

# Village of Richmond

INCORPORATED 1872

Village President Pete Koenig called the July 3, 2014 Board Meeting to order at 7:05 PM, 5600 Hunter Drive, Richmond, Illinois.

## ROLL CALL:

**PRESENT:** Trustees: Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz and Ramsin Wardanian.

**ABSENT:** None

**OTHERS PRESENT:** Village Clerk Karla L. Thomas, Police Chief Ciro Cetrangolo, Village Attorney David McArdle and Village Engr. Sean Murphy.

Minutes from the June 19, 2014 Board Meeting were reviewed.

*Trustee Drabant moved, seconded by Trustee Hollenbach to approve the June 19, 2014 minutes as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: KIELPINSKI. ABSENT: NONE. Motion carried.*

Trustee Drabant went on the record to state that he had not received the information he requested under Trustee Comments. President Koenig noted that all Board members have a copy of the Richmond Municipal Code and the UDO and therefore, can access the information requested at home at any time.

**ANNOUNCEMENTS:** President Koenig reported that three new businesses have opened in the Village in the last month and a half.

**UNFINISHED BUSINESS:** The Task List was distributed to the Board. The Clerk requested a copy for the record. The following items were requested to be struck from the list: 8/1/2/13 Trustee salary proposal, 3/6/14 Village vehicle stickers, 4/3/14 Light pole at Partridge Trail & Gold Hawk, 5/1/14 Breezy Hill Nursery contract to replace trees that have died in the Pheasant Ridge Subdivision. The status of several items on the list were discussed, MSDS Training for Public Works staff, Commercial Street French drain, Striping of the handicapped parking downtown, and the 6/5/14 IDOL Paperwork. The Village President reported that the Supervisor of Public Works needs to schedule time for the MSDS training, re-stripping needs to be done in the entire downtown business district, and he will contact IDOL regarding the paperwork request for extension. Engr. Murphy reported that the Commercial Street drain is functioning as it should; however, if further issues occur easement rights-of-way and redirection of the drainpipe will require legal work.

**PUBLIC COMMENTS:** Phil Gilardi discussed the sidewalk resurfacing/replacement work he had performed on Broadway at his cost and the widening of the sidewalk to 8' to match the opposite side of the street. He reported that he would be putting small tables with chairs in four location along the sidewalk in front of his buildings and presented photographs of what the roped off area would look like, additionally he presented signage that would be posted. Mr. Gilardi reported that a curb cut was made for handicapped visitors and asked if the Village could stripe the road to eliminate any parking issues. The Village President mentioned that the north side of Broadway could become parallel parking up to the last building owned by Mr. Gilardi. The south side of Broadway would remain diagonal parking. Kirk Yunker was introduced to the Board by Mr. Gilardi. Mr. Yunker announced that he and Mr. Gilardi would like to donate (10) new street lights for Broadway and the Municipal Parking Lot. Mr. Gilardi presented photographs of the two styles offered. The consensus of the Board was the selection of the more ornamental style street lights; therefore, Mr. Yunker will place the order ASAP. Mr. Gilardi stated that he would like to see Richmond become a restaurant destination and would like to work with the Village in any way he could. President Koenig and several Trustees thanked both gentlemen for their donation.

**NEW BUSINESS:** President Koenig presented Resolution#R2014-04; A Resolution regarding Closed Session Minutes. He announced that the February 6, 2014 closed session minutes were released for public viewing.

*Trustee Bardy moved, seconded by Trustee Hollenbach to pass Resolution#R2014-04; A Resolution regarding Closed Session Minutes as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

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The Board reviewed the Special Event Permit Application for Off Broadway Coffee. Kathy Lee reported that she would have her vending trailer parked in the first parking spot on E. Broadway on the north side to sell iced coffee and tea July 24 & 25 during Country Thunder weekend. She noted that she would be selling from 3:00 PM until traffic died down on both days.

*Trustee Wardanian moved, seconded by Trustee Kunz to approve the Special Event Permit Application for Off Broadway Coffee. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

The Board reviewed the Intergovernmental Agreement between the Village of Richmond and the Richmond Burton Community High School District#157 regarding the installation of communication facilities on the South Water Tower. President Koenig explained that due to tall trees the School could not communicate with the new District Office/Bus Lot on Rte. 12 and needed to place two small dishes on the tower. Discussion took place regarding inspection of the work once it was completed. President Koenig explained that minor wiring would take place, along with the attachment of the two dishes. He noted that the school has hired a licensed contractor to perform the installation.

*Trustee Kielpinski moved, seconded by Trustee Bardy to approve the Intergovernmental Agreement between the Village of Richmond and the Richmond Burton Community High School District#157 as presented. ROLL CALL: AYES: BARDY, HOLLENBACH, KIELPINSKI AND KOENIG. NAYS: DRABANT, KUNZ, AND WARDANIAN. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

President Koenig gave the floor to Trustee Drabant to discuss Chapter 2 of the Richmond Municipal Code. Trustee Drabant pointed out that no committee or commission of the Village has the authority to approve anything, that they make recommendations only. All committee decisions shall be approved by the full Village Board.

*Trustee Drabant moved, seconded by Trustee Kunz to have all approved committee minutes provided to the entire Board. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

## COMMITTEE REPORTS:

**FINANCE:** Trustee Bardy reported that the committee met to review the bills and discuss finance guidelines. The guidelines were briefly discussed.

*Trustee Drabant moved, seconded by Trustee Bardy to approve Warrant# FY 2014/15.03.01 in the amount of \$40,782.72 as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

**COMMUNITY DEVELOPMENT:** Trustee Kielpinski reported that the committee is waiting for revenues and expenditures to determine the financial outcome of the Richmond Fine Arts Show. He stated that he would be contacting Mr. Arnow of the Bike Haven regarding benches and bike racks. Mr. Yunker noted that he could also get benches and would be in contact with Trustee Kielpinski with the information. Trustee Kielpinski reported that Joyce McArdle would be in attendance at the next CDC meeting scheduled for July 15<sup>th</sup> at 9:30 AM. He also reported that the sign application for Frericks Family Chiropractic did not conform to the Municipal Code and would appear on the next Board agenda for review and approval. Trustee Kielpinski stated that the E. Broadway Island was overgrown and needed immediate care. He noted that several options were discussed and suggested that the Village look into contracting the maintenance of the planters and the island, as well as, the municipal parking lot flower beds next fiscal year. There was a brief discussion regarding a book vendor that participated in the Fine Arts Festival and a request for refund. No refund was given. Trustee Wardanian reported that next year they will have 1 or 2 volunteers to help with the event.

**POLICE:** Police Chief Cetrangolo presented the June 2014 report. Chief reported that the next Coffee with the Chief will be held next month in the morning and the subject of discussion will be response to bad weather.

Trustee Wardanian reported that he needed to leave the meeting to go to the airport to pick someone up. He left the meeting at 9:05 PM.

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**ENGINEERING:** Engr. Murphy reported that the Drake Motel connection to sewer was completed and that he was in the process of reviewing plans provided by Mr. May's engineer for the connection to municipal water. Engr. Murphy stated that he would be calling the Village's plumbing inspector.

Trustee Drabant asked that the Special Adhoc Long Term Plan Committee be added to future agendas under Committee/Department Reports.

**PRESIDENT'S COMMENTS:** None.

**TRUSTEE COMMENTS:** Trustee Bardy reported that he had eaten at the newly open Richmond Coffee & Deli and that the food was excellent.

Trustee Drabant mentioned that he had distributed the LTPC minutes of April 15<sup>th</sup> and May 22<sup>nd</sup>. He reported that at the July 1<sup>st</sup> meeting there was discussion about Community Pride and possible sub-group that would coordinate future events, such as, a Community Picnic, Farmers Market, Antique Roadshow, Music in the Stevens Park Gazebo, Fitzgerald's fish boil, Strawberry Fest and Community Wide Garage Sale.

Trustee Kielpinski mentioned that the idea of an auto dealership located by the Illinois scale may be possible, but stated that the dealership located on Route 41 in Lake Bluff was a good example of use of land and design.

Trustee Drabant commented on the Ronald McDonald on the Spring Grove McDonald's and stated that he would hope that the Village Board would not approve that at the Richmond location. The Clerk reported that anything like that would have to come before the Board, as the remodeling project did and that the Richmond McDonald's is corporate owner and possible the Spring Grove McDonald's was a franchisee.

Trustee Kunz asked if the Clerk was able to ascertain vacant property and code violations. The Clerk reported that she had emailed Trustee Kunz about the subject earlier in the week and reported that ordinances and codes were gathered. The Clerk will compare the different documents to the Village code and provide the Board with the information for further discussion.

Trustee Kunz asked Trustee Kielpinski if as an employee of WTI he would be making a presentation to the Board and provide advantages for what WTI can do for the Village. Trustee Kielpinski stated that he had prepared a power point presentation that would be presented in China to a group that is interested in building in the area.

Trustee Drabant requested that Public Works Supervisor Bill Price attend Board meetings once-a-month.

Trustee Drabant requested that an Architectural Review Committee be established for review of changes taking place in the Historic District.

WTI was discussed.

*Trustee Kunz moved, seconded by Trustee Drabant to place for consideration on the next agenda the request to reconsider the Village's affiliation with World Trade Illinois. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, and KUNZ. NAYS: KIELPINSKI. ABSTAIN: NONE. ABSENT: WARDANIAN. Motion carried.*

**CLOSED SESSION:** President Koenig reported that the Board needed to go into closed session for Litigation (5 ILCS 120/2(c) (11)), Personnel (5 ILCS 120/2 (c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Personnel (5 ILCS 120/2(c)(1)).

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*Trustee Drabant moved, seconded by Trustee Bardy to go into closed session for the following reasons: Litigation (5 ILCS 120/2(c) (11)), Personnel (5 ILCS 120/2 (c)(1)), and Acquisition of Property (5 ILCS 120/2(c)(5)). ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, and KUNZ. NAYS: NONE. ABSTAIN: NONE. ABSENT: WARDANIAN. The motion carried.*

The Board went into closed session at 9:40 PM.

*Trustee Drabant moved, seconded by Trustee Kunz to come out of closed session. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, and KUNZ. NAYS: NONE. ABSTAIN: NONE. ABSENT: WARDANIAN. The motion carried.*

The Board came out of closed session at 9:52 PM.

Roll call was then taken, present were: Trustees Bardy, Drabant, Kunz, Kielpinski, and Hollenbach, Kielpinski, Clerk Thomas, President Koenig and Attorney McArdle.

**ACTION RESULTING FROM CLOSED SESSION:** No action was taken.

*With no further business, Trustee Drabant moved to adjourn the July 3, 2014 Board Meeting, seconded by Trustee Kunz. Motion approved by voice vote.*

Meeting adjourned at 10:05 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk