

# Village of Richmond

## INCORPORATED 1872

Village President Peter Koenig called the July 16, 2015 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Peter Koenig; Trustees: Scott Drabant, Craig Kunz, David Nelson and Ramsin Wardanian.

**ABSENT:** Trustee: Dennis Bardy.

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo, Public Works Supervisor Bill Price, Village Clerk Karla L. Thomas, Village Attorney Michael Smoron and Village Engineer Sean Murphy.

Minutes from the July 2, 2015 Regular Board Meeting were reviewed. Trustee Drabant requested an amendment to Page 3, Paragraph 3, 5<sup>th</sup> sentence to change "discuss mote" to "discussion moot."

*Trustee Drabant moved, seconded by Trustee Kunz to approve the July 2, 2015 regular Board meeting minutes as amended. The motion was approved by unanimous voice vote.*

**ANNOUNCEMENTS:** None.

**UNFINISHED BUSINESS:** President Koenig updated the Board on the status of Tornado Siren. He reported that he would be speaking with Pat Doyle at Township about splitting the cost of a new Tornado Siren (a quote of approximately \$19,000.00 has been received), as the used siren requires repairs that would make it more costly than first proposed. Additionally, the possible purchase of Tornado Sirens from another communities disposing of there is not feasible. President Koenig reported that he has mailed a letter to EMS regarding the landscape concerns.

Supervisor of Public Works Bill Price reported that (15) fire hydrants need repairs and possibility (5) need to be replaced. He also reported that the bulbs for the Kensington street lights are in and will be installed soon; his department has been waiting for the availability of the Township bucket truck to get them installed. Supervisor Price reported that the sidewalk railing on west Main Street has been stabilized. He reported that the ad for the sale of vehicles is being developed and should be posted on the website tomorrow. Oxidation ditch quotes are being reviewing.

Trustee Drabant reported that the architect has reviewed the front stairs for Memorial Hall and the stairs can be built extending out 4-feet without any problems. The architect is currently reviewing options regarding the bunker. Trustee Drabant asked if anyone found out who owns the Billboard located on the SW corner of Rte12/31 and Tryon Grove Rd. He was directed to the office staff, who have access to that database.

President Koenig reported that Attorney Michael Smoron had reviewed the newly proposed Charter Communications Cable Franchise Agreement and sent a memo out to the full board with noting items to be considered. After some discussion, Attorney Smoron suggested that the Board consider renewal of the existing franchise agreement for 5 years. The Board requested that Attorney Smoron review the current franchise agreement and provide copies of the City of Harvard's pending franchise agreement for the Board to review. No action was taken, the matter was tabled.

**PUBLIC COMMENTS:** Tom Schimming thanked the Village and Public Works for the installation of the crosswalk signs at Broadway and South Street.

**NEW BUSINESS:** President Koenig asked that the Board hold off on discussing the modified Memorial Hall Civic Theatre Building Use Contract since Attorney McArdle was absent and he had reviewed and made additional changes beyond the Community Development Committee's proposed changes, this matter be tabled for discussion at the next Board meeting of August 6, 2015.

*Trustee Drabant moved, seconded by Trustee Kunz to table the discussion and approval of the modified Memorial Hall Civic Theatre Building Use Contract to the August 6, 2015 Board Meeting. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. Motion carried.*

# Village of Richmond

## INCORPORATED 1872

President Koenig presented the HR Green Professional Services Agreement for the Main Street Sidewalk between Broadway and Mill Streets Removal and Replacement. President Koenig stated that he did not feel that the Board should enter into the agreement in the amount not to exceed \$46,720.00, as this was double what was budgeted for engineering for the project. It was noted that Public Works would be required to prepare the bid package with specifications and oversee the project. Engineer Murphy reported that the Illinois Department of Transportation (IDOT) was requiring a survey, structural engineering drawings and complete removal of the existing sidewalk structure. President Koenig stated that the total cost for the project would exceed what was budgeted, which was an overlay of the existing structure not complete removal. He also had concerns about how the businesses would remain open for operate during the project, with the possibility that customers would have to enter the businesses effect by using rear entrances. He also voiced concern that if the entire sidewalk structure had to be removed, whether the building foundations would remain stable. Engineer Murphy reported that the Village may be able to use an alternative concrete product to fix the sidewalk. He also stated that he would explore all alternatives. Trustee Nelson questioned whether the existing railing would be used and President Koenig reported that it was always the Village's intent to keep the existing railing, that they would be removed during the project and then reinstalled after the work was completed. Trustee Nelson suggested that the Village use a more durable paint product. No action was taken, the matter was tabled.

President Koenig presented the Liquor License Application for Dilars Inc. He reported that the owner had let his Village liquor license lapse, due to not getting a State Liquor License and was requesting the same classification for serving of beer and wine. All paperwork was in order and no problems exist.

*Trustee Nelson moved, seconded by Trustee Kunz to approve the Liquor License for Dilars Inc. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

President Koenig presented Ordinance#2015-11; An Ordinance Amending Section 23.03 (b), of the Richmond Municipal Code Regarding Liquor Licenses.

*Trustee Kunz moved, seconded by Trustee Drabant to approve Ordinance#2015-11; An Ordinance Amending Section 23.03 (b), of the Richmond Municipal Code Regarding Liquor Licenses to increase the Class B licenses to six. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Kunz reported that the Finance committee met and reviewed bills and briefly discussed community development.

*Trustee Kunz moved, seconded by Trustee Wardanian to approve Warrant#2015/2016.03.02 in the amount of \$64,577.17 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.*

Chief Cetrangolo reported that he has been experiencing risk management issues at the BP Amoco when gassing up Police vehicles. Additionally, he reported that during Country Thunder all Police vehicles will be using a local Gas Station in Richmond to refuel, in order to remain within Village limits during this high-traffic period.

**COMMUNITY DEVELOPMENT:** Trustee Drabant announced that the community met to discuss future events, Joyce McArdle had notified him that she would not be renewing her contract with the Village, Debbie Tiritilli has volunteered to perform data entry of properties available for sale/lease within the Village onto the Location One website; Ed Collins with the McHenry County Conservation District is interested in coordinating with the Village on future events, reviewed window signs for Kiddie Korner (due to a conflict of interest by one of the two members of the committee) asked for the Board's consent to approve the window signs, working on wording to be added to the UDO regarding the (4) Village of Richmond advertising signs and the Welcome to Richmond signs, and reported that since the committee members would be volunteering at the National Night Out Event which is scheduled the same night as the next CDC meeting, the meeting will need to be rescheduled to either July 28<sup>th</sup> or August 11<sup>th</sup>. As the committee would like Joyce McArdle present at that meeting the date will be determined by her availability.

**AD HOC LONG TERM PLANNING COMMITTEE:** Trustee Drabant reported that the committee is reviewing the 1997 Comprehensive Plan and has submitted for a Chicago Metropolitan Agency for Planning (CMAP) grant, which they should hear back on by October. The committee discussed the Creekview Senior Apartment development. President Koenig reported that paperwork was sent to the developer for completion and then once a hearing date was established, the matter would be reviewed by the Plan Commission. Trustee Nelson inquired if the Village will get an Environmental Study and Surety Bond for the project. Engineer Murphy reported that an Environmental

# Village of Richmond

## INCORPORATED 1872

Study had already been completed for the project. President Koenig reported that once the paperwork was filed with the Village Clerk, it would be reviewed by both the Village Engineer and the Village Attorney before going to the Plan Commission.

**POLICE:** The Chief reported that Country Thunder will take place on July 23, 24, 25 and 26 and additionally there is a concert at Alpine Valley scheduled for the same week, so expect heavier than normal traffic. Trustee Nelson asked if the Chief has considered making both the Route 12 north and south bound lanes northbound only and reroute traffic southbound on Industrial. The Chief reported that the Kenosha County Sheriff's Department does not wish the Village to change the traffic pattern. The Chief also reported that they would again manual operate the stoplight at Route 12 and 173.

**ENGINEERING:** None.

**PUBLIC WORKS:** Supervisor of Public Works Bill Price reported that the Nippersink Drive sewer line had been televised and no issues were found with the line. The homeowner who was affected by several backups was present and saw the video and is very pleased that there is no problem. Supervisor Price noted that a sewer line collapse that had taken place was most likely the problem; however, that line was repaired a year ago. Therefore, the Village will be able to save the \$30,000.00 budgeted for the Nippersink Drive sewer repair, as it is not required. Supervisor Price reported that striping of downtown, the Municipal Parking Lot and several crosswalks will take place on July 27<sup>th</sup>. Trustee Nelson reported uneven sidewalks on Golden Hawk in the KLM development. Supervisor Price stated that his department will have to grind the sidewalks. President Koenig reported that the east clarifier repair at the WWTP is underway.

**VILLAGE CLERK:** Clerk Thomas reported that she would be on vacation from noon on July 23-August 2 and could be reached via cell phone by the office staff. She reported that elected officials should be aware of the fact that if they use their personal electronic devices to text, email, create or distribute documents relevant to Village business these items can be requested through FOIA and would need to be provided to her (she noted that this information was garnered from a recently attended seminar). Clerk Thomas reported that the Christmas of Yesteryear Committee will begin to meet in August, that signs that read "We Support Our Local Police" are available for a \$5.00 donation in the Clerk's office and encourage all elected officials and residents to purchase one. Clerk Thomas reported that a Request for Proposal (RFP) she has been working on will be both before the Finance Committee to ascertain quotes for auditing services on August 18<sup>th</sup>. She additionally reported that she would begin the issuing the Water bills the week of August 6<sup>th</sup>.

**PRESIDENT'S COMMENTS:** President Koenig reported that the Audit Report will be presented at the 1<sup>st</sup> Board meeting in September. He also reported that middle management at the IEPA has contacted the Village that they will have proposed changes to the IEPA loan to the Village by the September deadline.

**TRUSTEE COMMENTS:** Trustee Nelson reported that the State of Illinois has increased the minimum wage and asked if the Village will be increasing wages. President Koenig reported that the budget has been finalized and that wages would not be increased again until next budget session.

*With no further business, Trustee Wardanian moved to adjourn the July 16, 2015 regular Board meeting, seconded by Trustee Kunz. The motion was approved by unanimous voice vote.*

Meeting adjourned at 8:50 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk