

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the October 20, 2016 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

ABSENT: Trustee: Dennis Bardy.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Clerk Karla L. Thomas, Village Engineer Sean Murphy and Village Attorney David McArdle.

MINUTES FOR CONSIDERATION & APPROVAL: Minutes from the October 6, 2016 Regular Board Meeting were reviewed. Trustee Nelson requested the insertion of the sentence "A letter is to be sent to the new owner's requesting their acknowledgement of the projecting sign encroachment in the IDOT right-of-way." after the 1st sentence under CDC on page 3.

Trustee Wardanian moved, seconded by Trustee Kunz to approve the October 6, 2016 Regular Board Meeting minutes as amended. The motion was approved by voice vote.

ANNOUNCEMENTS/REQUESTS: President Koenig announced that curbside leaf vacuuming will take place on October 21 and October 28, 2016.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: Gary Tiritilli reported water discoloration issues and questioned Public Work's method of flushing the hydrants. Mr. Tiritilli did report that the Public Works Department checked for a water main break, but none was detected.

NEW BUSINESS: Maggie Jarr and Steve Ostrander with the Chicago Metropolitan Agency for Planning (CMAP) presented their findings and recommendations in a Planning Priorities Report. The development of the report resulted from interviews with Richmond elected officials, staff, residents, business owners, and other key community stakeholders and review of past local plans, surveys, maps and other documents. The primary recommendation of CMAP was for the Village to develop a master plan for downtown. Other recommendations included the Village hosting a Developer Discussion Panel and amending specific provisions of the Unified Development Ordinance (UDO). Several elected officials, residents, business owners and key community stakeholders offered additional input. It was noted that the Planning Priorities Report can be found on the Village website and a copy is available in the Village Clerk's Office for review. The approval of the CMAP Planning Priorities Report for the Village of Richmond will be placed on the next Board agenda for acceptance.

President Koenig reported that the Board is required to adopt the written determination of protests and objections memorializing action taken at the previous public hearing for the proposed Special Service Area (SSA) No. 2 pertaining to the Full Circle Development. President Koenig noted that no protests and objections were presented. Attorney McArdle explained that the only protests/objections would come from the owner of the property. The next step in creating the SSA, which only affects the Full Circle Development, allows a 60-day period for the owners to object to the creation of the SSA or the imposition of taxes through the filing of a petition signed by the owners of the property.

Trustee Olson moved, seconded by Trustee Wardanian to accept the written determination/findings of which there were none for the proposed SSA No.2 pertaining to the Full Circle Development. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

President Koenig reported that a resident applied for a variance before the Zoning Hearing Officer to locate a detached garage closer than the prescribed distance of the property line at 10305 Covell Street. He explained that the applicant is demolishing a single-car garage and building a two-car garage the same distance from the property line which is less than prescribed by the UDO. Surrounding property owners were notified by certified mail and there were no objections. The Zoning Hearing Officer recommends that the zoning variance be granted.

Trustee Olson moved, seconded by Trustee Nelson to pass Ordinance#2016-32; An Ordinance Granting a Variance on Side & Rear Yard Set Backs to 10305 Covell Street in the Village of Richmond, McHenry County, Illinois as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

Trustee Kunz reported that the Task List Items were a waste of Board time that Board time could be used more constructively and the majority of the Board agrees.

Trustee Kunz moved, seconded by Trustee Olson to eliminate the Top Five Task List Items from the 1st monthly Board agendas. Trustee Drabant moved, seconded by Trustee Nelson to amend the motion to include the task list on the Board agenda. ROLL CALL VOTE: AYES: DRABANT and NELSON.

Village of Richmond

INCORPORATED 1872

NAYES: KUNZ, OLSON, and WARDANIAN. ABSENT: BARDY. ABSTAIN: NONE. The motion failed. On the original motion: ROLL CALL VOTE: AYES: KUNZ, OLSON and WARDANIAN. NAYES: DRABANT and NELSON. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

President Koenig reported that he would update the Board via email.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Kunz reported that the committee reviewed the financial statements dated September 30, 2016, revenues exceed expenditures and bills were reviewed. Trustee Kunz pointed out that a check for \$1.2M was for the transfer of funds into the new investment account.

Trustee Kunz moved, seconded by Trustee Olson to authorize the expenditures on Warrant#2016/17.06.02 in the amount of \$1,224,638.72 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT (CDC): Trustee Drabant reported that the committee discussed events, the brick program for Memorial Hall and revisions were made to the draft forms created by the Village Clerk for events. The committee will be working on establishing guidelines. Trustee Drabant requested that a Resolution be prepared for the next Board agenda noting that the Village will sell paver bricks and net money received will be applied to Memorial Hall Restoration line item in the Memorial Hall Fund. It was noted that all check should be made payable to: Memorial Hall Restoration Fund. Trustee Kunz suggested that a "Taste of Richmond" be established as an event for next year.

POLICE: The Chief distributed the September 2016 monthly report, noted that a Thank You note was received from the Richmond/Spring Grove Chamber of Commerce regarding the department assistance with the Fall Wine Walk, that positive reviews have been received on the Police Department's Facebook page, and he provided an article from the Elgin Courier-News regarding the rash of mystery donation bins left across the City of Elgin. The Chief reported that the same problem is taking place in the Village and has provided Attorney McArdle with an ordinance to review. The Board directed Attorney McArdle to review the ordinance. President Koenig reported that the new squad car arrived and loan paperwork has been signed. President Koenig reported that there are no penalties for early payoff and the 1st payment is not due until fiscal year 2018.

ENGINEERING: Engr. Murphy reported his firm will be assisting the owner of Panino's in the completion of the Stormwater Permit Application. He distributed paperwork from the IEPA regarding lead and copper legislation that will create additional unfunded mandates for the Village. Engr. Murphy encouraged the Village to set up a Geologic Information System (GIS) to help locate all homeowner lead waterlines. Additionally, he reported that a loan program is being established to assist homeowners who wish to replace their lead waterlines.

PUBLIC WORKS: President Koenig reported that the concrete will be poured this weekend for the front stairs at Memorial Hall and that the balusters have been ordered but not received yet.

VILLAGE CLERK: None.

PRESIDENT'S COMMENTS: President Koenig thanked Trustee Drabant for getting CMAP involved in assisting the Village with future planning. He also noted that HR Green had prepared a Streetscape Plan for the Village that can be helpful in the development of the downtown business district. President Koenig reported that Matt Hansel was finishing the parking survey and would be submitted to the Village for review.

TRUSTEE COMMENTS: Trustee Drabant noted that the approved September 15, 2016 minutes reflect an error under New Business, 7th sentence as he was absent from the meeting. As the minutes have already been approved and posted, it is noted here that actually "Trustee Bardy reported that 3-months of operating capital will be kept on hand for known/unknown expenses."

Trustee Drabant requested an update on the Domenella Geo-thermal Project. Engr. Murphy reported that the project has been shut down by McHenry County, that silt fencing needs to be installed at the rear of the property, and there are Stormwater Management Ordinance issues. The suggestion was made that the owner installs a fence around the open area of the project for safety reasons. Another suggestion was to have the owner backfill the opening until the project could be restarted. There was some discussion regarding Village violations and citations issued.

Trustee Drabant asked that the AA group meeting at Memorial Hall be notified that they need to hold meetings upstairs. The Village Clerk will contact the group leader and ask them to move upstairs.

Trustee Nelson asked for an ordinance to be drafted pertaining to trespassing in Village Parks. Trustee Wardanian noted that the State Statute already addresses the matter and there was no need for an ordinance to be created. The Public Works Department needs to install signage with restricted hours, so the Police Department can issue citations.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

Village of Richmond

INCORPORATED 1872

With no further business, Trustee Olson moved to adjourn the October 20, 2016 regular Board meeting, seconded by Trustee Nelson. The motion was approved by voice vote.

Meeting adjourned at 9:22 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk