

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the August 20, 2015 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

ABSENT: None.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Clerk Karla L. Thomas, and Village Attorney David McArdle, Public Works Supervisor Bill Price, Village Engineer Sean Murphy, and Attorney Michael Smoron.

Minutes from the August 6, 2015 Regular Board Meeting were reviewed. President Koenig requested a change on Page 2 under Ad Hoc Long Term Planning Committee, last sentence the word "Village's" to read "owners". Trustee Drabant requested a change on Page 3 under Trustee Comments, 3rd item the insertion after the 2nd sentence to read "The Village Clerk said the Village Finance Committee authorized overtime/comp. time." Trustee Nelson requested on Page 2 under Community Development the 9th sentence that read "Trustee Nelson reported that he was told he did not require a variance for the signs and was recently told that since a sign permit was not applied for he was required to pay double the permit fee for violation of the code." to read "Trustee Nelson reported that originally he was told he did not need a permit and recently was told by the Deputy Clerk that since a sign permit was not applied for he was required to pay double the permit fee for violation of the code." He additionally requested that the 11th sentence that read "Due to the claim by Trustee Nelson of confusion regarding the matter, President Koenig asked the Board to waive the fine." be changed to read "President Koenig asked the Board to waive the fine."

Trustee Drabant moved, seconded by Trustee Nelson to approve the August 6, 2015 regular Board meeting minutes as amended. The motion was approved by unanimous voice vote.

ANNOUNCEMENTS: President Koenig reminded everyone of the plaquing of the William & Elizabeth McConnell Homestead located at 6114 Broadway on Sunday, August 23, 2015 at 1:30 PM by the McHenry County Historical Society's Historic Sites Committee. He clarified that the residence is owned by John Drummond and Rommy Lopat.

President Koenig asked to move item (d) under Unfinished Business up on the agenda due to Attorney Michael Smoron being present. The Board concurred.

UNFINISHED BUSINESS: The Board discussed the current Charter Communication Cable Franchise Agreement and his recent experience with the City of Harvard's draft agreement. The Board directed Attorney Smoron to modify the City of Harvard's draft agreement with a 3-5% franchise fees and a five year term. The Board will then review and submit the agreement to Charter for consideration.

The Board reviewed and discussed the following items on the revised 8/20/15 Task List: Striping on West Broadway was completed and parking restriction signs are ordered. Ad for the PW truck was posted as an open bid on the website, no offers have been made and a reserve was placed at \$20,000.00; No response from Richmond Township regarding the Tornado Siren, the Village President will contact Mr. Doyle; Stormwater issues regarding the property located at 9821 Rte. 12 were discussed, the matter will be addresses the Police Chief and Village Engr. Murphy through adjudication; Lights at Kensington Manor have been repaired; Fire hydrants needing repair or replacement are being scheduled for repair, there has been some issues with scheduling with the firm that work with PW.

Ordinance#2015-12: An Ordinance Amending Chapter 14, Offenses against Public Peace, Safety and Morals, Section 14.09 of the Richmond Municipal Code was tabled due to changes required. The Ordinance will be placed on the next Board agenda for discussion and approval.

The Finance Committee had reviewed the Proposal for Architectural Services at Memorial Hall and would like to consider other alternatives, such as, breaking down the work into three projects and obtain three competitive bids in order to save money. The proposal for architectural services totaled an estimated \$10,500.00 and did not include the architect serving as General Contractor as previously reported. The proposal includes the removal of the front stairs, bunker, ramp and tuck-pointing. The Village budgeted \$36,500.00 total for all the work; however, tuck-pointing was not budgeted. The architects provided estimated costs for the narrowing of the front stairs and removal of the bunker \$12,000.00-\$15,000.00, the ramp \$7,000.00-7,500.00 and tuck-pointing \$2,000.00-\$3,000.00. It was decided that Public Works would remove and rebuild the ramp, that the architectural proposal should be redrafted for services pertaining to the front stairs, bunker and tuck-pointing with fees noted "will not exceed" and include the work to be done as "design and build". Once the amended proposal is received it will be reviewed by the Village Engineer. The Village will get (2) other competitive bids. This matter will be placed on the next Board agenda for approval.

Village of Richmond

INCORPORATED 1872

The Board discussed the waiver of school impact fees for 1-year to help boost building sales. After much discussion between the Board and other taxing body representatives, the Board decided to attempt the scheduling of a Joint Special Board meeting between the Village and both School Districts #2 and #157 for Thursday, September 10th at 7 PM with location to be determined later. President Koenig will contact the schools and notify the Board when the meeting date/time/location is established.

PUBLIC COMMENTS: Rick Gallas asked if the organizations that have sign posted could be contacted to provide new replacement signs as the existing ones are faded.

Gary Tiritilli asked if the owner of EMS has notified the Village on when the final landscape planting would take place. President Koenig reported that the owner has been in contact with his landscaper and the final installation of trees would take place in either fall of this year or spring of next year.

Gary Tiritilli voiced concerns regarding the letter he submitted requesting to become a Plan Commissioner.

NEW BUSINESS: The Board reviewed the proposed amendments submitted by HR Green to the McHenry County Stormwater Ordinance, which included maps, culverts, slopes and fees. The Board decided to place the fees into an Appendix of the municipal code. The ordinance will be on the next Board agenda for approval.

The Board discussed the request from the Richmond/Spring Grove Chamber to waive the Special Use Liquor License Fee of \$100.00 and the closure of East Broadway on September 26, 2015 from 8:30 am-4:30pm including the use of an additional CSO for crossing of pedestrians at George Street for the Fall Wine Walk. Additionally, they requested that Costco be able to have a booth next to their registration area. Trustee Kunz questioned why the Village should waive the Liquor License Fee when the Village is required to pay membership dues. Trustee Nelson noted that the Chamber is a not-for-profit organization and hosts events to produce revenue to cover expenses.

Trustee Drabant moved, seconded by Trustee Bardy to approve the waiver of the Special Use Liquor License Fee, closure of East Broadway on September 26, 2015 from 8:30 am-4:30pm, provide an additional CSO for crossing of pedestrians at George Street and permit Costco to have a booth. ROLL CALL VOTE: AYES: BARDY, DRABANT, NELSON, OLSON and WARDANIAN. NAYS: KUNZ. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the Finance committee met and reviewed bills, reviewed the RFP for auditing services, discussed IEPA loan options and the Debt Service Surcharge, reviewed the Architectural Proposal for Memorial Hall and discuss demolition of multiple homes. The Committee requested the Village Clerk to obtain (5) quotes for demolition of the home located at 10104 Main St.

Trustee Drabant stated that he had been in contact with Habitat for Humanity and they would be interested in renovating the property. Attorney McArdle noted that back property taxes would have to be paid and there is a mortgage, as well. The Board directed President Koenig to contact the owners to see if they would be willing to donate the property to Habitat for Humanity and if not then the Village would move to demolition the structure and lien.

Trustee Bardy moved, seconded by Trustee Olson to approve Warrant#2015/2016.04.02 in the amount of \$32,085.69 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT: Trustee Drabant reported that the committee approved the temporary sign for Panino's, will have crafters at the Richmond/Spring Grove Chamber of Commerce Fall Wine Walk and Jim May is still scheduled to host a storytelling event the Saturday before Halloween at Memorial.

The committee made a recommendation to the Board to charge \$25.00 per crafter for booth space. President Koenig asked for a consensus regarding the fee. The majority agreed with the fee.

AD HOC LONG TERM PLANNING COMMITTEE: Trustee Drabant reported that he had applied for a CMAP grant for the comprehensive plan; the committee discussed annexations, the Ringwood Boundary Agreement, pursue a boundary agreement with Hebron and noted that there were issues with the Location One project.

POLICE: The Chief reported that anticipated heavy traffic for a Jimmy Buffet concert in Wisconsin this Saturday.

ENGINEERING: Engr. Murphy stated that he had been contacted by Trustee Drabant to investigate the Village improving Hillcrest Drive which is unincorporated. He reported that it was not viable due to the expense that would have to be incurred.

PUBLIC WORKS: The Board reviewed the PW project spreadsheet. Concerns were voiced regarding weeds, the street sign at Charles and South and Fire Hydrants.

VILLAGE CLERK: None.

Village of Richmond

INCORPORATED 1872

PRESIDENT'S COMMENTS: None.

TRUSTEE COMMENTS: Trustee Kunz asked if the two trailers and two generators located on the Mitchell property were within code. The Village Clerk reported that the Code Enforcement Officer was reviewing the matter and Chief Centrangolo stated that he would follow up on the matter.

Trustee Nelson asked about the hay baling of the commercial lot at the entrance of Sunset Ridge. It was noted that the owner of the property bales hay once a year.

Trustee Drabant voiced concerns regarding the lack of mowing of the old Hunter Country Club property.

Trustee Olson suggested that if Trustees had amendments to the minutes they should contact the Village Clerk prior to the meeting and have the versions noted ahead of time. She asked noted that the minutes should be a summary of what took place.

President Koenig noted that the Board needed to go into closed session for the purpose of Litigation (5 ILCS 120/2(c)(11)), Personnel (5 ILCS 120/2(c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Approval/Semi-Annual Review of Closed Session Minutes (5 ILCS 120/2(c)(21)).

Trustee Wardanian moved, seconded by Trustee Olson to go into closed session for the purpose of Litigation (5 ILCS 120/2(c)(11)), Personnel (5 ILCS 120/2(c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Approval/Semi-Annual Review of Closed Session Minutes (5 ILCS 120/2(c)(21)). ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board went into closed session at 10:15 PM.

Trustee Drabant moved, seconded by Trustee Nelson to return to open session. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board returned to open session at 10:36 PM.

Attendance Roll Call was then taken. Present were President Koenig, Trustees: Bardy, Drabant, Kunz, Nelson, Olson, Wardanian, Attorney McArdle and Village Clerk Thomas.

No action was taken.

With no further business, Trustee Bardy moved to adjourn the August 20, 2015 regular Board meeting, seconded by Trustee Nelson. The motion was approved by unanimous voice vote.

Meeting adjourned at 10:37 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk