

# Village of Richmond

INCORPORATED 1872

## VILLAGE OF RICHMOND COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES October 30, 2012

The Community Development Committee meeting was called to order at 9:40 AM.

**Present:** Trustees Charlotte Hollenbach-arrived @ 9:50 AM (Chairman), David Kielpinski and Ramsin Wardanian.

**Members Absent:** None.

**Others Present:** Village Clerk Karla Thomas.

**Approval of Minutes:** The minutes of the October 2, 2012 meeting were reviewed.

*Trustee Kielpinski moved, seconded by Trustee Wardanian, to approve the minutes of the October 2, 2012 meeting as presented. Motion approved unanimously.*

**Unfinished Business:** A printout of the business section of the currently Village Website was reviewed by the Committee. The Tax Abatement Program should be added and revisions need to be made to eliminate the EDC and add the CDC. Local businesses need to be updated as well.

The Village Brochure was reviewed and revisions will be forwarded to Bob Williams. Upon completion of the changes, Trustee Hollenbach will take the brochure to Minuteman Press for printing. Distribution should take place before Thanksgiving.

The Tax Abatement documents were distributed by Trustees Kielpinski and Wardanian. The Clerk has received sign agreements from both School Dist#2 and Dist#157. The Township, Fire Department and Library Boards will be discussing the documents at their next scheduled meeting all taking place in November.

The New Business Packets were briefly discussed. It was suggested that the Village Newsletter and DCEO statistics from the Village Website be included. The Committee needs to prepare an introduction letter to be included as well. Folders to place the information in were discussed, the Committee will decide upon the type to use at their next meeting.

The Committee discussed events that could bring people into town. The Antique Appraisal Show (purposed for Mother's Day Weekend) and a Victorian Clothing Fashion Show Luncheon were discussed. The Committee will be working on their budget for next year to accommodate these events.

Christmas rope lighting for the downtown businesses were discussed. Pricing for commercial grade lighting and metal brackets will need to be gathered and business owners will need to be contact to see if they will pay for their portion of the expense. The Village's Public Works Department will install the lighting.

**Public Comments:** None.

**New Business:** None.

**Adjournment:** *With no further business to discuss, Trustee Wardanian moved, seconded by Trustee Hollenbach to adjourn the October 30, 2012 Committee Development Committee meeting.*

Meeting adjourned at 11:15 AM

Respectfully submitted by Village Clerk, Karla L. Thomas