

Village of Richmond  
Adhoc Long Term Planning Committee Meeting Minutes for July 1, 2014

Meeting was called to order at 7:00pm by Scott Drabant

Members Present:

Scott Drabant, Ram Wardanian, Craig Kunz, Ciro Cetrangolo, Gary Tiritilli, Debbie Tiritilli

Approval of Minutes: Motion by Craig Kunz and seconded by Ram Wardanian to approve the 5/22/14 minutes as written. All in favor, motion passed

Unfinished Business: None

Public comments: None

New Business:

Motion to establish a formal Adhoc Long Term Planning Committee with the following people forming the committee:

Ciro Cetrangolo, Ann Cunningham, Scott Drabant, Charlotte Hollenbach, Jose Escobedo, David Kielpinski, Craig Kunz, Ginene Nagle, Peter Koenig, Chuck Schultz, Debbie Tiritilli, Gary Tiritilli, Ram Wardanian

Motion made by Craig Kunz, seconded by Ram Wardanian. All in favor, motion passed.

A meeting time limit of no longer than 1.5 hours was established.

Scott Drabant gave a summary of the last meeting.

Discussion about the Historical District and businesses in the district:

- Where are the boundaries of the Historical District and does it need to be redefined?
- What should the Historical District look like or does it need to be rethought?
- Scott and Craig will work on a Historical District Ordinance to be presented to the Board.
- Business should complement each other. They should be walk-in shops.
- Proper maintenance and upkeep should be maintained on buildings – some look pretty bad. Check out Waukegan, Mount Prospect and Evanston for ordinance they are using because they have a strong program against dilapidated buildings.

Discussion on how to revitalize the downtown area:

- Find ways to stop the traffic. If we could get at least 10% of the cars to stop, what a difference it would make.
- Have multiple events to attract people
- Have events every weekend – these are the suggestions:
  - o Antique Road Show
  - o Chocolate Fest
  - o Music at the Gazebo
  - o Farmers Market – on Broadway by the Gazebo
  - o Strawberry Fest
  - o Wine Walk
  - o Fine Arts Festival
  - o Craft Fair

Discussion on community involvement:

- Events that will bring Richmond together/involvement – these are the suggestions:
  - o Ice Cream Social
  - o Richmond Picnic in the Park
  - o Richmond Community Garage Sale
  - o Van's Halloween Event – already an established event and supported by the community

How to accomplish these suggestions:

- "Can't make good decisions unless we know a little about our people."
  - o Develop a Community Survey – Debbie, Craig and Scott
  - o Include with the Water Bill and have an online version
  - o Ask for volunteers
- Establish community committees to assist in accomplishing the events

The following were discussed in detail and it was decided to pursue in order to get things going. The other suggestions will be taken one at a time since more planning and timing is required and will be implemented as soon as possible.

- **Farmers Market** – on Broadway by the Gazebo (Street will be closed by the Police Department)
  - o Contact local farmers and other businesses and invite them to participate
  - o Contact musicians to play in the gazebo while people shop
  - o Advertise as a "Press Release" in the Northwest Herald (if possible)
  - o Advertise on the Richmond Village website
  - o **Request Village Board to waive any fees this year** for the participating vendors
  - o Advertise on the Fire Department's electronic sign, on the Middle School sign, on the sign by Memorial Hall
  - o Obtain signs to post along the roads leading into Richmond:
    - Richmond Farmers Market Today
  - o Small flyers that say: Richmond Farmers Market
    - Every (whatever day is decided)
    - Time (whatever hours are decided)
    - List the Vendors
  - o Possible start date: July 19, 2014 (the last day for the Sunset Ridge Garage Sale). Traffic will be coming through the Village already; hopefully some of them will stop.
- **Antique Road Show** in Memorial Hall
  - o Obtain names of appraisers from Charlotte and see what date will work for them
  - o Establish a community "committee" to assist with the event
  - o Advertise in the Northwest Herald
  - o Advertise on the Richmond Village website
  - o Use the same system for charging and processing of participants that was used in the past
- **Music at the Gazebo**
  - o From the contacts for the Farmers Market develop a schedule of performances
  - o Advertising: posted on the Richmond Village website, Northwest Herald, and Village signs
  - o Community to bring their chairs to the gazebo and enjoy the music
  - o Performances will be free
  - o Musicians will donate their time

Next meeting will be on Tuesday, July 15, 2014 at 7pm in the Village Hall

Meeting adjourned at 8:43pm

Minutes by Debbie Tiritilli