

**Village of Richmond
Community Development Committee
Regular Meeting Minutes**

November 3, 2015

Meeting called to order at 5:30 PM.

Present:

Trustees: David Nelson, Lauri Olson, and Scott Drabant.

Others Present:

Ram Wardanian, Craig Kunz, Peter Koenig, Karla Thomas, Gene Chumbley, Jen Ezop

Approval of Minutes:

A motion to amend the minutes of 10/13/15, under new business, to insert '9 am to 4 pm' under the discussion of proposed restriction of parking in the downtown business district. The minutes as amended was made by Trustee Olson and seconded by Trustee Drabant. Minutes accepted the minutes by voice vote.

Old Business:

a. Events:

Trustee Drabant updated the committee on several events:

- Jim May Story Telling. It was noted that Jim May did not advertise the event as previously agreed upon due to his web site being non-operational. The Village did promote the event through handouts at the grade school, notification in the Northwest Herald, on the Village website, Chamber of Commerce website as well as the Memorial Hall marquee. It was suggested to also use the fire department sign for advertising. The event had less than stellar attendance and it was proposed to develop a business plan for future events.
- Movie night(s): Best Buy is putting together a package designed for Memorial Hall which will include a projector and a Blue Ray. The final proposal from Best Buy Business is still pending.
- President Koenig state he is still working on contacting Gardner's Corner about hosting a farmer's market next year

b. Ordinance review and discussion

- Sign ordinance revision for variance was discussed and will be presented to the Board for approval.

New Business:

Signs for review:

- The committee reviewed the sign request for the L&L Storage, LLC. The sign as presented does not meet the set back requirements of the ordinance. The exact location of the lot line and the set back. The signs meet other requirements of the ordinance. The committee tabled decision on the approval of the sign and will inquire as to the druthers of the owners to move the sign inside the fence or request a variance on the set back. Tabled.
- The committee reviewed the proposed exterior appearance of Panino's. Trustee Drabant noted that the original permit for the building needed to come before the CDC prior to review of the exterior appearance. That not being done the committee reviewed the proposed drawing. When asked about the details of the drawing Gene Chumbley noted he

- could only comment on the construction aspects in that is what his company is doing. He further stated the necessity to have an ADA ramp in the front. The committee asked for drawings of the ramp. After lengthy discussion the committee approved only the Hardie plank siding, the black architectural grade shingles and the color palette. Any other exterior changes including, but not limited to the ADA ramp would need approval by the CDC.
- Further discussion of the Enterprise Zone concept will be tabled at this time due to the time parameters has lapsed
 - The committee discussed the proposed restriction of parking in the downtown business district to a two hours limit, Monday through Friday, 9 am to 4 pm. Discussion about the necessity of such a restriction is required. Public works, police department and local businesses will be contacted to inquire the concerns with parking.

Public Comments:

None

Adjournment:

With no further business to discuss Trustee Nelson moved, seconded by Trustee Olson to adjourn at 19:35 pm. The motion was approved by voice vote.

Respectfully submitted by Scott Drabant, Trustee