

# Village of Richmond

INCORPORATED 1872

**Acting President Koenig called the October 4, 2012 Board Meeting to order at 7:03 PM, 5600 Hunter Drive, Richmond, Illinois.**

**ROLL CALL:**

**PRESENT:** Acting President, Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz and Ramsin Wardanian.

**ABSENT:** None.

**OTHERS PRESENT:** Village Clerk, Karla Thomas, Village Attorney, David McArdle and Village Engineer Ed Coggin.

Minutes from the September 20, 2012 Board Meeting were reviewed. Trustee Drabant requested an amendment on Page 2, under Trustee Comments after the 1<sup>st</sup> sentence to add the sentence "Trustee Drabant asked about the Commercial Street resurfacing project."

*Trustee Kielpinski moved, seconded by Trustee Drabant to approve the September 20, 2012 minutes as amended. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

**ANNOUNCEMENTS:** President Koenig announced Trick or Treat Hours will be 3 to 7 PM on October 31, 2012.

President Koenig reported that the Village of Johnsburg is hosting an Annual Picnic on Saturday, October 6<sup>th</sup> at 5:00PM at Sunnyside Memorial Park.

**UNFINISHED BUSINESS:** NONE

**PUBLIC COMMENTS:** NONE

**NEW BUSINESS:** The Board reviewing Resolution#R2012-07; Authorizing the Acting Village President to enter into a Lease Agreement with Government Vehicle Leasing Company for the purchasing of one (1) 2012 Ford F-350 and two (2) 2012 Ford F-250 Trucks for \$85,832.00 with a term of 5-years (items were budgeted for and are being purchased through the State Bid Process).

*Trustee Wardanian moved, seconded by Trustee Kunz to approve Resolution#R2012-07; Authorizing the Acting Village President to enter into a Lease Agreement with Government Vehicle Leasing Company as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

The Annual Treasurer's Report was reviewed for the year ending April 30, 2012. It was noted that the Report will be published in the Northwest Herald.

*Trustee Bardy moved, seconded by Trustee Hollenbach to approve the publication of the Annual Treasurer's Report as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

Amendments to Appendix A in Chapter 15 of the Richmond Municipal Code which establishes the fee structure for Ordinance Violations was reviewed.

*Trustee Kunz moved, seconded by Trustee Kielpinski to approve the Amendments to Appendix A in Chapter 15 of the Richmond Municipal Code as Ordinance 2012-17. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

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The Temporary Liquor License for the Richmond/Spring Grove Rotary & Richmond/Spring Grove Chamber of Commerce for "Fall Fest" October 20, 2012 was discussed, as well as the Building Use Application for Memorial Hall.

*Trustee Drabant moved, seconded by Trustee Kunz to permit the waiving of fees and issuance of the Temporary Liquor License for October 20, 2012 including the closure of East Broadway from Route 12 to the island median from Noon on Saturday through to Noon on Sunday. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KUNZ and Wardanian. NAYS: NONE. ABSTAIN: KIELPINSKI. ABSENT: NONE. Motion carried.*

## COMMITTEE REPORTS:

**FINANCE:** Trustee Bardy reported that a representative from Eder & Casella was present to review the Annual Audit and that the Annual Treasurer's Report was reviewed. He then reported that the Finance Committee reviewed the monthly bills and Warrant#2012/13.06.01 in the amount of \$85,709.88 was presented for approval.

*Trustee Drabant moved, seconded by Trustee Hollenbach, to approve Warrant#2012/13.06.01 in the amount of \$85,709.98 as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

**COMMUNITY DEVELOPMENT:** Trustee Hollenbach reported that the new Village Brochure was reviewed and the committee will contact Bob Williams for pricing. Trustee Kielpinski reported that the Tax Abatement Program was reviewed. He and Trustee Wardanian distributed the Intergovernmental Agreements with supported paperwork to the individual taxing bodies. The new Business Packet was discussed as well.

**POLICE:** Chief Frykesdale presented the monthly reported for September 2012.

**ENGINEERING:** Village Engineer Ed Coggin reported that the Commercial Street resurfacing project would be let for bid March 8, 2012 with completion at the end of August next budget year. The 80/20 split State and Federal funded grant would still apply. Payout by the General Fund with reimbursement to the MFT Fund would take place. Engineer Coggin also reported that the Reed Bed project was completed, Well #3 pump has been pulled and repairs are pending. Additionally, the cleaning, inspecting and documentation of the 1910 Sanitary Sewer Lines will begin as soon as possible. Engineer Coggin requested that the competitive bid process be waived.

*Trustee Drabant moved, seconded by Trustee Kunz to waive competitive bid process and award the Pipe View proposal as presented and not to exceed \$19,974.50. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPSINKI, KUNZ, and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

**PRESIDENT'S COMMENTS:** President Koenig reported that the next newsletter will include a survey regarding customer satisfaction with Charter Cable Service.

**TRUSTEE COMMENTS:** Trustee Kunz asked when the next newsletter would be sent to residents. Clerk Thomas reported it would go out early November with the next Utility Billing.

Trustee Kielpinski asked when leaf vacuuming would occur. Clerk Thomas stated that she would email Trustees with the dates.

**CLOSED SESSION:** NONE

Acting President Koenig announced that the October 18, 2012 Village Board Meeting has been cancelled.

*With no further business, Trustee Wardanian moved to adjourn the October 4, 2012 Board Meeting, seconded by Trustee Kielpinski. Motion approved by unanimous voice vote.*

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Meeting adjourned at 8:15 pm.

Respectfully submitted,

Karla L. Thomas  
Village Clerk