

# Village of Richmond

INCORPORATED 1872

## COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES AUGUST 13, 2013

The Community Development Committee meeting was called to order at 9:30 AM.

**Present:** Chairman/Trustee Charlotte Hollenbach, Trustee David Kielpinski and Trustee Ramsin Wardanian.

**Members Absent:** None.

**Others Present:** Trustee Craig Kunz and Village Clerk Karla L. Thomas

**Approval of Minutes:** The minutes of the July 30, 2013 committee meeting were reviewed.

*Trustee Kielpinski moved, seconded by Trustee Wardanian to approve the July 30, 2013 minutes as presented. Motion approved by unanimous voice vote.*

**Unfinished Business:** None.

**Public Comments:** None.

**New Business:** The committee discussed the list of improvements suggested by Joyce McArdle with Piqued Interest and prioritized them as noted: downtown sidewalks, stairs at Memorial Hall, Parking Issue, signage "Welcome to Richmond" at Stevens Park and larger "Municipal Parking", GTE bench by Memorial Hall repair, and tall weeds. It was questioned who owns and is responsible for the sidewalks in the Village. The 50/50 Sidewalk Program was discussed. New benches for the village were discussed. Clerk Thomas suggested a bench donation program where families or businesses would donate money to purchase a bench and a plaque place on it. Trustee Kielpinski suggested a "Benches on Broadway" art project similar to other communities. Trustee Kielpinski reported that he had contacted Scott Lesser to get a list of properties owned by Peter Bell and Peter Mitchell's property was discussed. Trustee Wardanian stated that he needs to get access to plats/surveys for the Village. He will be in contact with the Village Clerk.

The committee discussed the Art Show for next June. Trustee Kielpinski presented information regarding advertising. Marketing through the website was discussed. The committee decided that the event would be called "Richmond Fine Art Show" and would take place on June 28<sup>th</sup> from 10-5 & June 29<sup>th</sup> from 10-4. A wine and hor d'oeuvre reception may take place on June 27<sup>th</sup> for Artists, Sponsors, & Village Officials. Security for the event has been discussed with the Chief. Booth sizes will be 10 x 10 at a price \$150.00; booths in Memorial Hall and under the big tent will be \$250.00. Signs will need to be prepared with Booth# and Name of Artist. Additionally, the booth spaces will be marked off and numbered. Parking for the General Public may take place at the Richmond Elementary School with tram service. Parking for Artists may take place along East Street, NMS, and Richmond Motor Sales. The Township will be contacted to see if the Senior Transportation Bus could be used as a tram. Jeanne Doyle has offered to help with the event. As the Art Show will be juried, Trustee Kielpinski has a contact who could act as judge. Generally awards are issued for "Best of Show" and "Best Display" with either ribbons or certificates and a monetary prize. The number of artists to participate still needs to be determined and a logo needs to be designed.

**Adjournment:** *With no further business to discuss, Trustee Kielpinski moved, seconded by Trustee Wardanian to adjourn the August 13, 2013 Community Development Committee meeting. The motion was approved by unanimous voice vote.*

Meeting adjourned at 11:40 AM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk