

Village of Richmond
5600 Hunter Drive
Community Development Committee
Regular Meeting – 5:30pm
Minutes for June 30, 2015

Meeting was called to order at 5:30pm by Scott Drabant

Roll Call: Scott Drabant, David Nelson

Other Present: Craig Kuntz, Debbie and Gary Tiritilli

Approval of Minutes: Motion to approve the minutes as written for June 16, 2015 was made by Scott Drabant, seconded by David Nelson. Motion was passed by unanimous voice vote.

Unfinished Business:

a. Discuss Community Development

Events: Scott will send out the Master Calendar of Events.

- Fall Festival/wine walk – The Chamber of Commerce is having a Richmond Wine on September 26th.
- Family BBQ Fest at RHC - working on the details with Robert Wunderlich. Suggested event date of September 27th. There would be a charge for adults -16 years and older. Kids would be free. Still working on details
- Farmer's Market 2016 - Details are being worked on.
- Jim May – The event is scheduled for October 24, 2015 at Memorial Hall.
- Village Picnic in conjunction with the Fire Department - Working on the details.
- Movie Night – Scott is putting together options for the purchase of a movie projector.
- 10th Annual Charity Auto Show sponsored by the Chamber of Commerce – July 26th 10am – 2pm.

b. Update of Village Website - Businesses/Properties. Still need corrections.

c. Ordinances:

Chapters 6: Signs

a. In general need to review the ordinance looking for:

- i. outdated areas;
- ii. rewrite the square footage for “sales” signs in the window;
- iii. define the criteria for a variance and have it the same for all;
- iv. add the notification to surrounding properties, both non-residential and residential, of any request for a variance to the ordinance;
- v. establish photographic documentation for all current signs.

Chapters 2 and 3 will be discussed at a future meeting.

Chapter 23: Liquor

Discussed to addition of a Sidewalk Café section. Considering two types: food only and food and liquor. Many things need to be considered and coordinated with the current ordinance, especially ADA access. Will check other communities (Elmhurst, McHenry, Mount Prospect) that have outside cafes and see what their ordinances say.

Public Comments: Gary Tiritilli gave the committee suggested wording for changes in the UDO regarding the permit process.

New Business:

- a. The four white Village advertising billboards that are at the entry to the village: Rt 12 and Rt 31, Rt 173 and Broadway, Rt 12 across from Fountain Head and Rt 173 just before the golf course.
 - The billboard says “Welcome to Richmond” along the side of the billboard are 3 sizes of commercial advertising signs: 24x36, 48x36 and 72x36. Dave Nelson presented the idea to charge annually for these signs as this is a Village billboard. The process and ordinance wording needs to be finalized and presented to the Board for approval. All revenue for the advertising signs would be kept in a specific account to be used for the maintenance and improvements of these billboards. Any signs being installed or removed would be done by Public Works.
- b. Review and Approval a sign variance for Heaney Properties. This was tabled pending a statement of hardship and details on the removal of the original sign.
- c. Permit Procedure will be discussed at a later meeting.
- d. Ordinance changes, if any – none were presented.
- e. American Flags/Banners in Village – Karla is looking into this and will provide information at the next meeting.

The next meeting will be Tuesday, July 14, 2015 at time 5:30pm in the Village Hall.

Motion to adjourn was made by David Nelson and seconded by Scott Drabant. Motion was passed by unanimous voice vote.

Meeting was adjourned at 7:50pm.

Minutes by Debbie Tiritilli