

Village of Richmond

INCORPORATED 1872

FINANCE COMMITTEE MEETING MINUTES AUGUST 13, 2013 -AMENDED-

Meeting called to order at 4:15 PM at Village Hall.

Present: Chairman/Trustee Dennis Bardy, Scott Drabant and Trustee Craig Kunz.

Absent: None.

Others Present: Trustee Charlotte Hollenbach, Village Clerk Karla L. Thomas, PW Supervisor Bill Price and Village Treasurer Karla Tabaka (arrived at 5:10 PM).

Approval of Minutes: The approval of minutes for the July 16, 2013 Finance Committee meeting were reviewed.

Trustee Kunz moved, seconded by Trustee Drabant to approve the July 16, 2013 minutes as presented. Trustee Bardy abstained. The motion was approved by voice vote.

The approval of minutes for the July 30, 2013 Finance Committee meeting were reviewed.

Trustee Bardy moved, seconded by Trustee Kunz to approve the July 30, 2013 minutes as presented. Trustee Drabant abstained. The motion was approved by voice vote.

Unfinished Business: The long-term financial goals for the Village were tabled.

Public Comments: Trustee Hollenbach reported that the most important improvement to the downtown area is the replace of the sidewalk on the west side of Rte. 12. PW Supervisor reported that the Village owns the sidewalks and explained how the 50/50 sidewalk program works. Three options were discussed regarding fixing of the sidewalk, they were as follows: temporary patching using an epoxy, removing part of the recapping and then recap and the final option would be to remove the entire length and replace it (this option would require hiring out to a firm to perform the work). PW Supervisor Bill Price stated that he would look into pricing for repairs. The State's easement was discussed, as well as, possible State funding.

PW Supervisor Bill Price reported that he would like to auction the 1999 Ford 250 5-speed truck at the upcoming MCCG auction; however, he wanted to make sure that Finance would budget \$8,000.00 in next fiscal year's budget for a used replacement. The committee unanimously agreed to do so. Due to the decrease in full-time employees in Public Works, the committee suggested that Supervisor Price ask his part-time seasonal hires if they would be interested in working on weekends. Additionally, Supervisor Price reported that the repair done to the French drain on Commercial Street was not successful and that after speaking with Sean Murphy (HR Green) the least expensive repair will require the Village to get Utility Easements from Jim Prickett, Sr., Pete Olson and Jim Myers so the Village can connect a pipe from the drain to the storm water drain located on Mr. Myers property. The cost for materials was estimated to be \$5,000.00-\$6,000.00, which the Village would purchase. The labor would have to be provided by an outside contractor with an estimated cost of \$5,000.00-\$6,000.00. The committee will bring the entire Board up-to-date on this matter. Supervisor Price also reported on the status of the replace of fire hydrants. He reported that two of the hydrants need valves installed which will increase the expense

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budgeted. A status report was given on the “beast”. The committee asked where the expense for the purchase of this equipment was in the budget, if the Village chose to purchasing it. The question was also asked when the 90-day trial period begins.

New Business:

The bills were reviewed and will be recommended to the Board for approval. Several bill balances were questioned.

The committee requested that Closed Session be placed on its next agenda to discuss personnel. The committee asked that President Koenig be present. The committee directed the Village Clerk to speak with the Police Chief/IT Manager regarding the installation of software on all three front desk computers that would track logon/logoff dates and time.

Adjournment: *With no further business, Trustee Bardy moved, seconded by Trustee Drabant, to adjourn the August 13, 2013 Finance Committee meeting. Motion approved unanimously.*

Meeting adjourned at 6:12 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk