

**Village of Richmond  
5600 Hunter Drive  
Finance Committee  
Regular Meeting Minutes  
September 29, 2015**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 4:00 PM.

**Members Present:** Trustees: Dennis Bardy, Craig Kunz and Ramsin Wardanian.

**Members Absent:** None.

**Others Present:** Village President Peter Koenig, Village Clerk Karla Thomas, Finance Clerk Seresa Stout and Supervisor of Public Works Bill Price.

**Approval of Minutes:** The committee reviewed the September 15, 2015 regular Finance committee meeting minutes.

*Trustee Wardanian moved, seconded by Trustee Bardy to approve the September 15, 2015 Regular Finance Committee meeting minutes as presented. Trustee Kunz abstained. The motion was approved by voice vote.*

**Public Comments:** None

**Clerk's Comments:** Per Trustee Kunz' request the Village Clerk distributed a report showing revenues vs. expenditures for Police Fines processed through County and Adjudication Court.

The Chair requested to move New Business and Unfinished Business up on the agenda, due to the Supervisor of Public Works being present. The committee agreed.

**New Business:** The committee reviewed the proposal from Santa Fe Brick & Concrete for the Salt Barn Concrete Foundation. Trustee Kunz questioned Supervisor Price on why he did not obtain three quotes. Supervisor Price informed the committee that he had solicited for quotes from other contractors; however, no one else responded. There was a brief discussion regarding the cover that will be installed later. The committee agreed to recommend the proposal from Santa Fe Brick & Concrete to the full Board for consideration.

The committee reviewed the three proposals presented by Supervisor Price for the Cleaning of the Oxidization Ditch at the Wastewater Treatment Plant. Supervisor Price preferred Sabel Mechanical due to their knowledge of our plant, having worked with them on other repairs and their high quality of workmanship. The committee agreed to recommend Sabel Mechanical to the full Board for consideration.

**Unfinished Business:** The committee reviewed the revised Septic Receiving Sales History Report provided by Finance Clerk Stout. The Village Clerk reported that three haulers have stopped dumping, one due to losing the only customer they had in the area, one possibly out of business (which the Clerk will confirm) and the other was requested to stop dumping by the Supervisor of Public Works due to high ammonia concentration.

The committee reviewed the revised Sewer Consumption Analysis provided by Finance Clerk Stout. The Finance Clerk reported that the Village Clerk found 2013 Median Income figures that vary from what the IEPA is reporting. The Village Clerk was asked to find out more about the resources used by the website to formulate their figures. It was noted that the Sewer Consumption figures are being review for potential revenue to finance the IEPA Loan only, at this time. A decision will be made during the next budget process on how these figures would be applied.

**Review and Recommendation of Bills for Approval:** The committee members reviewed and signed off on invoices submitted for payment. The Village Clerk was asked to follow up with the Township regarding final mowing of right-a-ways.

**Adjournment:** *There being on further business to discuss, Trustee Bardy moved, seconded by Trustee Kunz to adjourn the regular Finance committee meeting. The motion was approved by unanimous voice vote.*

Meeting adjourned at 4:56 PM.

Respectfully submitted,

Karla L. Thomas  
Village Clerk