

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village Clerk Karla Thomas called the June 5, 2014 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

The Clerk asked for a motion to appoint Trustee Dennis Bardy as President Pro-tem due to President Koenig's absence.

Trustee Kunz moved, seconded by Trustee Hollenbach to appoint Trustee Bardy as President Pro-tem. ROLL CALL: AYES: BARDY, HOLLENBACH, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: DRABNAT and KIELPINSKI. Motion carried.

ROLL CALL:

PRESENT: Trustees: Dennis Bardy, Charlotte Hollenbach, Craig Kunz and Ramsin Wardanian.

ABSENT: President Peter Koenig, Trustees Scott Drabant and David Kielpinski.

OTHERS PRESENT: Village Clerk Karla L. Thomas, Police Chief Ciro Cetrangolo, Village Attorney Brad Stewart and Village Engineer Sean Murphy.

Minutes from the May 15, 2014 Board Meeting were reviewed.

Trustee Hollenbach moved, seconded by Trustee Wardanian to approve the May 15, 2014 minutes as presented. ROLL CALL: AYES: BARDY, HOLLENBACH, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: DRABANT and KIELPINSKI. Motion carried.

ANNOUNCEMENTS: None.

UNFINISHED BUSINESS: The Task List was not available for reviewed, so no discussion occurred.

PUBLIC COMMENTS: Roy Wulffen voiced concerns about the portable sign the Village has placed on the front of its property. The Clerk did note that it was not in compliance with the Village Code and Public Works will remove it tomorrow. The Clerk explained that it had been gifted to the Village and due to high requests for the use of the Memorial Hall sign the Village is unable to fulfill all requests from residents and organizations. Trustees Bardy and Kunz agreed to consider budgeting for a permanent message sign in next fiscal year budget.

NEW BUSINESS: President Pro-tem Bardy asked the Village Clerk to explain the purpose of the annual appropriation ordinance.

Trustee Bardy moved, seconded by Trustee Kunz to pass Ordinance#2014-06; An Ordinance Making Appropriations for General Corporate Purposes for the Village of Richmond for the Fiscal Year Beginning May 1, 2014, and Ending April 30, 2015. ROLL CALL: AYES: BARDY, HOLLENBACH, KUNZ AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: DRABANT and KIELPINSKI. Motion carried.

President Pro-tem Bardy presented Ordinance#2014-07; An Ordinance Establishing Prevailing Wage Rates for the Village of Richmond. Attorney Stewart clarified the process that is used by the Illinois Department of Labor in establishing wage rates.

Trustee Bardy moved, seconded by Trustee Hollenbach to pass Ordinance#2014-07; An Ordinance Establishing Prevailing Wage Rates for the Village of Richmond. ROLL CALL: AYES: BARDY, HOLLENBACH, KUNZ AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: DRABANT and KIELPINSKI. Motion carried.

The Board reviewed the Annual Extension of Intergovernmental Agreement between Richmond Township and the Village of Richmond pertaining to the Senior Transportation Program. There was a brief discussion.

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Trustee Bardy moved, seconded by Trustee Hollenbach to enter into the Extension of Intergovernmental Agreement with Richmond Township as presented. ROLL CALL: AYES: BARDY, HOLLENBACH, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: DRABANT and KIELPINSKI. Motion carried.

COMMITTEE REPORTS:

FINANCE: Trustee Bardy reported that the committee met to review the bills.

Trustee Kunz moved, seconded by Trustee Bardy to approve Warrant# FY 2014/15.02.01 in the amount of \$82,578.59 as presented. ROLL CALL: AYES: BARDY, HOLLENBACH, KUNZ, and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: DRABANT and KIELPINSKI. Motion carried.

COMMUNITY DEVELOPMENT: The Village Clerk reported that the committee did not meet due to a lack of quorum.

POLICE: Police Chief Cetrangolo reported that there were no incidents pertaining to Muddarella. He reported Country Thunder was coming up in August and that there were 6 to 7 concerts set at Alpine Valley and wanted the Board and the general public to be aware to there will be an increase in traffic this summer. He also presented the month report for May 2014. Chief also reported that squad 141 will be sold and replaced with a vehicle from the State bid, which should arrive in approximately six weeks.

ENGINEERING: Engr. Sean Murphy reported that the pump has been installed at the Drake Motel and boring of the sewer line under the Conservation Trail was successfully accomplished with no problems. Pressure testing will take place tomorrow.

The Bob May property aka Pete's Paint Works is looking to connect to municipal water. Engr. Murphy reported that he will be sending documentation to the engineer for Mr. May before work can begin.

PRESIDENT'S COMMENTS: President Pro-tem Bardy suggested that the Board consider creating a "Student Trustee" to sit with the Board. Applications would have to be submitted and a selection process would occur. He mentioned that Township has a student trustee. Village Clerk Thomas mentioned that the Library Board does the same thing and after the student completes their term a scholarship is award for further education.

TRUSTEE COMMENTS: Trustee Hollenbach reported that Kathy at Richmond Coffee wishes to serve coffee on the sidewalk by Stevens Park. Attorney Stewart suggested that she put something in writing specifying the dates and times she would be serving including a statement that she is assuming full liability. The Village should request a certificate of insurance from her for this particular time period and location. He also noted that the item should appear on a Board agenda and would require a motion. Trustee Hollenbach will contact Kathy and have her communicate with the Village Clerk.

Trustee Kunz asked the Village Clerk if the IDOL paperwork regarding the workers compensation issue had been completed and filed, as he believes the deadline for filing was May 26, 2014. The Village Clerk reported that it had not been completed; however, the Village President had emailed a letter requesting an extension. Trustee Kunz was very concerned that the initial fine of \$22,000.00, which the Village President got reduced to \$2,200.00, could be in jeopardy because the deadline was not met.

Trustee Kunz asked if the Village Clerk had pursued additional septic haulers to dump at the WWTP based upon the Cesspool Residue Adjunct Income Generator Supplemental Ledger Indicating Supporting Transactions (CRAIGSLIST) having been complete. The Village Clerk reported that the Supervisor of Public Works advised her not to pursue additional hauler due to being too close to the allowable amount. Engr. Murphy will check with Ed Coggin to determine what the daily allowable amount would be.

Trustee Kunz asked when he could expect to receive his 65-gallons garbage can instead of the 95-gallon can he currently has in his possession. The Village Clerk will contact the vendor to find out anticipated delivery. The Village Clerk did report that the 35-gallon garbage cans made been manufactured and the vendor is just wanting for the wheels to be installed, so delivery can take place.

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Trustee Kunz proposed the establishment of a Personnel Committee whose responsibilities would include review of benefits, review and implementation of the personnel handbook, the overseeing of personnel issues, annual reviews of administrative and public works employees, involvement in the interview process of new hires, setting dates for random drug testing, wage review, and discipline. The Board members in attendance supported the idea and suggested that Trustee Kunz be Chairman of the committee. This matter will need to be placed on a Board agenda to be voted upon.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Kunz moved to adjourn the June 5, 2014 Board Meeting, seconded by Trustee Hollenbach. Motion approved by voice vote.

Meeting adjourned at 8:06 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk