

Village of Richmond

INCORPORATED 1872

FINANCE COMMITTEE MEETING MINUTES SEPTEMBER 3, 2013

Meeting called to order at 4:17 PM at Village Hall.

Present: Chairman/Trustee Dennis Bardy, Scott Drabant and Trustee Craig Kunz.

Absent: None.

Others Present: Village Clerk Karla L. Thomas, Finance Clerk Lisa Henning and Village Treasurer Karla Tabaka (arrived at 5:10 PM).

Approval of Minutes: The approval of minutes for the August 13, 2013 Finance Committee meeting were reviewed. An amendment was made under Public Comments, after sentence 3 to include the sentence "PW Supervisor Bill Price stated that he would look into pricing for repairs."

Trustee Drabant moved, seconded by Trustee Kunz to approve the August 13, 2013 minutes as amended. The motion was approved by voice vote.

Unfinished Business: The long-term financial goals for the Village were moved down the agenda after action resulting from closed session.

Public Comments: None

New Business: The committee discussed an increase to trustee pay. The following two options will be presented to the full board for consideration:

- Committees (\$25.00 mtg.) and Board Meeting (\$50.00/mtg.) pay will remain the same with a \$150.00 flat monthly base pay with a cost of living increase annually on just the monthly base pay.
- Committees (\$25.00/mtg.) and Board Meeting (\$50.00/mtg.) pay will remain the same with a \$150.00 flat monthly base pay with a cost of living increase annually on all pay.

(The board needs to determine whether they wish to change their pay from semi-annually to monthly or quarterly.)

Additionally, an Ordinance should be drafted to reflect the cost of living increase based upon which alternative the board elects to approve.

The cost to insure the K-9's was discussed. The option of the Village self-insuring for death was considered. It was noted that liability coverage is already in place. The cost to purchase and train a K-9 was estimated by the Chief at \$25,000. The committee asked the Chief to look into what other communities are doing with insurance of their K-9 units. This matter was tabled until further information could be gathered.

The Chief reported that the process of testing for the full-time position was completed. PT Officer David Byrnes tested at the top of the list; however, upon offering him the position he turned it down. PT Officer Phil Gualdoni tested 2nd on the list; he was offering the position and has accepted it. The Chief stated that

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he required an Interim Supervisor and requested that PT Officer David Brynes be made a PT Sergeant. It was determined that he would be receiving a pro-rated step increase in his hourly pay for becoming a PT Sergeant of \$1.15/hr. Officer Brynes will perform all duties of a FT Sergeant however, he will only be supervising PT Officers not FT Officers.

The Finance Clerk presented an updated list of bank account balances and the Budget vs. Actual Report. The Committee asked where the purchase price of the "Beast" was in the budget, the Finance Clerk reported that it was not budgeted.

The Committee discussed the fence installation at the WWTP. They asked that PW Supervisor Bill Price look into alternative options for filtering at the WWTP.

The bills were reviewed and will be recommended to the Board for approval.

Closed Session: The Committee announced that it needed to go into closed session to discuss Personnel (5 ILCS 120/2 (c)(1)).

Trustee Drabant moved, seconded by Trustee Barding to go into closed session to discuss Personnel (5 ILCS 120/2 (c)(1)). ROLL CALL: AYES: BARDY, DRABANT and KUNZ. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

The Committee went into closed session at 6:00 PM.

Trustee Drabant moved, seconded by Trustee Bardy to return to Open Session. ROLL CALL: AYES: BARDY, DRABANT and KUNZ. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried...

The Committee returned to open session at 6:20 PM.

Action Resulting from Closed Session: None.

Unfinished Business: The long-term financial goals of the Village were tabled.

The Committee directed the Clerk to post a Special Finance Meeting Agenda for the purpose of going into Closed Session at 6:30 PM on Thursday, September 05, 2013 to discuss Personnel. Additionally, the Clerk was asked to have PW Supervisor Bill Price attend the October 1, 2013 Finance Meeting and place the subject, Review 90-day Trial for the Septic Receiving Station on the October 15, 2013 Finance Meeting Agenda.

Adjournment: *With no further business, Trustee Bardy moved, seconded by Trustee Kunz, to adjourn the September 3, 2013 Finance Committee meeting. Motion approved unanimously.*

Meeting adjourned at 6:25 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk