

Village of Richmond

INCORPORATED 1872

Village President Peter Koenig called the April 16, 2015 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz and Ramsin Wardanian.

ABSENT: None.

OTHERS PRESENT: Deputy Clerk Jen Ezop, Police Chief Ciro Cetrangolo, Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the March 19th, 2015 Regular Board Meeting were reviewed. Trustee Drabant submitted in writing a change under Trustee Comments, 1st comment to read as follows: "Trustee Kunz asked if the new hired Finance Clerk position was posted prior to the Village making her the offer of employee. Further, Kunz asked if the individual had undergone a pre-employment physical and drug test per the Village Personnel Policy manual. He further asked if references were secured for the three years since she left the position in May 2012. The Mayor responded "no" to all the above questions because he felt it was an emergency to hire someone as soon as possible so that the Village employees could be paid. Kunz responded to that comment with the statement that the President had called him and that he told the president that he could hire her on a temporary basis for up to 6 months per the Union contract probationary period and that he felt an emergency did not exist. Trustee Bardy inquired if the Village could move forward and have the employee take the requirements now. Legal counsel, David McArdle advised against this because the Village could be liable for costs incurred if the physical and/or drug tests revealed deficits. The Village Clerk reported that the employee was scheduled for a drug test."

Trustee Drabant moved, seconded by Trustee Kunz to approve the March 19th, 2015 Regular Board meeting minutes per Trustee Drabant's request as amended. The motion was approved by unanimous voice vote.

Trustee Kielpinski submitted in writing an addition of the following be inserted at the end of the third sentence under Unfinished Business, Task List. "Trustee Drabant again brought up last year's exterior renovations at Paisano's, stating that structural ironwork and other changes were made without approval. President Koenig pointed out that the ironwork in question was ornamental, not structural. Trustee Hollenbach again responded that the colors, materials and ornamentation were submitted by the owner and approved by the CDC prior to construction. President Koenig stated that the "buon appetito" decorative element was added after the approved renovations, and he would request the owner to submit specifications and allow inspection for structural and electrical safety."

Trustee Kielpinski moved, seconded by Trustee Wardanian to approve the March 19th, 2015 Regular Board meeting minutes per Trustee Kielpinski's request as amended. The motion was approved by unanimous voice vote.

Minutes from the April 2nd, 2015 Regular Board Meeting were reviewed. Trustee Bardy requested the addition of the following under Committee/Department Reports Finance last paragraph, 2nd sentence; insert a comma after "for" and insert "Trustee Kunz added".

Trustee Wardanian moved, seconded by Trustee Kielpinski to approve the April 2nd, 2015 Regular Board meeting minutes as amended. The motion was approved by unanimous voice vote.

ANNOUNCEMENTS: President Koenig reported that the Rt. 12 Wisconsin & Southern Railroad overpass improvements have been postponed until late October 2015.

President Koenig announced that Saturday April 18th, 2015, Harley Davidson in Woodstock will be hosting a shredding event open to the public from 9 am to Noon.

UNFINISHED BUSINESS: The Board reviewed the revised task list dated April 12th, 2015. President Koenig commented on the item dated 10/16/14 pertaining to the purchase of tornado siren. He stated that he gave direction to Scott Sparacio to move forward with purchasing what is needed to get it up and running. President Koenig also stated with the most recent round of storms, he felt the sirens were handled well. President Koenig thanked everyone that was involved in the process.

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PUBLIC COMMENTS: Rob Cetner questioned if the Valet Parking sign that Paisano's puts up in the evening is receiving ordinance violations. The Board directed the Community Service Officer/Code Enforcement Officer to look into if this concern is a violation or would need a variance.

Angie Dudek asked if the "open" signs ordinance has been changed to allow open flags. It was stated that no changes have been made to the ordinance. It was noted that open signs are allowed in windows, as long as they do not flash.

NEW BUSINESS: Trustee Bardy presented the Board with a summary of the Fiscal Year (FY) 2016 Budget. Trustee Bardy stated that several Capital Improvement Projects, such as, sidewalks on West Main, Memorial Hall stairs, ramp, all lower windows, salt barn, oxidation ditch, mulch, fire hydrants and cleaning/painting of the clarifier were included in the budget. Trustee Kunz reported that there would be no increase in the water/sewer rates, general increases of wages by the CPI or 2.5% were given across the board. He also stated that the Finance committee has approved discounted vehicle stickers for handicapped individuals, which will be discussed by the Board, in the future and implemented next year. Trustee Drabant inquired about the Bypass status. Engr. Murphy indicated Sean LaDieu from HR Green will present an update to the Board at a future meeting. Trustee Drabant expressed concern about 2 picnic tables budgeted at \$1,040 each was excessive. President Koenig stated that the Village Clerk was checking into pricing for picnic tables that would carry a 20-year warranty and extended life span. He noted that prices range from \$800-\$1700 each. President Koenig thanked everyone that worked on the budget.

Trustee Wardanian moved, seconded by Trustee Bardy to approve the FY 2016 budget as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, WARDANIAN and KOENIG. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

President Koenig reported that each year the Board was required to approve the meeting dates for standing committees and the Board meetings. The FY 2016 Regular Meeting Dates were reviewed.

Trustee Wardanian moved, seconded by Trustee Hollenbach to approve the FY 2016 Regular Meeting Dates as presented with the exception of the June 30th, 2015 date for a Board meeting. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

The Board briefly reviewed the Memorial Hall Use Contract for the local AA group currently using the building to hold weekly meeting on Tuesday evenings at 6:30 PM. It was noted that the arrangements have worked out well for the last two years.

Trustee Bardy moved, seconded by Trustee Drabant to approve the Memorial Hall Use Contract for the AA group, waiving fees and insurance as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

The Board reviewed the contract for Auditing Services and accrual adjustments with Eder, Casella & Co for the year ending April 30th, 2015. The Board will be going out to bid for future years through a Request for Proposal (RFP).

Trustee Kielpinski moved to approve and authorized the Village President to sign the contract for auditing services and accrual adjustments with Eder, Casella & co. for the year ending April 30, 2015. The motion failed due to the lack of a second.

Trustee Kunz moved, seconded by Trustee Wardanian to approve and authorize the Village President to sign the contract for auditing services with Eder, Casella & Co. for the year ending April 30, 2015 in the amount of \$19,400.00. The letter regarding accrual adjustments was not approved and after receiving clarification at the next Board meeting, further action may take place. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: BARDY. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

The Board reviewed and discussed the Image Systems & Business Solutions, LLC (ISBS) maintenance agreement and De Lage Landen lease agreement for the Savin C4503 Copier/Printer/Fax/Scanner. President Koenig noted that the Village Clerk was able to lower the lease amount and the per copy charge for the full term of the agreement.

Trustee Wardanian moved, seconded by Trustee Kunz to approve and authorize for the Village President to sign the Image Systems & Business Solutions, LLC (ISBS) Maintenance Agreement, Field Order Form and the De Lage Landen Financial Services, Inc. Lease

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Agreement for a new Savin C4503 Copier/Printer/Fax/Scanner, including initialing the ISBS Scope of Work for Network Installation as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee had met to finish working on the FY 2016 budget and reviewed bills. Trustee Bardy then presented Warrant# FY 2014/15.12.02 in the amount of \$43,568.45 for acceptance.

Trustee Kunz moved, seconded by Trustee Hollenbach to accept Warrant# FY 2014/15.12.02 in the amount of \$43,568.45 as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

COMMUNITY DEVELOPMENT: Trustee Wardanian reported that the Water Works Sign was reviewed and approved by the Committee. He also stated that the committee reviewed the sign for Gia's Salon and due to the letter height; the committee recommended approval by the board for the sign and required variance. As this matter was not on the agenda there was a board consensus to approved the sign as presented and add this item to the next agenda for final consideration.

AD HOC LONG TERM PLANNING COMMITTEE: Trustee Drabant reported that the Community Survey will be added to the website. Also, an insert in the next newsletter asking for people to volunteer to assist with the planning and organizing of future community events will appear with the next round of water bills that go out.

AD HOC EXPLORATORY COMMITTEE TO RESEARCH THE HIRING OF A VILLAGE ADMINISTRATOR: President Koenig reported that there was no consensus on the next meeting date and there was nothing new to report.

POLICE: None

ENGINEERING: Engr. Murphy reported that he is working on the west Route 12 sidewalk project design specifications that will require IDOT approval.

PRESIDENT'S COMMENTS: None

TRUSTEE COMMENTS: None

With no further business, Trustee Kunz moved to adjourn the April 16, 2015 Regular Board Meeting, seconded by Trustee Bardy. The motion was approved by unanimous voice vote.

Meeting adjourned at 8:32 PM.

Respectfully submitted by,

Jen Ezop, Deputy Clerk