

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the April 7, 2016 Regular Board Meeting to order at 7:02 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

ABSENT: None.

OTHERS PRESENT: Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo, Supervisor of Public Works Bill Price and Village Attorney David McArdle.

Minutes from the March 17, 2016 Regular Board Meeting were reviewed. Changes were made under President Comments.

Trustee Drabant moved, seconded by Trustee Nelson to approve the March 17, 2016 Regular Board meeting minutes as amended. The motion was approved by voice vote. Trustee Olson voted in opposition and Trustee Bardy abstained.

ANNOUNCEMENTS/REQUESTS: President Koenig announced that Village Vehicle Stickers are currently on sale.

President Koenig reported that the Wisconsin Southern Railroad Viaduct repairs have begun and will take place Monday-Thursday from 8:00 PM-5:00 AM, detour signage has been put in place re-routing traffic down Tryon Grove Road-Keystone Road-Route 173. Completion of repairs is anticipated for mid-July. Information regarding the project has been placed on the Village website and newspapers. Owners that operate businesses in the evening have been notified and railroad personnel have worked with the Police and Fire Department to establish safety measures.

UNFINISHED BUSINESS: The Board reviewed the Task List Five items. President Koenig noted that he had sent an email to all Trustees regarding the latest information received from IEPA. Trustee Bardy reported that Finance has budgeted for one June payment of interest only and one December payment of principal and interest. The IEPA will be reviewing the Village's financial information to determine whether the Village is eligible for financial relief based upon proposed guidelines which may be approved in late 2016.

President Koenig reported that he and Public Works Supervisor Bill Price met with architect Joe Anselmo and two contractors selected by the architects for exterior repairs at Memorial Hall. The brick contract provided quotes early in the day totaling approximately \$20,000.00; we are waiting on the receipt of a quote from the concrete contractor. The next step will be for the Board to vote on whether to waive the bid process or proceed with the bid process.

President Koenig noted that due to weather and temperatures, the northwest Main Street/Broadway Sidewalk repairs have been delayed. It is still anticipated that one patch will be done in April of fiscal year 2016. A summer sidewalk patch and repairs from the Broadway alley to Main Street will be done in fiscal year 2017.

President Koenig announced that the new signs are up regarding the Paisano's Valet Parking issue. A letter has been sent to the owner of Paisano's. President Koenig explained the lack of "valet" language on the signs and placement of one sign in front of Celtic Hearth & Home. The owners of Celtic worked with the Village on the language placed on the signs. It was noted that the list of no parking locations in the Village Municipal Code would need to be amended. An ordinance will need to be drafted. Trustee Drabant challenged the wording and placement of the signs, and President Koenig reviewed the rationale for both.

President Koenig reported that the Creekview Plan Commission hearing was re-scheduled due to the developer publishing the public notice in the wrong newspaper. The new hearing date is April 27, 2016 at 7:00 PM and will be held in the Board room here at Village Hall.

PUBLIC COMMENTS: None.

NEW BUSINESS: Dan Streit, the Village Building Inspector explained the changes in the 2014 National Electric Code and 2015 Building Codes. He noted that currently the Village is following the 2003 codes and recommended that the Village adopt new codes every 6 years. Mr. Streit reported that the changes in the new codes are for life safety purposes. He reported that he has already discussed the possibility of the adoptions of the new codes with representative of both Gerstad Builders and KLM Builders. He suggested that the Board have the new codes go into effect on May 1, 2016 to tie in with the Village's fiscal year.

Trustee Olson moved, seconded by Trustee Bardy to pass Ordinance#2016-05; An Ordinance Amending Section 35.03 National Electric Code of the Richmond Municipal Code, Ordinance#2016-06; An Ordinance Repealing Chapter 36 Plumbing Code, Chapter 37 Fire Prevention Code and Chapter 38 Gasoline Service Stations of the Richmond Municipal Code and Ordinance#2016-07; An Ordinance Amending Chapter 34 Building Regulations of the

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Richmond Municipal code effective May 1, 2016 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN.NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

President Koenig presented the proposal from Hansel Studios, Inc. for the downtown Richmond parking study not to exceed \$1,200.00. The project will be done in three phase and should be accomplished within 4-6 weeks.

Trustee Kunz moved, seconded by Trustee Wardanian to enter into the parking study proposal with Hansel Studios, Inc. not to exceed \$1,200.00 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN.NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board reviewed Ordinance#2016-10: An Ordinance Amending Chapter 9, Ethics, of the Village of Richmond Municipal Code. Attorney McArdle reported that the ordinance was before the Board in order to update the code to compile with the new State Statute.

Trustee Olson moved, seconded by Trustee Wardanian to approve Ordinance#2016-10; An Ordinance Amending Chapter 9, Ethics, of the Village of Richmond Municipal Code as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN.NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee approved minutes, reviewed bills and worked on the fiscal year 2017 budget. Trustee Nelson asked if a pay increase was included in the fiscal year 2017 budget for Community Service Officers (CSO). Trustee Bardy reported that a modest increase was included. After some discussion between the Police Chief and Board, it was agreed that CSO pay would be increased to \$15.00 per hour. The Chief reported that this change would affect the agreement with the School for traffic control and crossing guard services. He will contact the school and get back to the Board with the school's decision. Trustee Bardy requested that the Village Clerk have the budget amended to reflect this change and have the Finance Clerk email copies of the final budget to the entire Board for review. The fiscal year 2017 budget will be presented at the April 21st Board meeting for approval. It was determine that the Finance meeting scheduled for April 12, 2016 would be cancelled, due to the completion of the budget process.

Trustee Olson moved, seconded by Trustee Kunz to authorize the expenditures on Warrant#2015/16.12.01 in the amount of \$48,095.58 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN.NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT: Trustee Drabant reported that the committee had continued its review of the Panino's Italian Sandwiches & Crab Shack lighting and landscaping plan. Items reviewed were drainage, bushes with possible picket fence, electric street lighting and signage on the west side of the Paisano's building that would be village owned and a similar sign placed at Stevens Park. As the committee is not done with its review this matter was tabled.

Trustee Drabant reported that the committee reviewed the signage for Kiddy Korner and the committee recommends a variance for the letter height on the permanent wall sign as it exceeds the code.

Trustee Drabant moved, seconded by Trustee Olson to approve the variance for the permanent wall sign letter height for Kiddy Korner. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, OLSON and WARDANIAN.NAYS: NONE. ABSENT: NONE. ABSTAIN: NELSON. The motion carried.

Trustee Drabant reported that the committee reviewed the signage for Gardners Corner and the committee recommends a variance for the letter height on the permanent ground sign as it exceeds the code. It was noted that the sign was put up before committee review; therefore, Trustee Drabant suggested that the owners be fined double the permit fee. As the installation of the sign was determined to be a time sensitive issue, it was suggested that the fine be waived and a letter sent notifying the owners that if non-compliance occurs again fines will be issued.

Trustee Drabant moved, seconded by Trustee Nelson to approve the variance for the permanent ground sign letter height for Gardners Corner. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN.NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Trustee Drabant moved, seconded by Trustee Olson to waive the fine and send a letter to the owners that if non-compliance occurs again fines will be issued. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON and WARDANIAN.NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Trustee Drabant asked to be cc'd on the letter sent to the owner.

Trustee Drabant reported that the committee addressed several issues. An Eagle Scout sat in the meeting and the committee encouraged him to do his required project in Richmond. Mr. Lauten was interviewed regarding the event coordinator position; he suggested events that could be held at Memorial Hall. Other candidates will be interviewed. It was noted that Christmas of Yesteryear will stay the same and handled by the Village Clerk and volunteers. The committee also reviewed the fence section in chapter 34 of the Richmond Municipal Code to be incorporated into chapter 6 of the Unified

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Development Ordinance. Language will be provided for revision. The committee is also looking into creating a new brochure for the Village and would like to have high school students contribute artwork as a contest. Trustee Drabant asked Trustee Bardy to provide him with the teacher that should be contact to implement this project. Trustee Bardy requested that Trustee Drabant email him a reminder.

ENGINEERING: Engineer Sean Murphy reported that he had met with Jack Pease regarding the grade, drainage and sidewalk in front of Panino's. He also reported that the owner is considering installing parking on the rear of his property for fifteen staff vehicles. Drainage with curbing was discussed and a site plan noting easement is required to move forward with further review.

Engr. Murphy reported that he has received final plans for Creekview, met with PW Supervisor Bill Price regarding the water/sewer connection (15 P.E. is expected from the site). He will draft a letter before performing the review. He also reported that IEPA sewer permitting will be required and a document will need to be signed by the Village President. Engr. Murphy will draft a letter with the landscape review and is looking for the layout of the site plan from the previously issued PUD for the property.

President Koenig reported that he will be drafting a letter for the Domenella geothermal well. Engr. Murphy reported that McHenry County has already approved the project and noted that the well will be installed horizontally at a depth of 6 to 8 feet down.

POLICE: The Chief distributed the March 2016 monthly report. Trustee Nelson asked if the Police Department charged for Alarm calls. The Chief reported that most Alarms are not repeaters and therefore residents are not charged. Trustee Wardanian reported that most Police Departments do not charge for residential Alarm calls; however, industrial/commercial Alarm calls are charged.

PUBLIC WORKS: Supervisor of Public Works Bill Price reported that the (3) water main breaks have been repaired. The Liberty Street break cost \$3,600.00 and the break by Papa Saverio's cost \$4,200.00. He reported that cold patching had taken place throughout the Village and the East Street Lift Station pumps have been installed and are running.

VILLAGE CLERK: The Village Clerk reported that along with vehicle stickers, business registration, video gaming stickers and liquor licenses are being applied for currently, so the office has been very busy.

PRESIDENT'S COMMENTS: None.

TRUSTEE COMMENTS: Trustee Kunz inquired into video gaming restrictions based upon the recent newspaper article about the City of Crystal Lake. The Village Attorney reported that there are no restrictions for video gaming based upon fees, except signage.

Trustee Kunz asked about the agreement between the business owner of Seamstress for the Band regarding restrooms. President Koenig stated that the matter is between the business owner and the owner of the property.

Attorney McArdle reported that the Nippersink Drive demolition case has progressed and the Board will need to go into closed session at the next Board meeting to discuss the matter further.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Wardanian moved to adjourn the April 7, 2016 regular Board meeting, seconded by Trustee Kunz. The motion was approved by voice vote.

Meeting adjourned at 9:01 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk