

**Village of Richmond
Community Development Committee
Regular Meeting Minutes**

September 15, 2015

Meeting called to order at 5:30 PM.

Present:

Trustees: David Nelson, Lauri Olson, and Scott Drabant.

Others Present:

Peter Koenig

Approval of Minutes:

A motion to accept the 9/1/15 minutes of the Community Development Committee was made by Trustee Nelson and seconded by Trustee Olson. Minutes accepted the minutes by voice vote.

Old Business:

a. Events:

Trustee Drabant updated the committee on several events:

- RSG chamber wine walk/RIPCA garage sale and crafters. An application for crafters will be placed on the Village website. Crafters will be placed on Broadway east of Rt. 12.
- Jim May Story Telling. Jim will tell children ghost stories at 3 pm and Megan Wells will perform Dracula at 8pm for older children and adults. Trustee Drabant will ask the Board to wave the fees for Memorial Hall for this event.
- Movie night(s): Best Buy is putting together a package designed for Memorial Hall which will include a projector and a Blue Ray. The projector will hang from the light bar. Best Buy staff will install both. Once a package has been developed it will be presented to the Village for approval.
- President Koenig will talk with Gardner's Corner about hosting a farmer's market next year

b. Ordinance review and discussion

- Sign ordinance revision for Richmond Welcome signs was reviewed by the CDC previously and is being reviewed by the ZRFM for legal review It will be finalized and presented to the Board.
- Community service organization signs were discussed and Nelson has discussed the individual
- signs with the Rotary. Discussion will also take place with the Knights of Columbus and the Lions. Some of the organizations do not have current telephone numbers.

New Business:

New signs for review:

The committee reviewed two signs – Pantry Express and Gardner's corner sign. President Koenig will draft guidelines for service organizations.

- Pantry Express: the proposed sign wishes to change the name on the signs from Pantry Express to Richmond Liquor & Tobacco. The signs dimensions and lettering will be the same as the current signs, only the name and the colors will change. A motion by Nelson and second by Olson to approve the proposed change was made. Motion carried.

- Gardner's Corner: the proposed sign change wishes to change the face of the existing sign at Gardner's Corner. The sign dimension and lettering will remain the same, only the design of the sign will change. The owners asked the fee to be waved due to the previously granted sign change had not taken place and was within the one year time limit. A motion by Nelson and second by Olson to approve the proposed change was made. Motion carried
- the committee discussed the streamlining of the application process. The intent is to make it easier for the end user.
- Signs in the right-of-way can be removed by the police department without notice.

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Public Comments:

None

Adjournment:

With no further business to discuss Trustee Olson moved, seconded by Trustee Nelson to adjourn at 18:35 pm. The motion was approved by voice vote.

Respectfully submitted by Scott Drabant, Trustee