

**Village of Richmond  
5600 Hunter Drive  
Finance Committee  
Regular Meeting Minutes  
September 13, 2016**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 4:03 PM.

**Members Present:** Trustees: Dennis Bardy and Craig Kunz.

**Members Absent:** Trustee Ramsin Wardanian.

**Others Present:** Village Clerk Karla L. Thomas; Village President Peter Koenig, Trustees: Scott Drabant, David Nelson and Lauri Olson.

**Approval of Minutes:** The committee reviewed the minutes of the August 30, 2016 regular Finance committee meeting minutes.

*Trustee Kunz moved, seconded by Trustee Bardy to approve the August 30, 2016 regular Finance Committee meeting as presented. The motion was approved by voice vote.*

**Public Comments:** None.

**Clerk's Comments:** The Village Clerk presented two cleaning quotes for Memorial Hall; both quotes were over what was budgeted for Fiscal Year 2017. No action was taken. The committee discussion the hours that the Memorial Hall public bathrooms should be open, they directed the Village Clerk to speak with Public Works and the Police Department about unlocking/locking the entrance. The public restrooms should be open from 8:00 am to 5:00 pm.

Chairman Bardy requested that Unfinished Business be move down on the agenda as the presenter will be arriving later. The committee members concurred.

**Review and Recommendation of Bills for Approval:** The committee members reviewed and signed off on invoices submitted for payment.

**New Business:** The committee reviewed the proposed budget amendments to correct the budget for salaries in the water/sewer fund. The amendment will be brought before the full Board for approval.

Chairman Bardy requested that the discussion of Fiscal Year 2017 financing for codification services be postponed due to Trustee Wardanian's absence. He directed the Village Clerk to place the item on the October 18, 2016 Finance Agenda.

**Unfinished Business:** George Roach with George Roach & Associates distributed examples of paperwork he uses to prepare levies and explained how the levy process works.

**Trustee Comments:** None.

**Adjournment:** *There being no further business to discuss, Trustee Bardy moved, seconded by Trustee Kunz to adjourn the regular Finance committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 6:39 PM.

Respectfully Submitted by

Village Clerk Karla L. Thomas