

Village of Richmond

INCORPORATED 1872

FINANCE COMMITTEE MEETING MINUTES OCTOBER 15, 2013

Meeting called to order at 4:17 PM at Village Hall.

Present: Chairman/Trustee Dennis Bardy and Trustee Craig Kunz/

Absent: Trustee Drabant.

Others Present: Village President Peter Koenig, Village Trustee Hollenbach, Village Clerk Karla L. Thomas, Finance Clerk Lisa Henning, Supervisor of Public Works Bill Price and Village Engineer Ed Coggin.

Approval of Minutes: The approval of minutes for the October 1, 2013 Finance Committee meeting were reviewed.

Trustee Bardy moved, seconded by Trustee Kunz to approve the October 1, 2013 minutes as presented. The motion was approved by voice vote.

Unfinished Business: Representatives from Enviro-Care were present to negotiate the Village's purchase of the Septic Receiving Station aka the "Beast". Two options were offered for financing of the equipment and the original December 2012 discounted proposal was reviewed. Problems were addressed regarding delay in delivery and connection issues. Enviro-Care representatives reported that they provide phone and service assistance at no charge. The Warranty was extended in the contract from 1 year to 3 years which include time and material for 3 years and that the piece of equipment has a life expectancy of 10-20 years. Yearly maintenance of the equipment is necessary, which includes inspection of fluids. Although representatives stated that the "beast" could be operated outdoors during the winter months by heat tracing of tubes, tank, and sides, Village Engineer Coggin recommended that it be moved inside. Supervisor of Public Works, Bill Price stated that he was not in support of purchase the "Beast" and believes that other alternatives should be looked into. Cleaning of the middle ring to remove grit currently needs to take place every five years, but with the purchase of the "Beast" would decrease the removal to every 2 or 3 years. The outright purchase of the "Beast" would be \$180,000 plus approximately \$30,000 for moving, explosive-proof heating and mounting of the control panel with the card reader outside, the committee asked Engr. Coggin to get firm numbers on these expenses. The Finance Committee also requested that Engr. Coggin provide the Board with a list of pros and cons for the Board meeting on the 17th. Trustee Bardy stated that he was in support of purchase and moving of the "Beast" out right and not finance the purchase. He reported that a budget amendment would be required. Trustee Kunz stated that he was opposed to the purchase. President Koenig stated that he was torn on whether to purchase the unit. The Village Clerk was asked to make sure Phil Thompson with Enviro-Care is present on Thursday the 17th.

Trustee Bardy asked about the status on renegotiations regarding the IEPA WWTP. President Koenig stated that he would contact Pam Althoff and Lisa with the IEPA to see where they are at in the process. Additionally, the Village Clerk was asked if Bernardi Securities had got back to the Village regarding any assistance they could offer. Clerk Thomas reported that documents she sent are being currently reviewed by their financing department.

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Public Comments: Gary Tiritilli voiced concerns about the purchase of the “Beast”. He additionally asked how the purchase would impact taxes. President Koenig stated that the Village was interested in purchase the piece of equipment to help preserve the life of the WWTP, increase revenues and lower operating costs.

New Business:

The Committee then reviewed the bills and will present them for payment at the October 17th Board Meeting.

The Finance Clerk distributed bank balances to the committee and discussed a billing problem going back to 2008 and lack of a current contract with RBCHS and NMS regarding the School Crossing Guard, Police Liaison Officer, and Officer Details.

The committee discussed budget amendments pertaining the making the Village Clerk supervisor of the administrative office. After some discussion, it was determined that the Clerk would become Exempt, Salaried at \$48,000.00. Additional budget amendments are going to be required for Police Salaries and the purchase of the Enviro-Care “Beast”. All amendments will appear on the November 7th Board agenda.

Adjournment: *With no further business, Trustee Bardy moved, seconded by Trustee Kunz, to adjourn the October 1, 2013 Finance Committee meeting. Motion approved unanimously.*

Meeting adjourned at 5:16 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk