

Village of Richmond

INCORPORATED 1872

Village President Peter Koenig called the September 1, 2016 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Scott Drabant, Craig Kunz, David Nelson and Ramsin Wardanian.

ABSENT: Trustees: Dennis Bardy and Lauri Olson.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Public Works Supervisor Bill Price, Village Engineer Sean Murphy, Village Clerk Karla L. Thomas and Village Attorney David McArdle.

MINUTES FOR CONSIDERATION & APPROVAL: Minutes from the August 18, 2016 Regular Board Meeting were reviewed.

Trustee Nelson moved, seconded by Trustee Wardanian to approve the August 18, 2016 Regular Board Meeting minutes as presented. The motion was approved by voice vote.

ANNOUNCEMENTS/REQUESTS: President Koenig announced that the McHenry County Council of Governments Legislative Candidates Forum will be held on September 28, 2016 at the Crystal Lake Holiday Inn at 5:30 pm.

President Koenig noted that September is National Preparedness Month.

President Koenig announced that McHenry County Housing Authority continues to take applications for the energy program that assists low income households by giving them a grant toward their gas and/or electric bills. They can be contacted at (815) 338-7752.

President Koenig announced that the Village of Genoa City is hosting a Ribbon Cutting Ceremony/Open House on September 21, 2016 at 755 Fellows Rd. from 5:00-8:00 pm for their newly built Village Hall.

President Koenig reported that a Special Board meeting will take place on September 13, 2016 at 5:00 pm to continue the discussion of the Liquor Code and the Community Development Committee meeting will take place at 6:30 pm instead of its normal time on the same day.

President Koenig announced that a Recycling Event will take place in the Village Hall Parking Lot on September 10, 2016 from 9:00 am to Noon. This event is being held by the McHenry County Defenders and the assistance of Ken Santowski, as some items have fees associated with them please view details on the Village website www.richmond-il.com. Donations are welcome.

President Koenig reported that Fire Chief Gallas has organized a non-denominational Richmond Community Sunrise Service at 6.29 am on September 11, 2016 at the Richmond Fire Department Fallen Firefighter Memorial to commemorate the 15-year anniversary of 9-11.

UNFINISHED BUSINESS: President Koenig addressed five items on the task list. He reported that the last time he heard anything about the IEPA Loan restructuring was a month ago and at that time the joint committee would provide a determination in November. The Memorial Hall project is underway with the front stairs and landing having been removed. The balusters are ordered and samples of the masonry cap were passed around. President Koenig reported that the Village did not receive the grant from the Metro Mayors Caucus for the purchase and installation of a tornado siren; he noted that \$23,000.00 will need to be budgeted next fiscal year. He reported that he had contacted EMS regarding the parking lot trees, which the owner responded back that the trees had been planted and are growing, please have patience. President Koenig reported that the Asbestos Abatement of the Nippersink House Demolition will be discussed later on the agenda.

PUBLIC COMMENTS: Sheila Thomas with Remax Plaza-McHenry stated that she represents the Gerstad subdivision Pheasant Ridge. She reported that she had received a phone call from an irate gentleman about signs on empty lots telling her that she was in violation of the Village code and that any empty lot with a sign on it needed a mailbox. President Koenig stated that the individual obviously does not understand our codes, as real estate signs are exempt and there is no problem with "For Sale Signs" on property for sale as they have been located throughout the Village for many years. President Koenig noted the requirements for real estate signs and that mailbox are not required on vacant lots. President Koenig that based upon the information she provided she was in compliance with the code. Ms. Thomas reported that Roger Gerstad is concerned about property damage and the safety of residents living in the Pheasant Ridge Subdivision.

Dot Krawczyk reported that 650 people attended the Broadway Bike Show that she broke even and next year is contemplating holding it as a 2-day event with more bands. She noted that 99% of the responses she has received were positive. President Koenig thanked her for her efforts. She reported that some of the downtown business owners have established a Merchants Group and would be hosting a Scarecrow Contest with scarecrows displayed from October 8-31st. They will be inviting local organizations, such as Rotary, Scouts, etc. to also participate. Dot reported that Revived Creations is going to donate for the construction of a kiosk at Stevens Park, which would be double-sided and display Posters, Map of Richmond with business logos on it.

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President Koenig asked the Community Development Committee to work on this project and contact Supervisor Bill Price to determine the location and installation. Trustee Kunz thanked both Dot and Sam Kelly on the Motorcycle Event, questioned if she had a budget. Dot reported that \$1,650 was spent on bands and advertising was donated. Trustee Kunz pointed out that labor costs need to be gathered for Public Works and Police Department staff that worked on/during the event.

NEW BUSINESS: Engr. Murphy reported that (3) proposals were received for the asbestos abatement for the Nippersink Drive house that will be demolished. He reported on different methods of removal and recommended that the Village accept the proposal of \$1,695.00 from Gold Piece Enterprises, Inc.

Trustee Nelson moved, seconded by Trustee Kunz to accept the quote from Gold Piece Enterprises, Inc. not to exceed \$1,695.00 for asbestos removal for the property on Nippersink Drive. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and OLSON. ABSTAIN: NONE. The motion carried.

Engr. Murphy will work on bid documents and will advertise for bids. Clerk Thomas reported that she would prepare the prevailing wage purchase order and contact the owner of Gold Piece Enterprises.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Kunz reported that the committee met with Associated Bank representative a second time to discuss investments. He reported that a presentation will be made to the full Board on September 15th based upon the committee's recommendations. He reported that the committee reviewed the cash on hand report, discussed the refinancing of bonds and the committee decide to wait for the IEPA Loan information and then would determine whether to pay off the bonds in FY 2018. Trustee Kunz reported that levy education for Trustees is needed. Clerk Thomas reported that she had contact an auditor/CPA that was suggested by Attorney McArdle and is waiting to receive the cost and then a date will be scheduled. Trustee Kunz also reported that the committee will receive monthly revenue and expenditure reports at their second meeting of the month to review and discuss. Trustee Drabant asked if Finance had looked into expenditures that were over budget. Clerk Thomas reported that all the expenditure were corrected and the only one over budget was mosquito abatement product that was ordered and requested to be delivered in April, but was instead delivered and invoice in May. Trustee Drabant asked that Finance reconsider purchasing rather than entering into a loan for the new police vehicle. Trustee Kunz noted that bills were reviewed.

Trustee Wardanian moved, seconded by Trustee Nelson to authorize the expenditures on Warrant#2016/17.05.01 in the amount of \$42,080.41 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and OLSON. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT (CDC): Trustee Drabant reported that the committee discussed the Memorial Hall front modifications, the Broadway Bike Show, and a Halloween event. The committee discussed the need for forms to be created for events, such as a checklist of items needed by the Village office for proper documentation of funds, etc. Trustee Wardanian questioned the need for a second exit from the basement at Memorial Hall and President Koenig stated that this would be the next step in the process to install a west side stairway from the basement to the main floor.

POLICE: The Chief presented the August 2016 monthly reports.

ENGINEERING: Engr. Murphy reported that he performs a site walk weekly of the Creekview development and everything looks good. He reported that he would be preparing bid documents and advertising for the demolition of the Nippersink Drive house and anticipates the completion by Thanksgiving. Engr. Murphy stated that 2" of black dirt will be used to finish off the site after demolition is completed. Engr. Murphy reported that McHenry County Planning and Development has made amendments to their Stormwater Management Ordinance (SMO), which the Village adopted and will need to adopt the changes. After some discussion, it was determined that the Board would receive the red-line notations from McHenry County with an ordinance for adoption at the next Board meeting. The fully approved SMO can be viewed by Trustees on the McHenry County Planning and Development website under Ordinances.

PUBLIC WORKS: Trustee Drabant requested that Supervisor Price place a tarp on the roof at Bennett Park until the individual who said he would donate time and material for the patch is done. Trustee Drabant asked about the loose boards on the George Street Bridge. Supervisor Price reported that they were secured before the Broadway Bike Show. Trustee Drabant requested that Public Works spray the weeds at the bridge. Supervisor Price stated that he would have it done as soon as possible. Trustee Drabant inquired into the installation of the basement windows for Memorial Hall. Supervisor Price reported that he had been in contact with the contractor, who is working on the paperwork. The Board discussed the pedestrian crossing sign located outside of Trixy's and since the sign is owned by IDOT, Supervisor Price will contact someone in their sign department to have them address the matter. Trustee Drabant inquired into the Route 12 repaving, Engr. Murphy reported that Supervisor Price and someone from their firm need to meet as all budgeted road patching is being funded using Motor Fuel Tax (MFT) and a list needs to be created, so bid documents can be prepared. Supervisor Price reported that IDOT would be in town next week to repair the pavement in front of Horner's Eye Care due to their storm drain failing. Trustee Nelson inquired into the barricade place at the intersection of Route 12 and E. George Street. Supervisor Price reported that someone had taken out the stop sign.

VILLAGE CLERK: The Village Clerk reported that she had met with the Insurance Broker's to discuss getting bids for Liability and Worker's Compensation and that they would also be looking into a group pool as well. She also reported that Health Insurance would be bid again by the Brokers

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and a group pool would also be considered. It was noted that open enrollment for group health insurance occurs on May 1st each year, so figures would be received sometime in mid to late April. It was noted that the Public Works Union Contract negotiations should begin in January.

PRESIDENT'S COMMENTS: President Koenig reported that the Construction Celebration for Creekview took place last week and was attended by several state, county and township representatives. He reported that the 3rd floor is framed up and Full Circle still anticipates the project to be completed by December.

TRUSTEE COMMENTS: Trustee Nelson reported that his water bill had gone up 10% and a neighbor reported that his bill had gone up 18%. He was invited to have the staff analyze his bill and usage for changes.

Trustee Drabant inquired into the status of the parking lot survey. President Koenig reported that there had been some problem with cooperation from businesses open on weekends only and the contractor was going to go out this weekend to collect the remain information; however, the report has been prepared.

Trustee Drabant inquired into whether guidelines were going to be established for advertising in the eNewsletter. The Village Clerk reported that she believes that Spring Grove promotes local business "specials" as a community service in their eNewsletter. She will contact the Village of Spring Grove to confirm. It was determined that no guidelines were required, so no further action was necessary by the Board.

Trustee Drabant inquired into the property located at 5607 Mill Street and it was reported that the deal fell through, so the topic was a dead issue.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Kunz moved to adjourn the September 1, 2016 regular Board meeting, seconded by Trustee Wardanian. The motion was approved by voice vote.

Meeting adjourned at 8:34 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk