

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the July 2, 2015 Regular Board Meeting to order at 7:04 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Scott Drabant, Craig Kunz, David Nelson and Ramsin Wardanian.

ABSENT: Trustee: Dennis Bardy.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Clerk Karla L. Thomas, Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the June 18, 2015 Regular Board Meeting were reviewed. Trustee Drabant requested the following amendments: under New Business Page 2, Paragraph 6, 1st sentence to change "stated that" to "asked if" and in the same sentence "suggested that" to "questioned if"; Page 2, Paragraph 5, 5th sentence to insert after "should be" the words "enforced or"; under Community Development Page 3, 2nd Paragraph removed the words "help with"; under Trustee Comments Page 3, 2nd item to be changed from "Trustee Nelson stated that he had business cards for the resident he suggested to the Village President to fill the Board vacancy and if any Board members would like a card to let him know." to "Trustee Nelson stated that he had a business card from a resident if members would like his card."

Trustee Drabant moved, seconded by Trustee Nelson to approve the June 18, 2015 regular Board meeting minutes as amended. The motion was approved by voice vote including President Koenig. Trustee Wardanian abstained.

ANNOUNCEMENTS: President Koenig announced that the McHenry County Children's Health & Safety Fair Coalition would be taking place on July 29, 2015 from 9 a.m. to 4 p.m. at McHenry County College.

President Koenig announced that the Richmond/Spring Grove Chamber of Commerce would be hosting an Auto Show on July 26, 2015 at Intermatic in Spring Grove.

President Koenig announced that the McHenry County Council of Governments July Membership Dinner Meeting is scheduled for July 22, 2015 in Johnsburg.

President Koenig requested that the Approval of the Sign Variance for Heaney Properties under Community Development Committee be moved up on the agenda due to the owner being present. The Board concurred.

COMMUNITY DEVELOPMENT COMMITTEE: Mr. Heaney reported that his existing sign had been sawed down by persons unknown and a police report was on file. He noted that the sign had been located at the site for over 25 years. He stated that he would like to replace the sign with the same size and face on the same spot as the one removed. As the Community Development Committee requested that the owner provide a statement of hardship, he felt his circumstances illustrate the hardship. Trustee Drabant asked if Mr. Heaney could move the sign back from Route 12. Mr. Heaney stated that if he moved the sign back off of Route 12 it would not be seen. It was noted that the property is for sale and having no sign present makes it difficult to sell. The subject of grandfathering of the sign was discussed; President Koenig reviewed the Ordinance and reported that if a sign is taken down it loses its grandfathered status. As the sign was removed within the last 30-days it would not be considered abandonment; therefore, a variance would be required. Trustee Drabant asked Trustee Nelson if they should go out to the site to assess the location of the sign before a variance be granted. Trustee Nelson agreed. Trustee Wardanian stated that going out to the site would delay the owner getting a sign permit/variance for two more weeks and why should the owner be penalized due to the fact that a criminal act took place take required the applicant to re-installation his sign.

Trustee Wardanian moved, seconded by Trustee Drabant to grant a variance to Heaney Properties for the re-installation of sign as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE.

UNFINISHED BUSINESS: President Koenig reviewed the 6/12/2015 revised task list. The following items were removed from the list permanently: moving of handicapped parking from Route 12 & Broadway closer to Paw Prints, Student Trustee concept proposed, reed bed status, review of old zoning ordinances, NIPC to investigate if insurance can be collectively purchased, packets for all committees to

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be distributed electronically to all Trustees, agreement to purchase fuel, Public Works to present at each Board meeting a report on work accomplished since last (2 weeks) and projects for next time period (2 weeks), Village Survey to be posted on Village's website, Community Development Committee to have permit approval as sub-category on every Board agenda, Quotes for repair of East clarifier not to exceed \$36,755, and Business cards to be ordered for Trustees.

President Koenig updated the Board on the following subjects: the City of Woodstock will be loaning striping equipment to the Village of Richmond, as soon as they were done using it, to stripe the parking on North side of Broadway West of Route 12; Run-off water from pallet company possible water issue and need of retention pond possible-Engr. Murphy reported that McHenry County has aerial photographs of the property and has had access to the property regarding installation of offices and bathrooms, Attorney McArdle noted that the matter should be taken to adjudication for resolution; Sale of Lift Truck-PW Supervisor Bill Price taking photographs of all three vehicles to be sold; Water treatment plant skimmer arm repair scheduled to begin on July 13, 2015; Tornado siren cooperative purchase with Township-another community is looking to replace their sirens and will be selling their existing sirens, which are newer than the one the Village obtained; therefore, the older siren will be scrapped for parts, it will cost \$2,000.00 for the purchase and installation of a pole and \$2,000.00-\$4,000.00 for software upgrades; items dated 12/18/14, and two dated 1/22/15 are the same and need to be combined; lighting repairs at Kensington Condos, bulbs were ordered at; Cleanout of oxidation ditches at the water/sewer plant-Engr. Murphy reviewing bids; and striping of parking line in Village parking lot would be included in the re-striping of west Broadway. Trustee Drabant stated that patching of the Municipal Parking Lot needed to be performed. President Koenig stated that the Municipal Parking Lot patching would be included with other patching to take place throughout the Village this year. Trustee Drabant asked that Route 12 crosswalk at South St be repainted. President Koenig stated that he would communicate that to PW Supervisor Bill Price.

President Koenig asked that the following items be moved to the "Informational Only" section of the Task List: Commercial St. video of sewer lines; Storm drain by Mc D's; Consideration of hiring a structural engineer to inspect buildings for Fiscal Year 2016/2017; and Minutes of each Board meeting to be sent to Trustees electronically within one week.

Trustee Drabant stated that he had been in contact with John Drummond, an architect and he has been in contact with another architect regarding what would be aesthetically appropriate for Memorial Hall exterior improvements.

PUBLIC COMMENTS: Gary Tiritilli asked for an update to his ongoing complaint with EMS. President Koenig reported that he had written a letter to the owner and also spoken with Mr. Tiritilli's neighbors regarding the issues he has brought before the Board regarding EMS.

NEW BUSINESS: President Koenig explained that the Appropriation Ordinance is an Annual Ordinance the Village approves and that there is no limit on the percent used to create the document. Ordinance#2015-09; An Ordinance Making Appropriations for General Corporate Purposes for the Village of Richmond for the Fiscal Year Beginning May 1, 2015, and Ending April 30, 2016 was reviewed. Village Clerk Thomas reported that two changes were made to the original ordinance, under Water the line item "Maintenance Utility Lines" was increased from \$45,000.00 to \$150,000.00 and under Sewer the line item "Maintenance Collection System" was increased from \$45,000.00 to \$150,000.00.

Trustee Kunz moved, seconded by Trustee Wardanian to approve Ordinance#2015-09; An Ordinance Making Appropriations for General Corporate Purposes for the Village of Richmond for the Fiscal Year Beginning May 1, 2015, and Ending April 30, 2016 in the total amount of \$6,272,033.00. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. Motion carried.

President Koenig presented Ordinance#2015-10; An Ordinance Amending Chapter 14, Offenses against Public Peace, Safety and Morals, Section 14.09 of the Richmond Municipal Code noting that the ordinance removes the words "or property", which condones an illegal act. Trustee Nelson suggested that the Village consider adopting the Illinois Air Rifle Act. President Koenig asked that the Board approve the ordinance before them so the Municipal Code would reflect legally and consider the proposal made by Trustee Nelson in the future.

Trustee Drabant moved, seconded by Trustee Kunz to approve Ordinance#2015-10; An Ordinance Amending Chapter 14, Offenses against Public Peace, Safety and Morals, Section 14.09 of the Richmond Municipal Code as presented. ROLL CALL VOTE: DRABANT, KUNZ, NELSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

President Koenig presented Resolution#R2015-05; A Resolution Regarding Closed Session Minutes. The resolution would release the December 18, 2014 closed session minutes for public inspection.

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Trustee Drabant moved, seconded by Trustee Nelson to approve Resolution#R2015-05; A Resolution Regarding Closed Session Minutes as presented. The motion was approved by unanimous voice vote.

President Koenig presented the Extension of the Intergovernmental Agreement between Richmond Township and the Village of Richmond pertaining to the Senior Transportation Program. He noted that the Board has entered into the extension with Richmond Township for the last seven years, which helps Township to secure grant funds for the program.

Trustee Drabant moved, seconded by Trustee Kunz to approve the Extension of Intergovernmental Agreement between Richmond Township and the Village of Richmond to August 30, 2016. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

President Koenig stated that Attorney Michael Smoron with Zukowski, Rogers, Flood and McArdle had previously discussed with the Board Cable Franchise Agreements. President Koenig noted that he had contacted the City of Harvard regarding joint negotiating with Charter Communications regarding the Franchise Agreement; however, the City of Harvard entered into the Franchise Agreement Charter Communication provided to them. He reported that cable companies are as tightly regulated by the FCC as they used to be. President Koenig also noted that the Village had been in contact with other providers, such as, AT & T, Comcast, Time Warner and all of them stated that they would not be interested in providing cable services to the Village. Trustee Drabant questioned the original renewal clause requiring the Village of Richmond to provide in writing notice of its intent to seek renewal at least 30 months but no more than 36 months prior to expiration making this discussion moot. It was noted that the current agreement expires on November 12, 2016. Attorney McArdle reviewed the document and stated that the renewal clause was not a problem. Trustee Kunz suggested that the Board take some additional time to read through the new Franchise Agreement before voting on it.

