

# Village of Richmond

## INCORPORATED 1872

Village President Peter Koenig called the October 1, 2015 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

**ABSENT:** None.

**OTHERS PRESENT:** Village Clerk Karla L. Thomas, Police Chief Ciro Cetrangolo, Public Works Supervisor Bill Price, Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the September 10, 2015 Special Board Meeting were reviewed.

*Trustee Olson moved, seconded by Trustee Bardy to approve the September 10, 2015 Special Board meeting minutes as presented. The motion was approved by voice vote. Trustee Drabant abstained.*

Minutes from the September 17, 2015 Regular Board Meeting were reviewed.

*Trustee Olson moved, seconded by Trustee Bardy to approve the September 10, 2015 Special Board meeting minutes as presented. The motion was approved by unanimous voice vote.*

**ANNOUNCEMENTS:** President Koenig reported that an invitation was received for the 1<sup>st</sup> National Bank of McHenry's Richmond Branch 10<sup>th</sup> Anniversary and Business Chamber Mixer to be held October 8, 2015 from 5-7 PM.

President Koenig announced that Trick or Treat hours will be from 3-7 PM on Saturday, October 31, 2015.

**UNFINISHED BUSINESS:** The Board reviewed the revised 9/30/15 task list. Several items were removed due to completion. It was suggested that the task list be the responsibility of the Village Office. There was discussion regarding prioritizing the top five items, in order to get items accomplished. The Board agreed to review five items at the first Board meeting of each month.

The Board reviewed the revised Charter Communication Cable Franchise Agreement. Attorney McArdle reviewed changes.

*Trustee Bardy moved, seconded by Trustee Olson to authorize the Village President to sign the agreement following negotiation of a term not to exceed 5-years and including free internet service for the Police Department, Administrative Office and Wastewater Treatment Plant (when cable installed in the future). ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

Attorney McArdle recommended that the Board should adopt an ordinance to authorize penalties for violation of material breach of service with the fine not to exceed \$750.00 per day. This matter will be addressed at a future Board meeting.

The Board reviewed Ordinance#2015-16; An Ordinance Imposing a Temporary Moratorium on the Enforcement of School Contributions also known as "Impact Fees" in the Village of Richmond, Illinois.

*Trustee Nelson moved, seconded by Trustee Olson to approve Ordinance#2015-16; An Ordinance Imposing a Temporary Moratorium on the Enforcement of School Contributions also known as "Impact Fees" in the Village of Richmond, Illinois. ROLL CALL VOTE: AYES: BARDY, DRABANT, NELSON, OLSON, WARDANIAN. NAYS: KUNZ. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

The moratorium will be from November 1, 2015 through November 1, 2016.

**PUBLIC COMMENTS:** Ginene Nagel voiced concerns regarding changes to parking alignment and signage installed on west Broadway. She also reported on the difficulty of renters living in the downtown Historic District finding parking close to their residence, especially in the evening. President Koenig expressed the Village's interest in improving downtown and stated that it is a priority. He additionally, noted that parking alignment and signage changes were done for safety issues.

Norma Schmidt inquired about any other changes the Board had planned for the downtown Historic District. President Koenig reported that a sidewalk repair would be taking place from the alley on west Broadway down the west side of Route 12 to Mill Street. Ms. Schmidt also suggested that the Municipal Parking Lot required resurfacing.

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David Kielpinski inquired into why the Village of Richmond was not pursuing the enterprise zone that Harvard and Woodstock had formed, as the Community Development Committee had been working on entering into the enterprise zone, an opportunity for bringing more businesses to Richmond. He provided Trustee Drabant with the newspaper article regarding the matter and suggested that the committee contact Charles Eldredge who worked on Harvard/Woodstock enterprise zone. Additionally, Mr. Kielpinski thanked the Board for reviewing the task list only once-a-month.

