

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the May 7, 2015 Regular Board Meeting to order at 7:04 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz and Ramsin Wardanian.

ABSENT: None.

OTHERS PRESENT: Village Clerk Karla L. Thomas, Police Chief Ciro Cetrangolo, Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the April 16, 2015 Regular Board Meeting were reviewed.

Trustee Kielpinski moved, seconded by Trustee Hollenbach to approve the April 16, 2015 Regular Board meeting minutes as presented. The motion was approved by unanimous voice vote.

ANNOUNCEMENTS: None.

UNFINISHED BUSINESS: The Board reviewed the revised task list dated April 21, 2015. Trustee Drabant asked about the status of the tornado siren. Chief Cetrangolo reported that he was working to obtain a quote to convert the wiring from AC to DC.

President Koenig reported that, as discussed April 16, the Village had entered into agreements for additional services to be performed by the Village Auditor in conjunction with the annual audit for several years. The amount of work required varied according to the Village's readiness for the audit. A review of previous agreements shows language similar to this year's agreement.

Trustee Wardanian moved, seconded by Trustee Kunz to approve and authorize the Village President to sign the Eder, Casella & Co. agreement to make Fiscal Year (FY) ending April 30, 2015 accrual adjustments. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

The Board briefly discussed the approval of Gia's Salon & Spa Sign variance.

Trustee Wardanian moved, seconded by Trustee Kielpinski to approve the sign variance for Gia's Salon & Spa. ROLL CALL: AYES: BARDY, HOLLENBACH, KIELPINSKI, KUNZ, AND WARDANIAN. NAYS: DRABANT. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

PUBLIC COMMENTS: Judy Pusateri voiced concerns regarding the Village's sign ordinance being too restrictive and larger signs are needed. She further stated she was not familiar with Richmond's ordinance, but did not want Richmond to be as restrictive as Des Plaines, where she lived previously.

Angie Dudek reported that three of her regular customers had been into her shop recently showing interest in the property next door and across the street from her shop. She stated that it is rumored that the Village does not want to work with them. President Koenig stated that no one has come to the Village and that any potentially new business should call or come into the Village Hall. The Village is interested in discussing any new business idea. President Koenig encouraged the current business owners to spread a positive message, that the Village is open to new businesses.

ADMINISTER OATHS OF OFFICE: Attorney McArdle began by swearing in the Village Clerk/Collector, who then swore in newly elected Trustees—Craig Kunz, Stan Maravelias and David Nelson. The Clerk then swore in the Village Treasurer Karla Tabaka and two new full-time Police Officers—Kevin Brynes and Patrick Hoelz.

President Koenig presented plaques to long-serving Trustees David Kielpinski (12 Years) and Charlotte Hollenbach (17 Years) for their hard work and dedication to the Village.

Village of Richmond

INCORPORATED 1872

NEW BUSINESS: A.J. Lipka from TelePharm explained that his company is interested in opening a pharmacy in the Village. He reported that they are an Iowa based LLC privately owned by Roby Miller. He announced that their company is looking for a local commitment of \$50,000.00 either from the Village or private residents. Mr. Lipka reported that the company would return 25% of their pre-tax profit back to the investors each year and would commit to staying in the community for two years. If they were unsuccessful after two years they would refund \$25,000.00 to the investors. Mr. Lipka stated that the payback on committed funds generally takes 4 to 5 years. He also stated that the company would rent space, be opened 5-1/2 days a week, and would be competitive with other like businesses, such as, Walgreens, Meijer, and Walmart. Gary Tiritilli stated that he was opposed to tax payer money being invested into this business. Mr. Lipka reported that their company would promote the business through the use of advertising in newspapers and flyers. He stated that quarterly reports would be provided to investors. Mr. Lipka reported that they currently have 4 communities in Illinois committed and ten others communities considering this proposal. Mr. Lipka left paperwork with the Village for individuals interested in finding out more or investing in the proposal. President Koenig stated that he is not willing to invest Village funds into the proposal. He stated that if anyone was interested in investing they should contact the Village Hall to get Mr. Lipka's contact information.

President Koenig presented his Fiscal Year (FY) 2016 annual appointments. Trustee Drabant asked Trustee Nelson and Trustee Maravelias if they had been contacted as far as committee preference. Trustee Nelson did not express a preference. President Koenig stated he did not consult each trustee prior to compiling the appointments. Trustee Drabant asked about members of the Plan Commission not listed. President Koenig stated there are other members in the Commission whose terms did not expire this year. Additionally, it was pointed out that two vacancies remain on the Commission and still need to be filled. *Trustee Wardanian moved, seconded by Trustee Bardy to approve the Village President's FY 2016 annual appointments as presented. ROLL CALL: AYES: BARDY, KUNZ, MARAVELIAS and WARDANIAN. NAYS: DRABANT and NELSON. ABSTAIN: NONE. ABSENT: NONE. Motion carried.*

The Board then reviewed the FY 2016 Village Clerk's appointment.

Trustee Kunz moved, seconded by Trustee Bardy to approve the Village Clerk's FY 16 annual appointment as presented. ROLL CALL: AYES: BARDY, DRABANT, KUNZ, MARAVELIAS, NELSON and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

The Board reviewed the 2015 Consultation Contract (May 1, 2015 – April 30, 2016) for HR Green. President Koenig noted that the only change was an increase on the top end of the billing rate range across the board by \$5.00 each, per the Village Clerk's review of the contract document.

Trustee Drabant moved, seconded by Trustee Kunz to approve and authorized the Village President to sign the HR Green 2015 Consultation contract (May 1, 2015 – April 30, 2016) as presented. ROLL CALL: AYES: BARDY, DRABANT, KUNZ, MARAVELIAS, NELSON and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee met to reviewed bills. Trustee Bardy then presented Warrant# FY 2015/16.01.01 in the amount of \$112,970.51 for acceptance.

Trustee Bardy moved, seconded by Trustee Kunz to accept Warrant# FY 2015/16.01.01 in the amount of \$112,970.51 as presented. ROLL CALL: AYES: BARDY, DRABANT, KUNZ, MARAVELIAS, NELSON and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

COMMUNITY DEVELOPMENT: Trustee Wardanian reported that the committee is continuing to work on events at Memorial Hall. He also reported that two donated benches will be placed at the Gazebo in Stevens Park and a donated bike rack location is still being determined.

AD HOC LONG TERM PLANNING COMMITTEE: Trustee Drabant reported that the community is asking for volunteers for events, which will appear in the Village Newsletter. The committee will be working on submitting a Chicago Metropolitan Agency for Planning (CMAP) grant application for Americans with Disabilities Act (ADA) sidewalks, sidewalks for the north side of town by the Sunset Ridge Subdivision, and Memorial Hall restoration. President Koenig asked if the committee was going to pursue grant funding for the review of the Village Comprehensive Plan, as that was what the committee was originally tasked to do. Trustee Drabant stated that they would add that to the list.

Village of Richmond

INCORPORATED 1872

AD HOC EXPLORATORY COMMITTEE TO RESEARCH THE HIRING OF A VILLAGE ADMINISTRATOR: President Koenig asked the members of the committee whether they had created duties they would like to see a part-time administrator perform, as was discussed at the previous meeting. Trustee Drabant asked if the job description from the previous Village Administrator was found and that he thought the Village would be gathering job descriptions from other communities. President Koenig reported that the job description from the previous full-time Village Administrator for Village had been gathered.

POLICE: Chief Cetrangolo reminded everyone that Tough Mudder was scheduled for Saturday and Sunday and Mudderella was scheduled for May 30. It was noted that this event does not take place within the Village limits and the Village does not incur any expense. The Chief distributed his monthly report for April 2015.

ENGINEERING: Engr. Murphy reported that he will be speaking with Public Works Supervisor Bill Price regarding curbs and gutter pertaining to the west Route 12 water main repair. Also pending is an agreement to cover design and oversight of the Main Street west side sidewalk project proposed for this year.

PRESIDENT'S COMMENTS: President Koenig encouraged the committee members to discuss whether they want to change the day or time of their meetings and if so to please contact the Village Clerk so the schedule can be properly posted.

TRUSTEE COMMENTS: Trustee Kunz noted that the Finance Committee was in support of a discount for handicapped individuals for vehicle stickers and wanted to know if any of the Board members objected to the proposal. If not, he asked that the Clerk be directed to draft an ordinance to amend to code.

Trustee Drabant thanked Tom Pusateri for the donation of a case of bottled water to the Village.

Trustee Drabant asked for a status update regarding the purchase of a house by the Food Pantry. President Koenig reported that the Village is not involved in the purchase of the property as originally discussed, as the Food Pantry is seeking to purchase property on its own.

Trustee Drabant asked that PW Supervisor Bill Price provide the Board with bi-weekly status reports on public works project. President Koenig reported that the west clarifier at the Wastewater Treatment Plant (WWTP) has been repaired and is up and running. He reported that the east clarifier will be repaired in the next couple of months.

Trustee Maravelias reported that roads in the Sunset Ridge Phase III development need to be repaired. It was also noted that signs need to be repaired as well.

Trustee Wardanian asked when the road striping and the west Route 12 sidewalk projects will begin. Engr. Murphy reported that concrete prices have increased substantially and what was budgeted may not be enough to fund the project. He also stated that since Illinois Department of Transportation (IDOT) needs to be involved in the project, the process will not be quick.

With no further business, Trustee Bardy moved to adjourn the May 7, 2015 Regular Board Meeting, seconded by Trustee Kunz. The motion was approved by unanimous voice vote.

Meeting adjourned at 8:45 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk