

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the March 17, 2016 Regular Board Meeting to order at 7:05 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

ABSENT: Trustee Dennis Bardy.

OTHERS PRESENT: Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo, and Village Attorney David McArdle.

Draft minutes from the March 3, 2016 Regular Board Meeting were reviewed.

Trustee Olson moved, seconded by Trustee Wardanian to approve the draft minutes of March 3, 2016 regular Board meeting as presented. The motion was approved by voice vote.

ANNOUNCEMENTS/REQUESTS: President Koenig announced that Apple Tree Christian Homeschoolers had a theater performance at Memorial Hall earlier today, which will also take place Friday, March 18th and Saturday, March 19th. He reported that he had gotten all the theater lighting up and running. Trustee Olson thanked President Koenig for the work he performed.

President Koenig also reported that Theatrevolt will be using Memorial Hall for set design, dress rehearsals and theater performances immediately following the Apple Tree group.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: None.

NEW BUSINESS: President Koenig explained that the Village currently follows building codes dating back to 2003. After meeting with the Village's Building Inspector, Dan Streit from the City of Woodstock, his recommendation was for the Village to update the building codes to 2015 and the electrical code to 2014. President Koenig reported that Mr. Streit could not be in attendance this evening. Upon review of Ordinance#2016-05; An Ordinance Amending Section 35.03 National Electric Code of the Richmond Municipal Code, Ordinance#2016-06; An Ordinance Repealing Chapter 36 Plumbing Code, Chapter 37 Fire Prevention Code and Chapter 38 Gasoline Service Stations of the Richmond Municipal Code and Ordinance#2016-07; An Ordinance Amending Chapter 34 Building Regulations of the Richmond Municipal Code, it was determined that Mr. Streit should be present to address questions the Board had regarding changes.

Trustee Drabant moved, seconded by Trustee Kunz to table the passing of Ordinance#2016-05; An Ordinance Amending Section 35.03 National Electric Code of the Richmond Municipal Code, Ordinance#2016-06; An Ordinance Repealing Chapter 36 Plumbing Code, Chapter 37 Fire Prevention Code and Chapter 38 Gasoline Service Stations of the Richmond Municipal Code and Ordinance#2016-07; An Ordinance Amending Chapter 34 Building Regulations of the Richmond Municipal Code until Building Inspector Streit could be present. The motion was approved by voice vote.

Draft Ordinance#2016-08; An Ordinance Amending Section 23.03 of the Richmond Municipal Code Regarding Liquor Licenses was presented for review. After some discussion language was changed in the class A-1 section and the license fees for new A-1 and B-2 classifications were set at \$200.00 each.

Trustee Olson moved, seconded by Trustee Kunz to pass Ordinance#2016-08; An Ordinance Amending Section 23.03 of the Richmond Municipal Code Regarding Liquor Licenses with the changes as suggested. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

Ordinance#2016-09; An Ordinance Approving the Village of Richmond Zoning Map Dated March 17, 2016 was presented for review. President Koenig noted that this is required annually and there were no changes.

Trustee Olson moved, seconded by Trustee Wardanian to pass Ordinance#2016-09; An Ordinance Approving the Village of Richmond Zoning Map Dated March 17, 2016 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

The Board reviewed Addendum#1; an Addendum to Agreement dated February 20, 2014 for Curbside Yard Waste Disposal by Prairieland Disposal. President Koenig reported that the removal of the 20-yard container for yard waste behind the Village Hall was required due to security issues. It was noted that the date in paragraph 2 was incorrect.

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Trustee Olson moved, seconded by Trustee Wardanian to approve Addendum#1; an Addendum to Agreement dated February 20, 2014 for Curbside Yard Waste Disposal by Prairieland Disposal as amended. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

The Board reviewed the Collateral Security Agreement with McHenry Savings Bank. President Koenig explained that the Village was moving its money from Illinois Funds deposited in US Bank to McHenry Savings Bank to earn a better interest rate and lower bank fees.

Trustee Olson moved, seconded by Trustee Kunz to approve the Collateral Security Agreement with McHenry Savings Bank as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Kunz reported that the committee reviewed bills and continued with the budget process for fiscal year 2017. He noted that the Village Clerk had sent out an email providing the Board with the rest of the budget schedule.

Trustee Kunz moved, seconded by Trustee Nelson to authorize the expenditures on Warrant#2015/16.11.02 in the amount of \$45,690.68 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT: Trustee Drabant reported that the committee had reviewed and recommends the approval of the projecting sign for Aeon Gallery/Arkane Ink. He explained that the sign ordinance does not state the size for lettering on projecting sign and will need to be changed.

Trustee Drabant moved, seconded by Trustee Kunz to approve the sign variance for Aeon Gallery/Arkane Ink as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY. ABSTAIN: NONE. The motion carried.

Trustee Drabant reported that the committee discussed the exterior landscaping and lighting plans for Panino's. The committee requested that the owner install a barrier along their front property line and the neighboring property being leased along the sidewalk, that the proposed street lights be installed on the owner's property and not on the sidewalk and as natural gas fire pits were proposed, the committee asked the owner to have the street lighting installed with natural gas instead of light bulbs. Trustee Drabant reported that sidewalk drainage issues in front of Panino's were discussed and after a site review meeting with the Village Engineer, it was determined that the issue could be corrected with the installation of a trench drain. He will encourage the owner to replace the sidewalk and pitch it slightly towards his property.

Trustee Drabant announced that the Gallery Crawl organizer Dot Krawczyk from Seamstress for the Band is next planning a bike wash. He reported that the Chicago Metropolitan Agency for Planning has scheduled interviews next Monday and Tuesday with a stakeholders meeting on Tuesday evening at the Village Hall 6:30 PM to 8:00 PM. Concerns regarding whether the meeting taking place on Tuesday evening required posting if a quorum of the Board members were going to be present was discussed. Trustee Drabant stated that he would send the Village Clerk an email to let her know. Trustee Drabant also reported that the committee discussed the removal of the section pertaining to fences in Chapter 34 of the Richmond Municipal Code (RMC) and having it added to Chapter 6 of the Unified Development Ordinance (UDO). President Koenig stated that he had compared the RMC and UDO regarding fences and would provide CDC with language for consideration.

ENGINEERING: Engineer Murphy reported that he had looked at the lift station located by the Nippersink Creek on Route 12 to check the pumps. He noted that an electrical vault will need to be installed. President Koenig noted that KLM Builders is contributing funds for the upgrading of the lift station and that Creekview should contribute as well. Engineer Murphy also reported that he had looked at the control center on East St.

ATTORNEY: Attorney McArdle reported on the status of the Nippersink House Demolition and explained the steps needed to sell the property after the demolition is complete. He inquired into whether the Village wanted to get title insurance for the property. There was a consensus of the Board to pursue title insurance.

Attorney McArdle explained how committee minutes are reviewed, approval of draft minutes with changes (would not be considered amended) and adoption of minutes already approved but requiring changes (would be considered amended). He noted that the original approved minutes are posted on the website; however, the amended minutes are placed in the file of the meeting where the action is taken and are not posted on the website.

POLICE: None.

PUBLIC WORKS: None.

VILLAGE CLERK: None.

PRESIDENT'S COMMENTS: President Koenig reported that the Village needs to determine the "need" for downtown parking. An inventory of the number of spaces required for each business needs to be established. President Koenig suggested that the Village have students get the ratio. The Board opted to use the credentialed consultant recommended by Attorney McArdle. The cost for the consultant fees is \$1,000.00-\$1,200.00. Before the consultant can

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begin the process, all the business owners will need to be notified. A contract for services will be placed on the next agenda. It was suggested that the Village seek donations from the business owners for parking.

TRUSTEE COMMENTS: Trustee Drabant questioned the status of the valet parking sign. President Koenig reported that the sign was ordered to read "no parking this space 6 PM-midnight," after discussing the language with the business owner were the sign will be replaced. Trustee Drabant stated that the spaces were to be used for valet parking and therefore should state "valet parking" on them.

Trustee Olson questioned if the Village has seen an increase in building permits since the school impact fee moratorium. President Koenig reported that KLM had picked up a building permit earlier in the day and two contracts are pending.

With no further business, Trustee Drabant moved to adjourn the March 17, 2016 regular Board meeting, seconded by Trustee Kunz. The motion was approved by voice vote.

Meeting adjourned at 8:36 PM.

Submitted by Village Clerk Karla L. Thomas