

**Village of Richmond  
5600 Hunter Drive  
Community Development Committee  
Regular Meeting Minutes**

**September 30, 2014**

The Community Development Committee held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Ramsin Wardanian at 5:00 PM.

**Present:**

Trustees: Ram Wardanian, David Kielpinski, and Scott Drabant (arrived at 5:05 PM).

**Others Present:**

Village President Peter Koenig, Village Clerk Karla Thomas and Deputy Clerk Jen Ezop.

**Approval of Minutes:**

The committee reviewed the September 16, 2014 Community Development Committee draft minutes. The following corrections were requested: Old Business 1<sup>st</sup> paragraph last word “rakes” was changed to “racks”, 2<sup>nd</sup> paragraph 2<sup>nd</sup> sentence “a” was removed, 3<sup>rd</sup> paragraph 2<sup>nd</sup> sentence the word “procession” was changed to “possession” and “, not golf vision.” was eliminated and a period was inserted after the word “bank”. A space was inserted after the 3<sup>rd</sup> paragraph. New Business 1<sup>st</sup> paragraph 4<sup>th</sup> sentence the name “McAdrle” was corrected to read “McArdle”.

*Trustee Kielpinski moved, seconded by Trustee Wardanian to approve the September 16, 2014 Community Development Committee minutes as amended. The motion was approved by voice vote.*

**Unfinished Business:**

Trustee Kielpinski reported that there was no other information at this time regarding the benches and bike racks.

Sign ordinances from other communities were presented. Trustee Wardanian requested that copies be made for all the committee members to read and begin reviewing. He reported that the Village’s sign ordinance seems more restrictive and other communities. Trustee Drabant then asked to discuss the tree removal ordinance. Trustee Wardanian stated that the committee should focus on one ordinance at a time beginning with the sign ordinance and then would move onto the tree removal ordinance.

Trustee Kielpinski reported that he had recently attended the McHenry County Economic Development Committee (MCEDC) economic legislative meeting and noted that the committee has changed it website to [www.visitmchenrycounty.com](http://www.visitmchenrycounty.com). He suggested that Trustee Wardanian provide the group with his email address and attempt attending their meetings which are held on the 3<sup>rd</sup> Monday of each month.

Trustee Drabant reported that there was a Chicago Metropolitan Agency for Planning (CMAP) meeting on Wednesday, October 8<sup>th</sup> in Chicago from 9-10 AM. He also reported that he is still waiting to hear about the grant application he submitted for funding assistance to review the Village Comprehensive Plan.

Trustee Wardanian mentioned that the 119 acre Hunter Country Club property was going up for auction through Nor States Bank in November. They are marketing the property use for an active adult development similar to Del Webb. Trustee Wardanian suggested that the committee target developers that may be interested in this type of project and invite them to a meeting. It was also discussed to invite a representative from Tracy Cross Associates to the November meeting.

Trustee Drabant reported that although the Adhoc Long Term Plan Committee (LTPC) was discussing community events, he believes that they should be handled by the Community Development Committee who has been discussing and hosting the events. He reported that the LTPC has proposed a Farmers Market for next spring, a Victorian House Open House Tour at Christmas, an Antique Appraisal Show and a Christmas Craft Show after the Christmas of Yesteryear event. Trustee Kielpinski voice concerns about who would be working the events. Trustee Drabant suggested volunteers and mentioned Richmond Illinois Citizens' Police Academy Association (RICPA), advertising for volunteers through the Village newsletter, website, and high school. Trustee Drabant asked the Village Clerk to email him availability of Memorial Hall for a Christmas Craft Show.

The committee decided to table discussion of the architectural review and development standards, in order, to focus on other issues before the committee.

**Public Comments:**

None

**Unfinished Business:**

The committee members were provided copies of the Sign Permit Application form the office issues to businesses interested in applying for a new sign or changes of an existing sign. President Koenig presented a sign permit process form that the Village had been using, Trustee Wardanian requested that the Village Clerk modify the form and submit it to the committee for review.

Trustee Drabant was provided a New Business Packet which the committee had prepared and implemented last year. As the Chairman of the committee has changed, the Village Clerk was asked to update the contact information.

**Adjournment:**

*There being no further business to discuss, Trustee Kielpinski moved, seconded by Trustee Wardanian to adjourn the Regular Community Development Committee meeting. The motion was approved by unanimous voice vote.*

The meeting adjourned at 6:05 PM.

Respectfully submitted by,

Karla L. Thomas  
Village Clerk