

Village of Richmond

INCORPORATED 1872

Village President Peter Koenig called the May 5, 2016 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

ABSENT: None.

OTHERS PRESENT: Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo, Village Engineer Sean Murphy and Village Attorney David McArdle.

MINUTES FOR CONSIDERATION & APPROVAL: Minutes from the April 21, 2016 Regular Board Meeting were reviewed. Trustee Kunz requested changes on Page 2, under New Business of the dollar amount of \$50,200.00 to reflect accurately as \$58,700.00 and the roll call vote for the approval of the fiscal year 2017 budget reflecting that Trustee Drabant voted Nay and President Koenig's Aye vote be moved and the statement added after the motion as follows "President Koenig indicated his support of the budget as well."

Trustee Kunz moved, seconded by Trustee Drabant to approve the April 21, 2016 Regular Board meeting minutes as amended. The motion was approved by voice vote. Trustee Bardy voted in opposition.

ANNOUNCEMENTS/REQUESTS: President Koenig announced that there were several conflicts in Board schedules; therefore the May 19, 2016 Board meeting will be moved to May 26, 2016 at 7:00 PM. The Finance Committee will still meet on May 17th as scheduled. The Community Development Committee was asked to let the Village Clerk know whether they would meet on May 17th or May 24th.

President Koenig reported that the Middle School Color Run was successful with 230 runners participating.

President Koenig reported that the Flea Market at Gardners Corner opened last weekend with 50 vendors present.

President Koenig announced that Prairieland Disposal's electronic pickup yielded 7,100 lbs. electronic items. He also reported that Prairieland Disposal is providing two bags of curbside yard waste per week. Additional bags require stickers at a cost of \$2.80 per bag and can be purchased at the Village Hall or Richmond Ace Hardware. Special yard waste bags can be purchased at Richmond Ace Hardware or retailers, such as Walmart, Home Depot, etc.

President Koenig noted that Economic Interest Statement were due by May 1st and that officials should make sure they had filed.

It was requested that New Business be moved up on the agenda, due to individuals present. The Board concurred.

NEW BUSINESS: Don Beasley the Architect for the Memorial Hall repairs/renovations addressed several Board members desire to go out for formal bid on the project. He stated that the project is too small to get multiple contractors to bid it. He noted that to prepare bid specs would be costly and delay the work from beginning. Mr. Beasley stated that he could work with the two contractors that had already provided quotes to make changes to the designs that could save additional money. It was noted that having the Village's Public Works Department perform the demolition portion of the work would save approximately \$30,000.00. It was also noted that this was a Prevailing Wage project. Mr. Beasley stated that he could meet with the two contractors next week to discuss future savings. The Board agreed that the Architect should work with the contractors and will not seek competitive bids for the project and return to the next meeting with "not-to-exceed" contracts for Board approval.

President Koenig presented the IEPA Wastewater Loan#L171732 Modification Agreement for this year (a one year agreement). He explained that it was the same as last year, two interest only payments. It was noted that there is nothing that prevents the Village from making principal payments. The Village's fiscal year budget for 2017 included one interest only payment and one interest and principal payment. The Village is still anticipating financial relief based upon Federal EPA guideline changes for loan modification and hopes to hear something from the IEPA by September.

Trustee Kunz moved, seconded by Trustee Wardanian to approve and authorize the Village President to sign the IEPA Wastewater Loan L#171732 Modification Agreement as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

President Koenig presented his annual appointment for Fiscal Year 2017. He reported that the only change was a new RESDA coordinator. The one vacancy on the Plan Commission was briefly discussed. President Koenig noted that he has asked the Board for names of anyone they know that may be interested in the position.

Trustee Olson moved, seconded by Trustee Wardanian to approve the Village President's annual appointments for fiscal year 2017 as presented. ROLL CALL VOTE: AYES: BARDY, OLSON and WARDANIAN. NAYS: DRABANT, KUNZ and NELSON. ABSENT: NONE. ABSTAIN: NONE. President Koenig voted to break the tie by voting aye. The motion carried.

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President Koenig presented the Village Clerk's appointment of a Deputy Clerk for Fiscal Year 2017, which remains the same.

Trustee Kunz moved, seconded by Trustee Wardanian to approve the Village Clerk's annual appointment for fiscal year 2017 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

President Koenig then presented the HR Green 2016 Consultation Contract (May 1, 2016-April 30, 2017). It was questioned if the fees had increased from last year. The Village Clerk reported that they had and it was determined that they were increased by 6.09%. Engineer Murphy reported that last year's rates were the same as the previous year. Trustee Drabant suggested that the Village go out for bid to determine whether the Village could save money on engineering services. Attorney McArdle stated that certain professional services could not be let for bid. Instead the Village could request qualifications from other firms.

Trustee Olson moved, seconded by Trustee Bardy to approve and authorize the Village President to sign the HR Green 2016 Consultation Contract (May 1, 2016-April 30, 2017) as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried. Trustee Drabant requested that the Finance Committee look into other engineering firms.

PUBLIC COMMENTS: Collette Buckles commented that the sidewalk patch looks great.

Kay Bates introduced herself as a candidate for the McHenry County Board District 4.

UNFINISHED BUSINESS: The Board reviewed four items from the Task List. President Koenig provided updates on the following items: Personnel Policy (Trustee Wardanian volunteered to assist the Village Clerk who had gotten a review back from the Village's current insurance carrier), Fee Schedule (The Village Clerk is currently working on pulling all fees from the municipal code and has completed Chapters 1 through 6. She noted that additionally she is documenting changes that need to be made), Downtown Sidewalks (Phase 1 is completed; Phase 2 Bill Price will present prices for in June. Depth of concrete was questioned. Engr. Murphy stated that 2-3 inches was sufficient with reinforcement. A steel plate will be installed up against the below grade window of the Mitchell building before concrete is poured. New anchors for the railings are being installed.) and Finance Committee Investment Review (The Finance Committee will be meeting with a representative from Chase Bank to discuss their investment proposal at its next meeting. Trustee Drabant stated that he has the contact information for the individual that handles investments at the Chase Bank in Spring Grove. Trustee Bardy requested that he email the information to the Finance Committee members, as well as, the Village Clerk.) Trustee Kunz asked that the Board re-establish procedures on how the Task List will be addressed by the Board. President Koenig asked that all Board members provide the Village Clerk, via email, up to five items no later than the Wednesday before the first Board meeting of the month.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee reviewed bills and discussed investment options.

Trustee Bardy moved, seconded by Trustee Kunz to authorize the expenditures on Warrant#2016/17.01.01 in the amount of \$192,427.87 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT (CDC): Trustee Drabant reported that the committee had interviewed Rose Reid for the Events Coordinators position. He reported that the committee is considering hiring two candidates to work together on four events per year to start. They would be required to provide a budget plan, and update the CDC monthly. Additionally he reported that the committee is reviewing the video gaming sign ordinance provide by Attorney McArdle and will have something for the next meeting.

ENGINEERING: Engr. Murphy reported that the site restoration at Pete's Paint Works needs to be completed, especially in the railroad right-of-way. The Village Clerk will contact Mr. May regarding the matter. He stated that the Nippersink House Demolition documents are ready, dates in to be established in order for the advertising to be placed. He noted that this was a Prevailing Wage project, just like the previous one. The Board instructed the Attorney to keep the municipal liens in place for the property. Engr. Murphy noted that the rear parking area installed behind Panino's requires drainage plans, sketches, plans and a Stormwater Permit, which he discussed with the owner. Additionally, the Board discussed the sign on the Mitchell building which was granted as a temporary sign for a period of 6-months. It was noted that the authority granting the sign has lapsed. Engr. Murphy provided the Village with paperwork dating back to 1981 regarding opposition to the Bypass.

PUBLIC WORKS: President Koenig reported that Bill Price and Public Works staff have been installing pumps, working on repairs at the Wastewater Treatment Plant, Memorial Hall and Supervisor Price will have quotes for projects to present in June.

POLICE: The Chief distributed the April 2016 monthly report, discussed the difficulty for staff and businesses owners to interpret and find information in the Municipal Code and Unified Development Ordinance (UDO). The Chief stated that his department operates in the "Spirit of the Law" versus the "Letter of the Law" and hopes that the Board supports him in this philosophy. Trustee Bardy stated that he did. He suggested that the Board tweak and modify the ordinances to make them easier to understand. He suggested that the Village consider using a codification company to manage the code and UDO. Finance was asked to consider budgeting for codification management services in next year's budget.

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VILLAGE CLERK: The Village Clerk reported that water bills were printed and would be mailed tomorrow. She also reported that she had been working on gathering information requested from CMAP.

PRESIDENT'S COMMENTS: President Koenig noted that the Plan Commission has unanimously approved the Creekview Apartment Development and that the architect for the development was sending new color proposals, which should be delivered tomorrow.

He also noted that the Village has had several new businesses open in town with young new owners. He asked that the Board work with them in the "Spirit of the Law" and provide a positive experience for them when working with the Village.

TRUSTEE COMMENTS: Trustee Nelson requested that a list of building permits issued be emailed to the Board. The Village Clerk reported that the Deputy Clerk had already done so earlier in the day.

Trustees Drabant and Nelson requested that they receive copies of the contract for funding received through McHenry County Block Grants for the Creekview Apartments. President Koenig noted that the developers received money from both the County and the Federal government to help fund the proposed development. Trustee Drabant requested a copy of the federal guidelines for the Creekview Apartments, as well and requested that President Koenig get them from the developer.

Trustee Olson noted that the Silvertrees Senior development was a 55 and older development and that the age restriction is not permanent. Engr. Murphy stated that there was a minimum of 20-years placed on that development. She noted that the Creekview Apartments would have a similar term pertaining to the age of tenants.

Trustee Drabant asked that WIFI be available in the downtown business district. President Koenig reported that he had previously discussed this matter with the owner of Wonderwave. He noted that a power source and securely mounted equipment is needed. The Gazebo at Stevens Park was discussed between President Koenig and the owner of Wonderwave. Other locations were discussed; Attorney McArdle advised that equipment should not be installed on private property.

Trustee Drabant asked if the individual contracted to perform the parking survey had begun. President Koenig stated that he had met with the consultant and instructed him to begin the work.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Drabant moved to adjourn the May 5, 2016 regular Board meeting, seconded by Trustee Nelson. The motion was approved by voice vote.

Meeting adjourned at 9:20 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk