

# Village of Richmond

INCORPORATED 1872

**VILLAGE OF RICHMOND  
COMMUNITY DEVELOPMENT COMMITTEE  
MEETING MINUTES  
September 18, 2012**

The Community Development Committee meeting was called to order at 9:36 AM.

**Present:** Trustees David Kielpinski and Ramsin Wardanian

**Members Absent:** Trustee Charlotte Hollenbach

**Others Present:** Acting Village President Peter Koenig and Village Clerk Karla Thomas.

**Approval of Minutes:** The minutes of the August 10, 2012 meeting were reviewed.

*Trustee Kielpinski moved, seconded by Trustee Wardanian, to approve the minutes of the August 10, 2012 meeting as presented. Motion approved unanimously.*

**Unfinished Business:** None.

**Public Comments:** None.

**New Business:** The committee discussed what should be included in a packet that would be disseminated to new business owner. The Clerk will begin gather information.

The Tax Abatement Program was discussed and the Clerk will begin preparing the intergovernmental agreements for each of the taxing bodies. President Koenig, Trustees Kielpinski and Wardanian will go back to the taxing bodies to get the intergovernmental agreements signed. It was suggested that the Village should disseminate the Program via the Village website, newspapers, and Business Journal. Trustee Kielpinski volunteered to contact the newspapers and business journal, once all taxing bodies have signed their intergovernmental agreements.

The review of the final draft of the Village Brochure was tabled due to Trustee Hollenbach's absence.

**Adjournment:** *With no further business to discuss, Trustee Wardanian moved, seconded by Trustee Kielpinski to adjourn the September 18, 2012 Committee Development Committee meeting.*

Meeting adjourned at 10:48 AM

Respectfully submitted by Village Clerk, Karla L. Thomas