Trustee Kunz moved, seconded by Trustee Drabant to table the approval of the Charter Communications Franchise Agreement until the next Board meeting scheduled for July 16, 2015. ROLL CALL VOTE: DRABANT, KUNZ, NELSON, and KOENIG. NAYS: WARDANIAN. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Kunz reported that the Finance committee met and reviewed bills, investments and the IEPA Loan.

Trustee Kunz moved, seconded by Trustee Drabant to approve Warrant#2015/2016.03.01 in the amount of \$24,089.08 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT: Trustee Drabant announced that the Community Development committee would be changing their meeting time from 5:00 PM to 5:30 PM. The Village Clerk will provide notification to the newspapers and update the board outside of Village Hall. He reported that the committee is working on a Family Picnic event, reviewing the charge for small, medium, and large signs that can be installed on the (4) four Village entrance signs. Trustee Nelson is investigating the cost to purchase solar lights for the (4) signs that would then be installed by Public Works. Trustee Drabant noted that the Finance committee will need to add a revenue line item for the rental of sign space. Trustee Drabant reported that architects are working on providing the Village with possible Memorial Hall exterior options for repairs to the front stairs, bunker and ramp. Trustee Drabant reported that the committee is working on a sidewalk café ordinance, one for food service only and another for food and liquor. They are also reviewing the ADA sidewalk requirements. Trustee Drabant reported that the committee is reviewing the ordinance regarding tree removal. Trustee Drabant reported that the committee had reviewed the existing Memorial Hall Contract and has proposed changes for the Board to consider. The Village Clerk was asked to add this item to the next Board meeting agenda. Trustee Drabant reported that Joyce McArdle had entered some information onto the Location One website; however, to save money a volunteer will perform the data enter.

AD HOC LONG TERM PLANNING COMMITTEE: Trustee Drabant distributed to the Board the grant application submitted to the Chicago Metropolitan Agency for Planning the committee had prepared. He reported that the Village should know by September or October of 2015 whether they will be a recipient of the grant. He reported that they discussed annexing properties and noted that the current Comprehensive Plan needs to be written in a more simplified way.

POLICE: The Chief reported that National Night Out was scheduled for August 8, 2015 and will be held at the Richmond-Burton Community High School. He also reported that Country Thunder will take place on July 23, 24, 25 and 26. He also distributed the June

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2015 monthly report to the Board. The Chief noted that the Police Departments Facebook page received a positive comment pertaining to Officer Hoelz. He reported that the 13th CPA class had graduated.

ENGINEERING: Engr. Murphy reported that he had provided the Village President with a Professional Services Agreement for the Main Street Sidewalk between Broadway and Mill Streets pertaining to removal and replacement. He noted that bidding and construction oversight would be performed by Public Works. Engr. Murphy reported that since the work is located in the Illinois Department of Transportation (IDOT) right-of-way ADA and structural reviews will be required by IDOT. The project will be done this fiscal year.

President Koenig noted that PW Supervisor Bill Price will be using Motor Fuel Tax (MFT) for repaving, replacing curbing, grinding and patching.

PUBLIC WORKS: President Koenig presented the updated Public Works Projects for 2015 document. He noted that the East Clarifier repair would begin July 13, 2015 and Mosquito Abatement has begun.

VILLAGE CLERK: None.

PRESIDENT'S COMMENTS: President Koenig reported that two residents were interested in the vacant Trustee position, Terry Fulmer and Lauri Olson.

He also reported that there were two vacancies on the Plan Commission, which will need to meet to review a proposal from Full Circle Communities for a 55+ development on Liberty Street. They will be requesting a PUD with minor amendments and due to County monies provided for the development they will be making street and infrastructure Improvements by October 2015. Additionally, it was noted that (3) units will be subsidized by the McHenry County Housing Authority just like at Silvertrees. The units would be rented on a sliding scale. A one bedroom unit would rent for \$400.00 and a two bedroom unit would rent for \$700.00. The developer is planning on Opening in 2017.

TRUSTEE COMMENTS: Trustee Drabant asked how far down Liberty Street water and sewer was extended. President Koenig reported all the way to the dead end. Trustee Drabant asked if the main was looped. The Village Clerk reported that it was not.

Trustee Kunz asked President Koenig if he had contacted Senator Althoff. President Koenig stated that he would contact her once the State budget was finalized.

Trustee Drabant asked who owned the billboard located on the southwest corner of Route 12/Route 31 and Tyron Grove Road. No one could provide the answer.

Trustee Drabant reported that there were several lights out at the Village Hall and wanted to know when they would be fixed. Village Clerk Thomas reported that Public Works had repaired any of the lights that weren't working during the week.

Trustee Nelson asked if Gerstad Builders would be making entrance changes to the Pheasant Ridge Subdivision. It was noted that IDOT had provided a second ingress/egress on Burlington Road when the subdivision was platted, which was never built.

With no further business, Trustee Drabant moved to adjourn the July 2, 2015 regular Board meeting, seconded by Trustee Kunz. The motion was approved by unanimous voice vote.

Meeting adjourned at 8:52 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk