

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the August 4, 2016 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson and Lauri Olson.

ABSENT: Trustee Ramsin Wardanian.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Engineer Sean Murphy, Deputy Clerk Jennifer Ezop and Village Attorney David McArdle.

MINUTES FOR CONSIDERATION & APPROVAL: Minutes from the July 12, 2016 Special Board Meeting were reviewed. Trustee Kunz requested a change under New Business, 3rd paragraph, 1st sentence the words "decide on" to read "discussed".

Trustee Kunz moved, seconded by Trustee Drabant to approve the July 12, 2016 Special Board Meeting minutes as amended. The motion was approved by voice vote. Trustee Bardy abstained.

Minutes from the July 21, 2016 Regular Board Meeting were reviewed.

Trustee Olson moved, seconded by Trustee Kunz to approve the July 21, 2016 Regular Board Meeting minutes as presented. The motion was approved by voice vote. Trustees Bardy and Nelson abstained.

ANNOUNCEMENTS/REQUESTS: None.

UNFINISHED BUSINESS: President Koenig and Trustee Drabant walked the Memorial Hall renovation site with the Architects and Contractors. The Public Works Department will perform the demolition of the front bunker and front stairs at Memorial Hall. President Koenig presented the quote from Swederski Concrete for the installation of a new front concrete entrance and the quote from Heelein Construction. The south ramp renovation will take place next fiscal year. It was noted that between the two quotes provided the work to be completed is within the budgeted figure of \$46,800.00.

Trustee Drabant moved, seconded by Trustee Olson to approve the quote from Swederski Concrete Construction not to exceed \$22,590.00, the quote from Heelein Construction not to exceed \$23,652.00 and waive the bid process. ROLL CALL VOTE: AYES: BARDY, DRABANT, NELSON and OLSON. NAYES: KUNZ. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

President Koenig addressed five items from the task list. He reported that the Domenella geo-thermal wells were issued permits from McHenry County and the Village, no other action needed and this item should be removed from the list. The house located at 5218 Nippersink Drive was placed on the Village's insurance and filing for tax exempt status was completed by the Village Clerk and should also be removed from the list. President Koenig reported that he had contact Mr. Hansel who is performing the parking lot survey and he is waiting for responses, which should be within 1 to 2 weeks. President Koenig reported that he has emailed the owner of EMS regarding the parking lot trees, but has not gotten a response. President Koenig reiterated that the IEPA loan is still in the hands of the joint committee.

PUBLIC COMMENTS: Chip Eldredge reported that the old Hunter Country Club property is under contract and should close by the end of the year. The purchaser(s) will have concept plans prepared for development of the General Business portion of the property in spring or summer of next year for banquet/retail and a 9-hole golf course and the future development of the PSRD portion of townhomes at a higher end price point.

Dot Krawczyk reported that she had met with downtown merchants and is planning a murder mystery in the downtown businesses for October. She voiced concerns regarding a projecting sign by Trixy's Barbershop. She also updated the Board on the Broadway Bike Show. President Koenig noted that no additional insurance coverage is needed from the Village's carrier. Additionally, vendors are providing their own certificates.

NEW BUSINESS: The Board reviewed the three quotes provided for an Asbestos Inspection Report and Sampling for the house located at 5218 Nippersink Drive that will be demolished later this year. Engr. Murphy will draft the bid document for the demolition.

Trustee Bardy moved, seconded by Trustee Olson to accept the bid from Pepper Environmental Technologies not to exceed \$650.00. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and OLSON. NAYES: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed a letter submitted by the Richmond/Spring Grove Area Rotary Club requesting the waiver of fees for a special event permit liquor license pertaining to the Broadway Bike Show to be held August 20, 2016.

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Trustee Olson moved, seconded by Trustee Nelson to approve the waiver of fees to the Richmond/Spring Grove Area Rotary Club for a special event permit liquor license pertaining to the Broadway Bike Show. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and OLSON. NAYES: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed a letter submitted by the Richmond/Spring Grove Chamber of Commerce requesting the waiver of fees for a special event permit liquor license regarding their Fall Wine Walk.

Trustee Olson moved, seconded by Trustee Bardy to approve the waiver of fees to the Richmond/Spring Grove Chamber of Commerce for a special event permit liquor license pertaining to their Fall Wine Walk. ROLL CALL VOTE: AYES: BARDY, NELSON and OLSON. NAYES: DRABANT and KUNZ. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed the quote from Everbridge, Inc. for Nixle 360 services.

Trustee Kunz moved, seconded by Trustee Drabant to accept the quote from Everbridge, Inc. not to exceed \$6,000.00. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and OLSON. NAYES: BARDY. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed Resolution#R2016-05; A Resolution regarding Closed Session Minutes.

Trustee Kunz moved, seconded by Trustee Nelson to approve Resolution#R2016-05; A Resolution regarding Closed Session Minutes as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and OLSON. NAYES: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee reviewed bills, continued discussion of investments and discussed preliminary audit findings.

The Board discussed the mismatch between the amount levied for Liability Insurance, IMRF and Social Security in Village budgets dating back to 2008. President Koenig explained that this began to occur when tax levy funds could no longer be used to support water/sewer, and the levy was not modified accordingly. Trustee Bardy reported that the committee proposed to re-align budgeted personnel expenses to allow the accumulated surplus to be paid down. Trustee Olson suggested that a third party be brought in to review the levy to verify this is not happening in any other areas and to make recommendations on how best to implement the levy in the future.

Trustee Bardy moved, seconded by Trustee Kunz to authorize the expenditures on Warrant#2016/17.04.01 in the amount of \$47,849.55 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and OLSON. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT (CDC): Trustee Drabant reported that the committee reviewed the wall sign for Everything Mechanical Heating & Cooling and recommend granting a variance for the letter height from 6" to 18".

Trustee Drabant moved, seconded by Trustee Nelson to approve a Variance for letter height on the Wall sign for Everything Mechanical Heating & Cooling. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and OLSON. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

ENGINEERING: Engr. Murphy reported on the progress made on the Creekview Development. He also voiced concerns regarding the Domenella silt fencing.

PUBLIC WORKS: President Koenig reported that the work on Well#3 has been completed and flushing of hydrants is underway. President Koenig will find out whether the screen in Well#2 needs to be addressed. He noted that the Public Works Department will be performing the demolition portion of the front bunker and stairs at Memorial Hall. Window replacement at Memorial Hall will be addressed as soon as possible.

POLICE: The Chief distributed the monthly reports for July 2016. He reported that he had gathered copier lease quotes and President Koenig will sign the lease agreement. The Chief briefly discussed the implementation of the Nixle 360 software and the eNewsletter. The Chief announced that Officer's Patrick Hoelz, Steven Welch and Lisa Smith were issued certificates of appreciation in recognition of commendable DUI Enforcement by the Alliance Against Intoxicated Motorists.

VILLAGE CLERK: None.

PRESIDENT'S COMMENTS: None.

Attorney McArdle reported that the current Raffle license section of the Municipal Code requires modification and he will prepare an ordinance for the next Board meeting for approval.

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TRUSTEE COMMENTS: Trustee Drabant questioned when the final asphalt patching on Rte. 12 would be replaced with asphalt. Engr. Murphy and Supervisor Price will discuss the situation; Engr. Murphy will prepare bid documents which will require IDOT review before letting of bids. It was noted that MFT funds will be used to pay for repairs. Trustee Drabant questioned when the roof at Bennett Park would be repaired by a local business who volunteered to perform the work and until completed requested that President Koenig speak with Supervisor Price about placement of a tarp over the exposed wood. Trustee Drabant also asked Engr. Murphy when he would have the letter prepared for the parking lot issue behind Panino's.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Olson moved to adjourn the August 4, 2016 regular Board meeting, seconded by Trustee Drabant. The motion was approved by voice vote.

Meeting adjourned at 9:35 PM.

Respectfully submitted,

Jennifer Ezop, Deputy Clerk