

# Village of Richmond

## INCORPORATED 1872

Village President Peter Koenig called the August 18, 2016 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

**ABSENT:** None

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo, Village Engineer Sean Murphy, Village Clerk Karla L. Thomas and Village Attorney David McArdle.

**MINUTES FOR CONSIDERATION & APPROVAL:** Minutes from the July 28, 2016 Special Board Meeting were reviewed.

*Trustee Drabant moved, seconded by Trustee Kunz to approve the July 28, 2016 Special Board Meeting minutes as presented. The motion was approved by voice vote. Trustee Wardanian abstained.*

Minutes from the August 4, 2016 Regular Board Meeting were reviewed. Trustee Drabant requested the verbiage "and Supervisor Price" be struck under Unfinished Business, 1<sup>st</sup> sentence.

*Trustee Drabant moved, seconded by Trustee Olson to approve the August 4, 2016 Regular Board Meeting minutes as amended. The motion was approved by voice vote.*

**ANNOUNCEMENTS/REQUESTS:** President Koenig announced the Creekview Apartments Construction Celebration to be held on Friday, August 26, 2016 from 2-4 pm onsite.

President Koenig reported that Fire Chief Gallas has organized a Richmond Community Sunrise Service at 6.29 am on September 11, 2016 at the Richmond Fire Department Fallen Firefighter Memorial to commemorate the 15-year anniversary of 9-11. This non-denomination event is sponsored by the Richmond Fire Department, Richmond Police Department, Village of Richmond and Grace Lutheran Church.

President Koenig announced that the Village event "Broadway Motorcycle Show" will take place Saturday, August 20, 2016 from Noon-10 pm on Broadway St.

**UNFINISHED BUSINESS:** None.

**PUBLIC COMMENTS:** Steve Schweinsberg, owner of Prairieland Disposal reported on the letter sent out by Chauffeurs, Teamsters and Helpers Local Union #301 to their customers. He explained that they are a non-union company and that their employees are well compensated meeting industry standards in pay and benefits. He reported that none of his employees wish to join the union and that there will be no interruption in service.

Dot Krawczyk presented event guides for the Broadway Bike Show, reported that she is looking for volunteers for the afternoon and was loaned tents due to the weather report for Saturday.

**NEW BUSINESS:** President Koenig presented a letter from the Richmond/Spring Grove Chamber of Commerce requesting the closure of E. Broadway from 8:30 am-4:30 pm from Rte. 12 to the island on September 24, 2016 for the Wine Walk and an additional CSO for crossing of pedestrians by Anderson's Candy. The Chief stated that he would be able to provide the additional CSO.

*Trustee Kunz moved, seconded by Trustee Drabant to approve the request by the Richmond/Spring Grove Chamber of Commerce of the closure of E. Broadway to the island and provide an additional CSO to assist pedestrians crossing by Anderson's Candy. The motion was approved by voice vote.*

The Board reviewed an Ordinance Amending the Richmond Village Code Regarding Raffles. The fee of \$30.00 for the raffle license application was discussed, as well as, whether Raffle Licenses should be approved by the Village office or the Board of Trustees. The Board decided that raffle license application fee should be reduced to \$25.00 and applications should be approved by the Village Board.

*Trustee Drabant moved, seconded by Trustee Olson to pass Ordinance#2016-26: An Ordinance Amending the Richmond Village Code Regarding Raffles as amended. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYES: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

# Village of Richmond

## INCORPORATED 1872

*Trustee Drabant moved, seconded by Trustee Nelson to approve the raffle license application from the Richmond Spring Grove Area Rotary Club and waive the fee. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYES: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

President Koenig presented the Letter of Understanding from Parkson Corporation for a newly designed Helisieve Screen. He explained that the company would like to site test the device at the WWTP for a 6-month period after which they would give the device valued at \$60,000.00 to the Village. This second screen would provide redundancy at the plant in case the original screen ever failed. The Village would be responsible for expending approximately \$2,500.00 to prepare for the installation of the screen including wiring, trenching and placement of the screen. Additionally, a \$100.00 computer card will be needed for the run and fault contacts. Engr. Murphy reported that he supported this opportunity and stated that there was limited liability on the Village's behalf to permit visits from Parkson customers who wish to know how the Village likes the equipment. The Board decided to add language noting that visitors would be granted access to the WWTP during regular Village business hours.

*Trustee Olson moved, seconded by Trustee Wardanian to approve the Letter of Understanding with the addition of verbiage noting that access to the Wastewater Treatment Plant would be granted during regular Village business hours. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYES: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Bardy reported that the committee reviewed bills, met with a representative from First Midstate Inc. to discuss the possibility of refinancing General Obligation Bonds. The committee will be further discussing the matter at its next meeting to discuss options, as well as, meeting with a representative from Associated Bank to discuss investments.

*Trustee Bardy moved, seconded by Trustee Olson to authorize the expenditures on Warrant#2016/17.04.02 in the amount of \$34,412.80 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYES: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

**COMMUNITY DEVELOPMENT (CDC):** Trustee Drabant reported that the committee discussed the Raffle Ordinance. Trustee Nelson presented a sample of the commemorative engraved brick the committee wishes to use for a brick program at Memorial Hall.

**POLICE:** Trustee Kunz asked the Chief when he would have prices for codification of the Municipal Code, he responded in approximately 60-days.

**ENGINEERING:** Engr. Murphy reported on the pre-submittal drawings for a detention pond from the Tobacco Shop, a draft letter has been provided to the Village Attorney for review regarding the Panino's parking lot and that the w/s lines have been located for the Nippersink house slated for demolition. He also reported that he had met with the Asbestos Inspector and test results from samples taken should be back on August 26<sup>th</sup>. If asbestos is found, removal will be bid separate from demolition to save money, both will require prevailing wage.

**PUBLIC WORKS:** President Koenig reported that Bill Price and Tim Koenig have been working nights to perform Village-wide flushing of the water system. He reported that Bill is waiting for a call back from Bill Foley regarding the replacement of the basement windows at Memorial Hall. Since the Village has not had any contact for RBBA regarding the roof patching, Bill with tarp the area exposed until the work can be completed. President Koenig reported that Heelein will need to fill the basement entrance door at Memorial Hall before Public Works can begin demolition of the front façade. It was requested that Bill spray weeds at the playgrounds at the parks and repair loose boards on the George Street Bridge at the west end.

**VILLAGE CLERK:** The Village Clerk reported that she had completed the creation of a list of fees extracted from the Municipal Code. The Village Clerk was asked to email it to the Finance Committee members. She also reported that she had met with the first cleaning service at Memorial Hall to get a quote for a deep cleaning of the building. The quote was \$2,000.00 more than what was budgeted. She reported that she will be meeting with another company on August 22<sup>nd</sup>.

**PRESIDENT'S COMMENTS:** None.

**TRUSTEE COMMENTS:** Trustee Nelson inquired into when the Board would receive the next building permits log. The Village Clerk reported that the Deputy Clerk generally provides the report every two months depending upon the number of building permits issued. Trustee Nelson questioned whether Mr. Mitchell had obtained a roofing permit for his building located next to the Municipal Parking Lot. The Village Clerk thanked Trustee Nelson for the information and would look into the matter.

**CLOSED SESSION:** None.

**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Olson moved to adjourn the August 18, 2016 regular Board meeting, seconded by Trustee Kunz. The motion was approved by voice vote.*

# Village of Richmond

## INCORPORATED 1872

Meeting adjourned at 8:31 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk