

Village of Richmond

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Acting President Koenig called the June 7, 2012 Board Meeting to order at 7:00pm, 5600 Hunter Drive, Richmond, Illinois.

ROLL CALL:

PRESENT: Acting President Peter Koenig; Trustees: Scott Drabant, Charlotte Hollenbach, David Kielpinski and Craig Kunz.
ABSENT: Trustee Dennis Bardy
OTHERS PRESENT: Village Clerk, Karla L Thomas; Village Engineer, Ed Coggin; Village Attorney, David McArdle

Minutes from the May 17, 2012 Board Meeting were reviewed. Trustee Drabant noted a error under New Business, second paragraph, second sentence "Trustee Kunz asked want" should be changed to "Trustee Kunz asked what".

Trustee Kielpinski moved, seconded by Trustee Drabant, to approve the May 17, 2012 minutes as amended. Motion approved by unanimous voice vote.

ANNOUNCEMENTS: President Koenig stated that the American Legion wished to thank the Public Works Department for their hard work getting the Curly Stevens Park ready for their Memorial Day Event.

Additionally, President Koenig recognized the outstanding efforts of the RBCHS Girls Softball, Boys Baseball, and Girls Soccer team (achieving 3rd Place) at State.

UNFINISHED BUSINESS: NONE

PUBLIC COMMENTS: NONE

NEW BUSINESS:

President Koenig announced that he would like to appoint Ramsin Wardanian to fill Trustee Karla Thomas' vacant seat. His term of office would be effective tonight through spring 2013.

Trustee Kielpinski moved, seconded by Kunz, to approve the appointment of Ramsin Wardanian as Village Trustee. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, and KUNZ. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion approved.

Ramsin Wardanian was then sworn into office and was seated.

President Koenig announced that he would like to appoint Trustee Drabant to the Finance Committee, asked Trustee Kunz to step down from the Community Development Committee, and appoint Trustee Wardanian in his stead. President Koenig noted that this would balance Trustee duties concerning Committee involvement.

Trustee Kielpinski moved, seconded by Kunz, to approve the Committee appointments. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion approved.

President Koenig reported that the Richmond/Spring Grove Chamber of Commerce had applied for a Special Event Liquor License for June 23, 2012 for a Wine Walk & Art Exhibit and that they had requested that the \$100 fee be waived. Trustee Kielpinski and Clerk Thomas noted that the event included ten local businesses, a participation fee of \$35/person would be assessed which included a free bottle of wine. A percentage of the total proceeds would be donated to the Memorial Hall Restoration Fund. Wine would be served by member of the Theatre Underground and appetizers would be served at each location. Orders for bottled wine would take place at Memorial Hall at the end of

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the event, payment would be made at time of ordering and pickup would occur at the Antioch Liquor Business supplying the wine for the event. The Art Exhibit will be located at the Memorial Hall.

Trustee Kielpinski moved, seconded by Hollenbach to waive the fee of \$100 for the Special Event Liquor License being issued to the Richmond/Spring Grove Chamber of Commerce. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion approved.

Resolution# R2012-04, Committing Fund Balance as Necessitated by GASB 54, was reviewed. Clerk Thomas reported that the Resolution was requested by the Village Auditors who would be in the office in two weeks to perform the Annual Auditor Review for the Village. Attorney McArdle stated that the changes had to do with terminology and funding requirements newly established by GASB.

Trustee Kunz moved, seconded by Trustee Drabant, to approve Resolution# R2012-04 as presented. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion approved.

Resolution# R2012-05, Designating Freedom of Information Act & Open Meetings Act Officers and Designating Open Meetings Act Public Body Members as required by the Illinois FOIA, was reviewed. Clerk Thomas reported that the Resolution was required by the Illinois Attorney General's Office and that the Clerk (Karla L Thomas) and the Administrative Clerk (Jen Ezop) would be the FOIA & OMA Officers for the Village.

Trustee Drabant moved, seconded by Kunz, to approve Resolution# R2012-05 as presented. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion approved.

COMMITTEE REPORTS:

FINANCE: Trustee Kunz reported that Trustee Drabant will be looking into possibly bundling some of the Village's Utility Bills in an attempt to save money. The Committee also reviewed the monthly bills and Warrant#2013-02-01 in the amount of \$77,409.13 was presented for approval.

Trustee Drabant moved, seconded by Trustee Kunz, to approve Warrant#2013-02-01 in the amount of \$77,409.13. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion approved.

COMMUNITY DEVELOPMENT: Trustee Hollenbach reported that the Billboard on Route 31 was up (located North between Algonquin and Crystal Lake, just North of Meyer Material). A second Billboard will be put up on Route 14, East of Crystal Lake. Trustee Hollenbach also reported that a new business was opening in the old "Embellishment" building which will offer Ballet Classes. Trustee Hollenbach asked if "At the Lake Magazine" had been received at the Village Hall. Trustee Kielpinski stated that they were in the lobby. Trustee Hollenbach and President Koenig thanked Trustee Kielpinski for hang baskets downtown and planting the planters, as well. Trustee Kielpinski thanks should go to the Garden Club, Ginene Nagel, Officer Dominick Bellino and Laura Ferris as they additionally assisted with planting.

POLICE: Officer Dominick Bellino introduced himself to the new Board Members and reported that Officer Cetrangelo was a runner-up in the Rising Shields of Law Enforcement Award Program implement of the Illinois Chiefs of Police Association. Officer Bellino also reported that the Lion's Club recently donated \$500 to the departments Canine Fund and thanked them. Officer Bellino stated that he had participated in a "lockdown" drill at the Richmond Grade School and everyone responded appropriately. Additionally, Officers Cetrangelo and Bellino attended a demonstration at the Nippersink Middle School for the 6th grader and put on a demonstration with Brutus which was very successful. The Middle School donated a Starter Pistol to the department for their training program. Monthly

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statistics were reviewed for the month of May. Officer Bellino informed the Board of a Burglary that took place at the Dollar Up last night and is under investigation.

ENGINEERING: Engineer Coggin reviewed the HR Green contract for the design and bid of resurfacing Commercial Street. He reported that Village MFT funds would be used to pay for the Village's portion of an 80/20 Federal Grant in the amount of \$320,000. It was noted that 2-years worth of Village MFT funds would be used to fund the Village's portion of the grant.

Trustee Kunz moved, seconded by Trustee Hollenbach, to enter into the contract with HR Green for the purpose of design and bid of resurfacing Commercial Street. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion approved.

Engineer Coggin reported that the RBCHS was moving forward with their detention plan and that the next NEPA Bypass meeting was scheduled next week in Chicago to discuss several bypass routes as part of Phase I planning. A September meeting would be scheduled to get concurrence on the final 2 routes. The total cost of the project would be between 50-60 million dollars.

PRESIDENT'S COMMENTS: President Koenig reported that the budgeted Mosquito Sprayer has been received and spraying should begin soon. He also reported that he had met with Ken Nelson, who resides just outside of the village and who would like to volunteer to be the Village Arborist. Engineer Coggin suggested that the Village Arborist look into whether Ash Trees in the Village were plagued by the Emerald Ash Bore, as other communities have recently had to cut down numerous trees infected.

TRUSTEE COMMENTS: Trustee Hollenbach asked if the sidewalk at Memorial Hall would be repaired. President Koenig stated that it was budgeted for this year; the project will be completed by the Village's Public Works Department. Trustee Kielpinski asked if the existing railing could be reused. President Koenig stated the railing would be reused. Trustee Kielpinski reported that he had recently attend a seminar offered by the Village Attorney's Office on Economic Development and that he was working to finalize the 3-year Tax Abatement Program to get it implemented. He explained how the abatement worked and was available for new and existing projects over \$200,000 in value. Trustee Drabant inquired if there was a deadline connected to the Program. Trustee Kielpinski reported that this Program was available indefinitely. Trustee Kielpinski also reported that the "It's All About Kids" Bicycle Ride was schedule for July 28, 2012 and funds raised benefit McHenry County families that have a child with cancer.

CLOSED SESSION: NONE

With no further business, Trustee Kielpinski moved to adjourn the June 7, 2012 Board Meeting, seconded by Trustee Kunz. Motion approved by unanimous voice vote.

Meeting adjourned at 7:45 pm

Respectfully submitted,

Karla L. Thomas
Village Clerk