

**Village of Richmond
Finance Committee
Regular Meeting Minutes**

July 15, 2014

Meeting called to order at 4:15 PM.

Present:

Trustees: Craig Kunz and Scott Drabant

Others Present:

Peter Koenig, Village President, Trustee Ram Wardanian, Ciro Centragolo, Police Chief, Bill Price, Karla Thomas, Village, Clerk/Collector, Karla Tabaka, Treasurer (arrived at 5:05)

Approval of Minutes:

The minutes Finance Committee of 7/1/2014 were reviewed.

Motion by Craig Kunz and seconded by Scott Drabant to approve the 7/1/2014 minutes as presented. Minutes approved by voice vote.

New Business:

Police Chief Centragolo asked the committee to consider a new employee bonus to be paid to an officer who recommends the new employee and that new employee is hired. He noted it is difficult in getting quality officers. Currently the Village has 12 total officers of which 10 are part timers. The availability of the part timers is dependent on obligations of their primary employer. The goal is to have 14-15 part time officers available. The bonus would have a step approach and the recommending officer would receive a step bonus dependent upon the new officer's length of performance and would have a maximum cap.

The committee indicated to the police chief they would take it under consideration when a full complement of members present.

Bill Price informed the committee of the recent water main break on Rt. 12 at the Nippersink Creek. The project would include boring a new 300 foot, 8" water main adjacent to the existing broken main and connecting to the existing main on both sides of the creek. The broken section would be filled in and left in place. The project is expected to cost approximately \$90,000.

Trustee Drabant inquired if the Village Engineer, Sean Murphy has been contacted regarding this project. It was expressed this would only increase the cost of the project. The finance committee recommended monies to cover this project come from general reserve funds.

The committee was also apprised of several Public Works projects, including the reed bed at the waste treatment plant. Only about 10% of the current reeds survived the winter. Bill will get ahold of Brian (supplier of the reeds) to re-bed reeds. This time the complete reed plant will be planted and will hopefully take. The water/sewer plant has about a 2 to 3 week window to utilize the newly planted reed bed or the sludge will have to be hauled out again.

The skimmer arms is not operating properly and this is being investigated, but the tank needs to be drained first. Bill will keep the committee informed of the progress of this and other ongoing projects.

A water main under the driveway at the water/sewer treatment plant broke and had to be corrected.

No status update on the man-lift truck – it is waiting a bearing for the repair work to be completed.

Advertising for a new water/sewer employee has been placed in several publications.

Review and recommendation of bills:

The committee members reviewed and signed off on invoices submitted for payment.
The Village Treasurer also reviewed and signed off on invoices for payment.
A couple minor correction need to be make.

Unfinished business:

None

Adjournment:

With no further business to discuss Trustee Drabant moved, seconded by Trustee Kunz to adjourn the July 15, 2014 Regular Finance Committee meeting. The motion was approved by voice vote.
Meeting adjourned at 6:05 PM

Respectfully submitted by Scott Drabant, Trustee