

Village of Richmond

INCORPORATED 1872

President Koenig called the October 16, 2014 Board Meeting to order at 7:02 PM, 5600 Hunter Drive, Richmond, Illinois.

ROLL CALL:

PRESENT: President Peter Koenig; Trustees Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz, Ramsin Wardanian.

ABSENT: None.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Attorney David McArdle, Village Engineer Sean Murphy.

Minutes from the October 2, 2014 Board Meeting were reviewed.

Trustee Kunz moved, seconded by Trustee Hollenbach to approve the October 2, 2014 minutes as presented. The motion was approved by voice vote, with abstentions noted by Trustees Bardy and Drabant.

ANNOUNCEMENTS: President Koenig noted a thank-you received from Lake County Solid Waste for our participation in the shoe recycling program through Prairieland Disposal. He also noted a Thank-You received from the Richmond/Spring Grove Chamber of Commerce noting another successful Wine Walk event.

Also, leaf pickups are scheduled for the following Thursdays: October 23 and 30, November 13 and 20.

UNFINISHED BUSINESS: The task list was discussed.

Discussion continued on revision of Chapter 13 of the Village Code. Trustees absent from the previous meeting were updated on the discussion which took place. Further discussion ensued regarding the revision of codes. President Koenig reminded the board that this chapter was selected for review to get a feel for the process. Trustee Bardy questioned the Board's ability and expertise in writing ordinances. Attorney McArdle pointed out that many municipalities hire professional services for periodic code rewriting. President Koenig pointed out this is how the UDO came to replace the previous Zoning Ordinance, which led to discussion of the merits of those respective documents. To conclude the discussion, no further work will take place on updating Chapter 13, but the old Zoning Ordinance will be distributed to the board for a comparative discussion to take place at the second Board meeting in January, 2015.

The upcoming community survey questions and methodology were discussed. This will be finalized at the next Board meeting.

PUBLIC COMMENTS: Richard Fisher addressed the board regarding a request to set up a private shooting range on his property just off Commercial Street. He distributed aerial photos of his property and explained that he would like to set up this range for his personal use and that of his friends. Mr. Fisher stated he would set up a berm at the west end of his property as a backstop, and pointed out unincorporated agricultural land downrange. Mr. Fisher acknowledged that Village Code prohibits discharge of a firearm within the Village Limits unless granted permission by the Village Board. President Koenig said he would look into potential zoning/UDO implications, and pointed out that, to his knowledge, the Village has not granted a request of this nature in the past.

NEW BUSINESS: Trustee Kunz brought forward a discussion from Tuesday's Finance Committee meeting regarding office financial processes as relates to division of tasks. President Koenig added an update on the progress of the bank reconciliation that had been recommended in the audit, including participation in the process by the Village Treasurer.

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Police Commissioners Tom Van Daele and Bob Elliott addressed the Board regarding police staffing. The department is currently budgeted to fill one full-time position, but noting difficulty retaining part-time officers, recommended hiring an additional full-time officer, citing the increased benefit to the community of consistency and continuity in officers. Trustee Bardy pointed out that this would not result in a significant budget increase for this year, but rather a shift of funds from part-time to full-time staff. Trustee Drabant moved to direct the Chief of Police to hire two full-time police officers. The motion was seconded by Trustee Wardanian. ROLL CALL: AYES: BARDY, DRABANT, KUNZ, KIELPINSKI, WARDANIAN, HOLLENBACH. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion approved.

COMMITTEE REPORTS:

FINANCE: Trustee Bardy reiterated the Finance Committee's discussion of the items covered earlier in the meeting. Bidding and purchasing procedures were briefly discussed. He then presented Warrant#FY2014/15.06.02 in the amount of \$52,531.14.

Trustee Kunz moved, seconded by Trustee Hollenbach, to approve Warrant#FY2014/15.06.02 in the amount of \$52,531.14. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

COMMUNITY DEVELOPMENT: Trustee Wardanian reported that the economic development promotional piece is nearing completion. He also reported the committee is reviewing the sign ordinance for possible revisions.

AD HOC LONG TERM PLANNING COMMITTEE: Trustee Drabant reiterated the committee's progress on the community survey. He suggested that community events planning be returned to the purview of the Community Development Committee to eliminate redundancies. He also reported the committee was not successful this year in securing CMAP funding to assist with the comprehensive plan.

POLICE: Chief Cetrangolo reported that there are currently no active grant programs for warning sirens, as had previously been suggested.

ENGINEERING: Engineer Murphy has submitted the necessary documents to IEPA for the water main repair. He is concurrently working with IDOT for their part of the approval, including traffic pattern shifts during the repair. Two local drilling firms have been contacted regarding specs and pricing for the completion of the project.

PRESIDENT'S COMMENTS: None.

TRUSTEE COMMENTS: Trustee Kunz asked if the invoice for the first phase of the water main repair had been reviewed. Engineer Murphy reported it had been reviewed, and appeared to be in order.

Trustee Drabant asked about plans to alter the parking pattern on West Broadway. President Koenig stated that initially this would have been done in conjunction with the Main Street sidewalk project, but since IDOT/ADA approval was delaying that, we may do it sooner. Drabant also questioned the current stability of the railing on the Main Street sidewalk. He also inquired if the Christmas of Yesteryear event should fall under the Community Development Committee. President Koenig explained that C.O.Y has been organized in the past by a committee of residents and business owners rather successfully. Trustee Drabant brought up the issue of non-compliant signs and banners, including a new sign on the Paisano's building and the three new flagpoles at the Fire Department. Attorney McArdle offered that this is an ongoing issue in most municipalities, and there are varying degrees of enforcement taking place. Trustee Drabant requested a report of code violation citations issued from the Police Department.

Trustee Kielpinski informed the Board of the possible use of a vacant commercial building on Walnut Street as a small-business incubator for up to six businesses, and inquired as to building and safety code issues associated with that

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use. President Koenig and other board members expressed being open to such a proposal, and asked Trustee Kiepinski to provide more information when available.

CLOSED SESSION: None

ACTION RESULTING FROM CLOSED SESSION: None

With no further business, Trustee Kiepinski moved to adjourn the October 16, 2014 Regular Board Meeting, seconded by Trustee Kunz. Motion approved by unanimous voice vote.

The meeting adjourned at 9:21 PM.

Respectfully submitted,

Peter Koenig
Village President