

Village of Richmond

INCORPORATED 1872

President Koenig called the September 18, 2014 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

ROLL CALL:

PRESENT: President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz, and Ramsin Wardanian.
ABSENT: None.
OTHERS PRESENT: Village Clerk Karla L. Thomas; Police Chief Ciro Cetrangolo; Village Engineer Sean Murphy; Village Attorney David McArdle.

Minutes from the September 4, 2014 Board Meeting were reviewed. Trustee Drabant requested that under Public Comments after the 2nd sentence, the additionally statement, be added as follows: "The Board replied they do not have jurisdiction over ComEd." Trustee Kunz presented in writing to the Clerk, three sentences he requested be inserted at the end of the 1st paragraph under New Business as follows: "Further, Ms. Dercole mentioned that interviews were conducted with various employees of the Village during the audit process. She highlighted that during the audit that the Village could use some improvement in the way employee concerns, especially as they relate to financial matters, are handled and in cultivating an environment where employees feel they can express those concerns and that those concerns are addressed appropriately. In summary on this issue, Ms. Dercole mentioned that there is a lack of Management as it relates to the office."

Trustee Drabant moved, seconded by Trustee Kunz to approve the September 18, 2014 minutes as amended. The motion was approved by unanimous voice vote.

ANNOUNCEMENTS: President Koenig announced that Watlow is celebrating its 100th anniversary at a private invitation only celebration to be held October 3, 2014, Noon to 3:00 PM. The Clerk asked if anyone from the Board would be attending, as she was going to RSVP tomorrow. Trustee Kielpinski will be attending.

UNFINISHED BUSINESS: Trustee Drabant distributed an updated Task List dated 9/16/2014. Discussion and changes were made. Progress regarding the IEPA loan is being made; however, the process is very slow at both the State and Federal levels. Various concrete finishes were discussed, in regards to, the upcoming sidewalk project. Trustee Drabant inquired if business owners affected would be willing to contribute funds. The reed bed plants are beginning to propagate.

PUBLIC COMMENTS: None.

NEW BUSINESS: The Board reviewed the MCCG Local Government Vehicle & Equipment Auction Agreement and the list of surplus property.

Trustee Kielpinski moved, seconded by Trustee Hollenbach to approve disposal of surplus property and authorized the Village President to enter into the MCCG Local Government Vehicle and Equipment Auction Agreement. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion approved.

President Koenig reported that after the Auditors presentation of the Fiscal Year 2014 Audit, the Board must accept it.

Trustee Bardy moved, seconded by Trustee Kielpinski to accept the Fiscal Year 2014 Village of Richmond Audit as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion approved.

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The Board reviewed the Fiscal Year 2014/15 Budget Amendment for the expenditure of half the cost to purchase and install a south Warning Siren in the amount of \$11,000.00. The Village President explained that Richmond Township is considering matching the amount since the siren will benefit Richmond Township residents as well. Trustee Drabant noted that grants were available through the USDA and FEMA. Police Chief Cetrangolo requested that the information be forwarded to him, as he has been looking into grant funding and currently there is none available.

Trustee Kielpinski moved, seconded by Trustee Wardanian to approve the budget amendment to fund half the purchase for a south warning siren in the amount of \$11,000.00 contingent upon Richmond Township contributing matching funds. ROLL CALL: AYES: BARDY, HOLLENBACH, KIELPINSKI, AND WARDANIAN. NAYS: DRABANT AND KUNZ. ABSTAIN: NONE. ABSENT: NONE. Motion approved.

COMMITTEE REPORTS:

FINANCE: Trustee Bardy reported that the committee discussed the budget amendment options and a solution to address the Bank Reconciliation issues brought up by the Village Auditors. The committee reviewed the monthly bills and Warrant#2014/15.05.02 in the amount of \$40,628.03 was presented for approval.

Trustee Kunz moved, seconded by Trustee Hollenbach, to approve Warrant#2014/15.05.02 in the amount of \$40628.03 as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion approved.

COMMUNITY DEVELOPMENT: Trustee Wardanian reported that the committee reviewed the 2nd draft of the Development Information Packet. Trustee Kielpinski reported that he had attended a recent MCEDC round table and MCEDC is working on a program where each community can list five properties available in their communities available for purchase and development. Trustee Wardanian reported that the committee is still working with Gia's Salon on their proposed sign.

ADHOC LONG TERM PLANNING COMMITTEE: Trustee Drabant reported that the committee is working on four community events for next year. The Village should hear by the end of September whether it will receive a grant from CMAP for assistance with the review and possible update of the Comprehensive Plan. He additionally distributed a draft of the 2014 Community Survey that will be made available to residents and business to gain input/feedback using Survey Monkey to help the Village with future planning.

POLICE: Chief Cetrangolo reported that the Village has accepted delivery of the new Ford Interceptor SUV.

ENGINEERING: Engineer Murphy reported that the IEPA paperwork was filed for the completion for the water main located at Route 12 and Mill St. He also reported on an issue regarding the lift station and that the water main has to be 25 feet apart, alternatives are being looked at. The repair has currently cost \$134,000.00.

PRESIDENT'S COMMENTS: President Koenig thanked the Police Department for helping with the Nippersink Middle School Fun Run that recently took place where 110 people either walked or ran. The event earned \$1,100.00.

TRUSTEE COMMENTS: Trustee Drabant requested that the Village President send a corrected letter to John Drummond and Rommy Lopat. President Koenig stated that he would call them.

Trustee Drabant discussed recent permit activity and requested that the Community Development Committee prepare steps for sign procedures. He also questioned the Fire Department's recent installation of 3 flagpoles without applying for a permit, and repeated his previous objection to the Fire Department's lighted message sign.

Trustee Kunz asked if the Village was going to begin reviewing the Village's ordinances. President Koenig stated that the Board has been given several agenda opportunities for ordinance review this year, and chosen not to take action. President Koenig suggested that the Board select one chapter of the Village Code to review and come to the next meeting prepared to discuss and make recommendations on updating that chapter. He stated that with input from the

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Board, one chapter would be selected and placed on the agenda for the next meeting. Initial discussion would be limited to 30 minutes.

Trustee Kunz questioned whether a permit was obtained for roof repairs at 10315 Main Street. It was unclear what repairs might have taken place or when they occurred.

CLOSED SESSION: Trustee Kunz requested that the Board go into closed session for Litigation (5 ILCS 120/2(c) (11)), Personnel (5 ILCS 120/2 (c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Approval/Semi-Annual Review of Closed Session Minutes (5 ILCS 120/2(c)(21)).

Trustee Kunz moved, seconded by Trustee Drabant to go into closed session for the following reasons: Litigation (5 ILCS 120/2(c) (11)), Personnel (5 ILCS 120/2 (c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Approval/Semi-Annual Review of Closed Session Minutes (5 ILCS 120/2(c)(21)). ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. The motion carried.

The Board went into closed session at 9:10 PM.

Trustee Kunz moved, seconded by Trustee Wardanian to come out of closed session. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. The motion carried.

The Board came out of closed session at 10:48 PM.

Roll call was then taken, present were: President Koenig, Trustees Bardy, Drabant, Hollenbach, Kielpinski, Kunz, and Wardanian and Attorney McArdle.

ACTION RESULTING FROM CLOSED SESSION: No Action was taken.

With no further business, Trustee Drabant moved to adjourn the September 18, 2014 Board Meeting, seconded by Trustee Wardanian. Motion approved by unanimous voice vote.

Meeting adjourned at 10:50 PM.

Respectfully submitted,

Karla L. Thomas
Village Clerk