

VILLAGE OF RICHMOND
REGULAR BOARD MEETING
JUNE 3, 2010
MINUTES

PRESIDING: President Olson called the meeting to order at 7:00pm at Richmond Village Hall, 5600 Hunter Drive.

ROLL CALL:

Present: President Olson; Trustees: Dennis Bardy, Charlotte Hollenbach, David Kielpinski, Pete Koenig, and Karla Thomas.

Absent: Jeanne Doyle

Others Present: Village Attorney, David McArdle; Village Administrator, Tim Savage; Chief Fryksdale; Village Engineering, Ed Coggin.

ANNOUNCEMENTS: Upon extensive discussion between Trustee Doyle and Ms. Carolyn Janus, Ms. Janus announced that due to the lack of volunteer support and the Richmond Township Fire Department withdrawing their involvement in regards to organizing the food and beer tent due to being overextended with other commitments, Richmond Days is cancelled.

A swearing in ceremony was held by Chief Fryksdale, for Officer Ciro Cetrangolo, who is now a full-time officer for the Richmond Police Department.

UNFINISHED BUSINESS: NONE

PUBLIC COMMENTS: Kathy McCain, a Citizens Police Academy Alumni, presented to the Board an idea to hold a raffle fund-raiser at Cruise Nights, with all proceeds going to the Richmond Police Department. Administrator Savage indicated that the application can be processed and conducted through a 501c3, non-profit charity, and the State of Illinois' guidelines for raffles.

Cort Carlson, representing McHenry County Convention & Visitors Bureau (MCCVB), gave a presentation regarding the benefits of joining the (MCCVB) to increase tourism to Richmond.

NEW BUSINESS:

A discussion was held to amend the Memorial Hall Fund FY2011 Budget, to accommodate a State grant award of twenty-five thousand dollars (\$25,000.00). The Memorial Hall Fund FY2011 Budget will reflect thirty-five thousand dollars (\$35,000.00),

Trustee Kielpinski moved, seconded by Bardy, to approve the FY2011 Memorial Hall Budget Amendment increase to thirty-five thousand dollars (\$35,000.00). ROLL CALL VOTE: AYES: Bardy, Hollenbach, Kielpinski, Koenig, Thomas. NAYS: None. ABSENT: Doyle. Motion approved.

A review was held, of the proposal, presented by Sherman Mechanical, Inc. to perform work on the Memorial Hall HVAC system in the amount of twenty-five thousand dollars (\$25,000.00).

Trustee Thomas moved, seconded by Kielpinski, to approve the contract award to Sherman Mechanical, Inc. to perform Memorial Hall HVAC maintenance, not to exceed twenty-five thousand dollars (\$25,000.00). ROLL CALL VOTE: AYES: Bardy, Hollenbach, Kielpinski, Koenig, Thomas. NAYS: None. ABSENT: Doyle. Motion approved

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A discussion was held to amend the EDC FY2011 Budget to one thousand two hundred dollars (\$1,200.00) from Taste of Richmond to advertising line items. This amendment will allow for billboard advertising, promoting the Village of Richmond. Proposed billboard sites are Rakow Rd & Rt 31, and Rt 14, near Cary, IL.

Trustee Koenig moved, seconded by Kielpinski to approve the EDC FY2011 Budget Amendment in the amount of one thousand two hundred dollars (\$1,200.00). ROLL CALL VOTE: AYES: Bardy, Hollenbach, Kielpinski, Koenig, Thomas. NAYS: None. ABSENT: Doyle. Motion approved.

A review of Ordinance 2011-02, Prevailing Wage, was held. The Prevailing Wage Ordinance is required by State Law to be adopted each year, which establishes wage rates to be paid for work and projects completed with State and Federal dollars.

Trustee Thomas moved, seconded by Hollenbach, to approve Ordinance 2011-02, Prevailing Wages. ROLL CALL VOTE: AYES: Bardy, Hollenbach, Kielpinski, Koenig, Thomas. NAYS: None. ABSENT: Doyle. Motion approved.

A discussion was held regarding the contract award resolution and prioritization of municipal roads that need resurfacing work through the Motor Fuel Tax. It was determined out of the three bids presented by Smith Engineering, Inc., Payne & Dolan, Inc. of Antioch, IL submitted the lowest bid of \$129,973.25.

Trustee Kielpinski moved, seconded by Hollenbach, to approve the Contract Award Resolution for road maintenance to Payne & Dolan, Inc. of Antioch, IL in the amount of one hundred twenty nine thousand, nine hundred seventy three dollars and twenty-five cents (\$129,973.25). ROLL CALL VOTE: AYES: Bardy, Hollenbach, Kielpinski, Koenig, Thomas. NAYS: None. ABSENT: Doyle. Motion approved.

A discussion was held regarding the Illinois Department of Transportation Engineering Services Agreement for the 2010 Motor Fuel Tax program.

Trustee Koenig moved, seconded by Kielpinski, to approve the Illinois Department of Transportation Maintenance Engineering to be Performed by a Consulting Engineer contract, to Smith Engineering, Inc. ROLL CALL VOTE: AYES: Bardy, Hollenbach, Kielpinski, Koenig, Thomas. NAYS: None. ABSENT: Doyle. Motion approved.

FINANCE REPORT:

The Finance Committee reviewed monthly bills.

Trustee Koenig moved, seconded by Trustee Thomas to approve Warrant 2011-02, monthly bills. Roll Call Vote: Ayes: Bardy, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Absent: , Doyle. Motion approved.

ENGINEER'S REPORT: Negotiations continue with the William M. Smith Estate, regarding the reed bed easement agreement. The draft Purpose and Needs Statement for Phase I of Richmond Bypass, is being reviewed by McHenry County and IDOT. Roadway striping on Route 12 has been completed.

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POLICE REPORT: Officer Bellino and Cetrangolo were thanked by Richmond Township Fire Department Chief Gallas, for their participation in the Prom Night DUI-Fatality exercise. Officer Bellino participated in the Middle Schools annual Field Day, in which a radar gun was utilized to time baseball speed. Community Service Officer Joe Willems has been hired as a full time dispatch telecommunications tech with the Village of Mundelein. Citizen's Police Academy Alumni, 2010, Jean Heidrich, passed away Memorial Day weekend. Jean will be missed. RPD has acquired a 2010 Ford Explorer, which replaces the 2005 Ford Crown Victoria. The RPD thanks the Board of Trustees for making the purchase of this new vehicle possible. The Citizen's Police Academy has now logged 1,040 hours, to date. The Department will be enforcing DUI infractions during July 4th and Country Thunder 22-25 July, 2010, by participating in the IDOT funded mini-alcohol-program campaign.

ADMINISTRATOR'S REPORT: The Public Works Department open position was posted in the Northwest Herald; over 60 applications have been received. The Village is fully staffed for season help; building permits for Phase III of Sunset Ridge have been steady, averaging out at one new permit for the past six months.

PRESIDENT'S COMMENTS: Thank you to Donald Stinespring, Esq., Richmond Hunting Club, and the Citizen's Police Academy Alumni for their donations to the Emergency Siren Fund. President Olson will attend an informal meeting, on June 11, regarding the Marcamp lawsuit.

TRUSTEE'S COMMENTS: Trustee Bardy thanked the Police Department for their assistance with directing traffic from RBHS. Trustee Koenig gave an update on Cruise Nights, indicating there were 95 cars over the Memorial Day Weekend Holiday. Additionally thank you to CPA & RPD for their assistance with directing traffic during Cruise Nights. Sponsorship for Cruise Nights is fully funded. Trustee Kielpinski supports the Village of Richmond to join the McHenry County Convention & Visitors Bureau.

CLOSED SESSION: NONE

With no further business, Trustee Koenig moved to adjourn the June 3, 2010 Board Meeting, Seconded by Kielpinski. ROLL CALL VOTE: Ayes: Bardy, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Absent: Doyle.

Meeting adjourned at 7:54pm

Vanessa Everett
Village Clerk