

Village of Richmond
5600 Hunter Drive
Community Development Committee
Regular Meeting – 5:00pm
Minutes for June 16, 2015

Meeting was called to order at 6:19pm by Scott Drabant

Roll Call: Scott Drabant, David Nelson

Other Present: Peter Koenig, Debbie and Gary Tiritilli, Diana and Eric Carl, Joyce McArdle

Approval of Minutes: Scott Drabant requested that Debbie and Gary Tiritilli's names be added to Others Present. Motion to approve the minutes as amended for June 2, 2015 was made by Scott Drabant, seconded by David Nelson. Motion was passed by unanimous voice vote.

Unfinished Business:

- a. Economic Development – presentation by Joyce McArdle, PIQUED Interest Consulting
 - Suggested using a state sponsored website called Location One Information System (LocationOne.com) and put all property that is for sale or lease on this website for more exposure to developers and businesses interested in our area. The committee requested Joyce input locations on the website to see how many she could do in an hour. She estimated about 6 locations per hour. The committee would make a determination on whether to have her enter the rest of the locations or have the office staff do it.
 - Suggested that the committee spend some time looking and applying for grants and other resources to assist in bringing business to Richmond.
 - Suggested CDC consider a “Sign Grant Program” which she developed in order to improve the signage of the businesses in town. Gave the Village of Hartland’s Sign and Awning Program guidelines and application as an example.
 - Requested the committee continue to work on “Tool Kit Incentives” – Gave the Village of Huntley’s Economic Development Incentive Policy as an example.
 - Included an article from the Kenosha News regarding the cost to the community of empty buildings.
 - Submitted her Richmond Recruitment Results for the month of May, 2015.
- b. Discuss Community Development
 - Events: Scott will create a Master Calendar of Events.
 - Fall Festival/wine walk – The Chamber of Commerce is having a Richmond Wine on September 26th.
 - Family BBW Fest at RHC - working on the details with Robert Wunderlich. Suggested event date of September 27th. There would be a charge for adults -16 years and older. Kids would be free.
 - Farmer’s Market 2016 - Details are being worked on.
 - Jim May – The event is scheduled for October 24, 2015 at Memorial Hall.
 - Village Picnic in conjunction with the Fire Department - Working on the details.
 - Movie Night – Scott is putting together options for the purchase of a movie projector.
- c. Memorial Hall Rental Contract – Scott and David have reviewed the contract and will go forward with the updated version.
- d. Update of Village Website - Businesses/Properties. Still need corrections.
- e. Ordinances: Chapters 6, 2, 3, and 23 will be discussed at a later meeting.

Public Comments: None

New Business:

- a. Review and Approval of Paint Colors for Finery and Finishes were discussed. Diana and Eric Carl presented their request for colors to painting the doors and windows on the building they are renting on the NW corner of Main and Broadway. The colors are similar to those on the already on the building and are in keeping with the surrounding buildings. Motion to accept the submitted paint colors was made by Scott Drabant and seconded by David Nelson, Motion was passed by unanimous voice vote.
- b. Review and Approval of Sign Face Change for Gardner's Corner was discussed. Since they were just changing the sign insert colors and lay-out and not the frame size it was determined that a motion was not necessary to allow them to proceed.
- c. Permit Procedure will be discussed at a later meeting.
- d. Ordinance changes, if any – none were presented.
- e. American Flags/Banners in Village will be discussed at a later meeting.

The next meeting will be Tuesday, June 30, 2015 at time TBD in the Village Hall.

Motion to adjourn was made by David Nelson and seconded by Scott Drabant. Motion was passed by unanimous voice vote.

Meeting was adjourned at 8:35pm.

Minutes by Debbie Tiritilli