**NEW BUSINESS:** The Board reviewed Ordinance#2015-15: An Ordinance Authorizing Disposal of Surplus Property.

*Trustee Wardanian moved, seconded by Trustee Bardy to approve Ordinance#2015-15: An Ordinance Authorizing Disposal of Surplus Property as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

The Board reviewed the three quotes received to demolish the house located at 10104 Main Street. There was some discussion regarding the possible purchase of the structure by Habitat for Humanity or the Village; however, due to the complexity of the title owners these options were eliminated. The Village will demolish the structure and lien the property.

*Trustee Olson moved, seconded by Trustee Bardy to award the contract for demolition of the property located at 10104 Main Street to Eagle Biomass Inc. not to exceed \$28,850.00 and authorize the Village President to sign the Purchase Order. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON, OLSON, WARDANIAN. NAYS: DRABANT. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

The Board reviewed the Intergovernmental Mutual Aid Agreement between the Village of Richmond and the Village of Spring Grove. Chief Centrangelo reported that this was a new agreement and allowed for more flexibility for providing assistance. Attorney McArdle noted that there was no contractual liability.

*Trustee Wardanian moved, seconded by Trustee Drabant to approve entering into the Intergovernmental Mutual Aid Agreement between the Village of Richmond and the Village of Spring Grove as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

The Board reviewed Ordinance#2015-17: An Ordinance Amending Section 6.8.5, Non-Exempt Temporary Signs and Section 6.8.13, Variations, of Article 6.8, Signs, of the Richmond Municipal Code. After some discussion, the proposed Ordinance was amended to adopt changes to Section 6.8.5, but not Section 6.8.13, as the wording did not reflect the wording adopted by the Community Development Committee. Trustee Drabant stated he would submit the correct wording to the Attorney for review.

*Trustee Drabant moved, seconded by Trustee Nelson to approve Ordinance#2015-17 as amended. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

President Koenig presented Proclamation#2015-01: Celebrating the 25<sup>th</sup> Anniversary of the Passage of the Americans with Disabilities Act.

*Trustee Olson moved, seconded by Trustee Wardanian to accept Proclamation#2015-01; celebrating the 25<sup>th</sup> Anniversary of the Passage of the Americans with Disabilities Act. The motion was approved by unanimous voice vote.*

Trustee Drabant reported that Jim May would be hosting a ghost storytelling event on October 24, 2015 at 3 PM for children and Megan Wells will perform Dracula at 8 PM for older children and adults at Memorial Hall. Mr. May has requested the waiver of fees for the use of Memorial Hall.

*Trustee Drabant moved, seconded by Trustee Nelson to approve the waiver of fees to Jim May and Megan Wells for the use of Memorial Hall for the October 24, 2015 ghost storytelling event. ROLL CALL VOTE: AYES: BARDY, DRABANT, NELSON, OLSON, WARDANIAN. NAYS: KUNZ. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

The Board reviewed the proposal from Santa Fe Brick & Concrete in the amount of \$17,400.00 for the Salt Barn Concrete Foundation. Supervisor of Public Works Price reported that precast concrete blocks will be installed, the ground will be leveled out and that he could not get any other firms to quote the project. Supervisor Price also reported that the metal frame and fabric cover will be quoted separately and is estimated to cost \$15,000.00. He noted that the complete project will come in 50% less than what was budgeted and will be completed before winter.

*Trustee Wardanian moved, seconded by Trustee Bardy to accept the proposal from Santa Fe Brick & Concrete not to exceed \$17,400.00 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

The Board reviewed the three proposals for Cleaning of the Oxidization Ditch at the Wastewater Treatment Plant. Supervisor Price recommended that the Board accept the proposal from Sabel Mechanical, as the Village already has a working relationship with this firm and their workmanship is excellent.

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*Trustee Kunz moved, seconded by Trustee Bardy to enter into an agreement with Sabel Mechanical not to exceed \$56,000.00 and waive the bid process. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON, OLSON. NAYS: DRABANT, WARDANIAN. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

Trustee Kunz left the meeting at 8:30 PM.

### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Bardy reported that the Finance committee met to review the Septic Receiving Report, Sewer Consumption Report, Santa Fe Concrete proposal and the Oxidization Ditch quotes, as well as the bills.

*Trustee Bardy moved, seconded by Trustee Olson to approve Warrant#2015/16.06.01 in the amount of \$24,760.42 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: KUNZ. ABSTAIN: NONE. The motion carried.*

The Clerk was asked to look into the invoice paid on the previous warrant for late fees and provide all Board members with copies of the Septic Receiving Report.

**COMMUNITY DEVELOPMENT:** Trustee Drabant reported that Jim May will be hosting a storytelling event at Memorial Hall on October 24, 2015, the committee worked on the language regarding the sign ordinance, Chris Heaney was present regarding his sign variance and the committee requested that he provide dimension for a larger sign. The committee is also investigating day time parking hours in the downtown business district.

**AD HOC LONG TERM PLANNING COMMITTEE:** Trustee Drabant reported that the committee met to discuss the Chicago Metropolitan Agency for Planning (CMAP) grant and that additional information was provided to them via phone.

**POLICE:** Chief Centrangolo presented the September 2015 monthly report and a letter received by a resident thanking Officer Patrick Hoeltz for his assistance. He also reported that he continues to get good feedback on National Night Out. He provided a copy of a newspaper photo recognizing a RICPA member who attended McHenry County Sheriff's Deputy Dwight Maness' funeral procession.

**ENGINEERING:** Engr. Murphy reported on the Pallet Company and presented aerial photographs showing the changes to the permeable surface of the property and concerns about violations to the Stormwater Ordinance. He will be in contact with the Police Chief regarding the matter. Engr. Murphy reported that Dr. Domenella is moving forward with the installation of a geo-thermal heating/cooling system on his property and that McHenry County is requesting a letter from the Village approving the installation. As the wells will be placed in the same aquifer as the Village's well, he recommended that the Village permit only "food-grade" coolant to be used in the system. Attorney McArdle recommended that the Village get indemnification for the project. This matter will be added to a future Board agenda. Engr. Murphy will have Supervisor Price meet with the contractor regarding the sidewalk project and assess the two types of coatings that are recommended by HR Green.

**PUBLIC WORKS:** Supervisor Price commented on the pavement and base of the Municipal Parking Lot.

**VILLAGE CLERK:** Clerk Thomas reported that thirty-one individuals participated in the Life Line Screening event recently held at Memorial Hall, which was successful. She also reported that she would be in Springfield for training and therefore the Deputy Clerk will be present to take minutes of the next meeting.

**PRESIDENT'S COMMENTS:** President Koenig reported that the Fall Wine Walk brought 300+ individuals to the Village and that it was nice to see people visiting the businesses.

**TRUSTEE COMMENTS:** Trustee Drabant reported that he had spoken with the Chamber Executive Director about holding a Spring Micro-brewery event in addition to the Fall Wine Walk.

Trustee Olson requested that the bidding process be correctly followed in the future. Attorney McArdle will provide documentation for the Village staff to follow.

**CLOSED SESSION:** President Koenig announced that the Board needed to go into closed session for Acquisition of Property (5 ILCS 120/2(c)(5)).

*Trustee Wardanian moved, seconded by Trustee Drabant to go into closed session for the purpose of Acquisition of Property (5 ILCS 120/2(c)(5)). ROLL CALL VOTE: AYES: BARDY, DRABANT, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: KUNZ. ABSTAIN: NONE. The motion carried.*

The Corporate Authorities went into Closed Session at 9:03 PM.

*Trustee Olson moved, seconded by Trustee Wardanian to return to Open Session. ROLL CALL VOTE: AYES: BARDY, DRABANT, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: KUNZ. ABSTAIN: NONE. The motion carried.*

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The Corporate Authorities came out of closed session at 9:45 PM.

Roll call was then taken, present were: Trustees Bardy, Drabant, Olson, Nelson, Wardanian, President Koenig, Clerk Thomas, Attorney McArdle and Engr. Murphy.

**ACTION RESULTING FROM CLOSED SESSION:** No action was taken.

*With no further business, Trustee Drabant moved to adjourn the October 1, 2015 regular Board meeting, seconded by Trustee Bardy. The motion was approved by voice vote.*

Meeting adjourned at 9:45 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk