

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the April 21, 2016 Regular Board Meeting to order at 7:03 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

ABSENT: Village Engineer Sean Murphy.

OTHERS PRESENT: Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo and Village Attorney David McArdle.

MINUTES FOR CONSIDERATION & APPROVAL: Minutes from the April 7, 2016 Regular Board Meeting were reviewed. Trustee Drabant asked that the word "Top" be struck from the minutes in the 1st sentence under Unfinished Business.

Trustee Olson moved, seconded by Trustee Bardy to approve the April 7, 2016 Regular Board meeting minutes as amended. The motion was approved by voice vote.

ANNOUNCEMENTS/REQUESTS: President Koenig announced that the Nippersink Middle School PTO is holding a Color Run on Saturday, April 30, 2016 from 8:30 am to 10:00 am. Starts at the Middle School and progresses through the Hillview Subdivision to the Library and back.

President Koenig reported that Tom Henning has left as the executive director of the Richmond/Spring Grove Chamber of Commerce. President Koenig stated that he had done a lot of good things for them and wished Mr. Henning future success. Trustee Nelson indicated a new executive director has been hired.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: Sam Kelly reported a hole in the sidewalk just north of Kelly's Leather.

President Koenig asked to move New Business item 8d up on the agenda for discussion, in order, to finalize the budget. The Board concurred.

NEW BUSINESS: The Board discussed the quotes received by two contractors selected by the Architect. Several options were discussed by the Board regarding restoration of Memorial Hall. The Board then discussed adding \$8,700.00 to the Memorial Hall Restoration line item in the budget, which would bring the new total to \$58,700.00. The Board discussed whether to accept the quotes provided or to go out for formal bid. It was noted that to go out for formal bid would incur additional costs for bid specifications to be prepared by the Architect and delay the work. The Board requested that President Koenig contact Architect Don Beasley and have him attend the next Board meeting to discuss whether the quotes provided are norm for the work being performed and the cost to prepare formal bid documents.

President Koenig asked that the Community Development Committee Report be moved up on the agenda as business owners were present regarding matters brought before the committee. The Board concurred.

COMMUNITY DEVELOPMENT: Trustee Drabant reported on the Appearance Review for Main Street Coffee. The owner requested to repaint all the exterior wood trim black and restore the painted doors back to natural wood grain. Trustee Drabant stated that the color black was not consistent with the historic district. There was discussion of what is the standard for acceptable historic colors. It was noted that there is no official list of acceptable colors, and that Trustee Drabant reached his conclusion based on a book he owns. The owner noted that she would consider using Benjamin Moore Hale Navy instead, if necessary.

Trustee Nelson moved, seconded by Trustee Drabant to approve the Appearance Review for Main Street Coffee with all exterior wood trim painted Hale Navy and doors restored to natural wood grain. ROLL CALL VOTE: AYES: DRABANT and NELSON. NAYS: BARDY, KUNZ, OLSON and WARDANIAN. ABSENT: NONE. ABSTAIN: NONE. The motion failed.

Trustee Olson moved, seconded by Trustee Bardy to approve the Appearance Review for Main Street Coffee with all exterior wood trim painted Black and the doors restored to natural wood grain. ROLL CALL VOTE: AYES: BARDY, KUNZ, OLSON and WARDANIAN. NAYS: DRABANT and NELSON. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Trustee Drabant reported that the existing ground sign replacement for Medina Cars met the ordinance and was approved by the committee; however, a variance was required for the letter height on the existing wall sign replacement as the ordinance requires 12" letter height and the proposed lettering size exceeds it. The owner is requesting letter heights of 14" and 24".

Village of Richmond

INCORPORATED 1872

Trustee Drabant moved, seconded by Trustee Kunz to grant the Medina Cars variance for the wall sign letter height of 14" and 24" as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Trustee Drabant reviewed what took place at the committee meeting held on Tuesday evening.

Trustee Drabant then reported that the committee reviewed the exterior design for Panino's at several meetings. It was noted that a legal lease agreement with Sweet Angeline's connect both properties. The drainage improvements, pavers, two natural gas fire pits (with the Fire Department approval as well), light poles (on owners property), and a white plastic fence, in place of the wood posts and rope originally proposed, were approved by the committee. President Koenig pointed out that there was a conflict in the Unified Development Ordinance regarding allowable fence heights in the table on page 6-6 (3-ft) and text on page 6-10 referring to a Type A fence being (4-ft.) which is what the proposed fence falls under. Attorney McArdle reported that text supersedes tables. Trustee Drabant reported that the committee did not approve a sign to be painted on the west side of the Paisano's building and instead requested that a ground sign be installed. Mr. Gilardi noted that he was requesting a wall sign built and installed on the west wall with slats listing the businesses in the downtown business district, at no charge to the businesses. Mr. Gilardi reported that some of the committee members asked that the sign be given to the Village and rented by the Village. Trustee Drabant also reported that Mr. Gilardi was looking into installing gravel parking behind Panino's and Sweet Angeline's for employee parking. Mr. Gilardi noted that Village Engineer Sean Murphy and Jack Pease looked at the area proposed to be graveled. Mr. Gilardi reported that he has agreed to install a fence at the rear of the Paw Prints property and will be presenting a face change to the Paisano's wall sign mounted on the Mitchell building. A discussion took place regarding permits required. It was pointed out that the Community Development Committee has 14-days to recommend to the full Board its approval, approval with conditions or denial the appearance review and that until the appearance review is approved by the full Board no building permits can be issued. Mr. Gilardi was informed that he needed permits for the electrical, pavers and both fences. He was also instructed to provide colors and letter heights for the sign face change for the Mitchell building, which will also require a permit.

Trustee Drabant moved, seconded by Trustee Nelson to approve the Appearance Review for Panino's Italian Sandwiches & Crab shack pertaining to the pavers, two fire pits, light poles, a 4-ft. picket fence and gravel parking. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Trustee Drabant requested that an ordinance change be placed on the next agenda regarding the fence conflict. Attorney McArdle noted that the Plan Commission is responsible for any changes to the Unified Development Ordinance.

NEW BUSINESS: The additional amount of \$8,700.00 for Memorial Hall Restoration agreed to earlier in the meeting will be added to line item 01-90-5111, which will reflect a change to \$58,700.00. The total budget reflects a positive budget of \$55,249.00. The 2017 Fiscal Year budget discussion was finalized.

Trustee Bardy appreciated the efforts of his colleagues for all their hard work on the budget. President Koenig noted that it was important to acknowledge that Ciro, Bill, Karla and Seresa worked very hard on the budget and presented good proposals.

Trustee Olson moved, seconded by Trustee Bardy to approve the budget for Fiscal Year 2017 adding \$8,700.00 to line item 01-90-5111 Memorial Hall Restoration as presented in the document and as amended. ROLL CALL VOTE: AYES: BARDY, NELSON, OLSON and WARDANIAN. NAYS: DRABANT and KUNZ. ABSENT: NONE. ABSTAIN: NONE. The motion carried. President Koenig indicated his support of the budget as well.

The Board reviewed the regular meeting dates for Fiscal Year 2017. The Village Clerk will send the document to the newspapers and post it on the outside bulletin board upon approval.

Trustee Kunz moved, seconded by Trustee Bardy to approve the regular meeting dates for Fiscal Year 2017 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board discussed the waiver of fees and insurance for the AA Group to use Memorial Hall every Tuesday evening for Fiscal Year 2017. Concern was voiced regarding the lack of insurance coverage. Attorney McArdle suggested that waivers be signed by each individual that attends meetings. A Memorial Hall Use License will be completed by the leader of the group

Trustee Wardanian moved, seconded by Trustee Bardy to approve the waiver of fees and insurance for the AA Group to use Memorial Hall every Tuesday evening for Fiscal Year 2017 as presented. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: DRABANT. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee reviewed bills and finalized the fiscal year 2017 budget.

Trustee Bardy moved, seconded by Trustee Kunz to authorize the expenditures on Warrant#2015/16.12.02 in the amount of \$36,267.48 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Village of Richmond

INCORPORATED 1872

ENGINEERING: President Koenig reported that HR Green has the engineering review completed for Creekview Apartments and will present the information next week at the Plan Commission Public Hearing, which will be held on Wednesday, April 27th at 7:00 pm at Village Hall.

PUBLIC WORKS: President Koenig reported that the west Main Street sidewalk patch work will start Monday per Supervisor of Public Works Bill Price. He will let Bill know about the sidewalk issue reported by Sam earlier in the meeting.

Trustee Nelson voiced concerns that a pump was left unsecured at the East Street lift station. President Koenig reported that the last time one was scrapped it took a crane, several people and a large truck and the Village received minimal scrap value for the effort. He will let Public Works know as it is an eyesore.

POLICE: None.

VILLAGE CLERK: The Village Clerk reported that in regards to an article in the Northwest Herald today, the Illinois Department of Revenue has overpaid the Village \$934.86 in Personal Property Replacement Tax (PPRT).

PRESIDENT'S COMMENTS: President Koenig noted that the State will be reducing future PPRT payments until the over payment is corrected. He also reported that each school district was overpaid by approximately \$17,000.00.

President Koenig reported that he had met with Matt Hansel who will be performing the parking survey and should be complete within six weeks.

TRUSTEE COMMENTS: Trustee Nelson requested that a copy of the Ordinance book be placed on each side of the Board room.

Attorney McArdle noted that information and work flow between the Village Clerk and himself is going very well. The Village Clerk prepares documents and ordinances as drafts which he reviews and the process runs smoothly.

Attorney McArdle updated the Board on the Nippersink Drive property. He requested that the Board make a motion to accept two quit claim deeds from David E. Luczak relating to 5218 Nippersink Drive; authorize the Village Attorneys to sign the Agreed Court Order dismissing case number 16 MR 85 and authorized the Village Attorneys to proceed to cooperate with the proper County officials to file a Petition for Sale and Error and application to vacate all prior real estate taxes assessed against the property. The Village will then go through the demolition process, determine the total costs involved and sell the excess property.

Trustee Nelson moved, seconded by Trustee Olson to accept two quit claim deeds from David E. Luczak relating to 5218 Nippersink Drive; authorize the Village Attorneys to sign the Agreed Court Order dismissing case number 16 MR 85 and authorized the Village Attorneys to proceed to cooperate with the proper County officials to file a Petition for Sale and Error and application to vacate all prior real estate taxes assessed against the property. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Village Clerk will contact the Village's insurance company tomorrow to have the property listed on the liability policy as Village owned and will petition for tax exempt status.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Kunz moved to adjourn the April 21, 2016 regular Board meeting, seconded by Trustee Olson. The motion was approved by voice vote.

Meeting adjourned at 9:13 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk