved to adjourn the November 5, 2015 regular Board meeting, seconded by Trustee Wardanian. The motion was approved by voice vote.*

Meeting adjourned at 10:06 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk