

**Village of Richmond  
5600 Hunter Drive  
Finance Committee  
Regular Meeting Minutes  
May 3, 2016**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 4:01 PM.

**Members Present:** Trustees: Dennis Bardy, Craig Kunz and Ramsin Wardanian.

**Members Absent:** None.

**Others Present:** Village President Peter Koenig and Village Clerk.

**Approval of Minutes:** The committee reviewed the minutes of the April 19, 2016 regular Finance committee meeting minutes.

*Trustee Wardanian moved, seconded by Trustee Kunz to approve the April 19, 2016 regular Finance Committee meeting as presented. The motion was approved by voice vote.*

**Public Comments:** None.

**Clerk's Comments:** None.

**Review and Recommendation of Bills for Approval:** The committee members reviewed and signed off on invoices submitted for payment.

**Unfinished Business:** None.

**New Business:** The committee discussed investment of Village funds. They requested that a representative from Chase Bank be contact, provided the Village's Investment Policy and prepare an investment portfolio to be presented at the next Finance meeting.

The committee requested that the Village Clerk gather data from other communities regarding septic receiving rates, business registration fees and liquor license fees to be presented at a June Finance meeting.

**Trustee Comments:** Trustee Wardanian stated that he would assist the Village Clerk in reviewing the Village's Personnel Policy and Procedures Manual.

**Adjournment:** *There being no further business to discuss, Trustee Wardanian moved, seconded by Trustee Kunz to adjourn the regular Finance committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 5:16 PM.

Respectfully Submitted by

Village Clerk Karla L. Thomas