

**Village of Richmond
Community Development Committee
Regular Meeting Minutes**

March 15, 2016

Meeting called to order at 1700

Present:

Trustees: David Nelson, Scott Drabant, Lauri Olson

Others Present:

Phil Gilardi, Peter Koenig (1835)

Approval of Minutes:

Motion to approve minutes of 3/1/16 by Trustee Olson and seconded by Trustee Nelson.

Motion carried

Unfinished Business:

Trustee Drabant updated the committee on the recent Art Crawl and the next event she is planning with Sam Kelly: bike wash

CMAP: Will be conducting interview on 3/20/16 & 3/21/16. The first session will be individual interviews and the second session will be a group session to assess the needs of the Village.

New Business:

Review and recommendation of sign replacement of Aeon Gallery. The sign is replacing the previous sign already in place. Committee noted the signs exceeds the square footage under current ordinance, but recommends a variance be given. This will be presented to the Board. The bracket for the sign needs to be secured to the building.

Review and recommendation for exterior landscaping and lighting for Pannino's Italian sandwiches and crab shack.

Mr. Gilardi proposed using pavers for the entire front of the property and the adjacent property of Sweet Angeline's. The committee raised concerns regarding drainage. The opinion of the Village's engineering firm will be sought regarding this issue. The committee informed Mr. Gilardi a recommendation could not be made at this time and they will contact him after consultation with the engineering firm. Mr. Gilardi stated he plans to put gravel in the back of Panini's and Sweet Angeline's for employee parking. It was suggested that timbers and a rope would be used to border off the area. The committee did not think this was fitting in the historic district. Suggested it be a short picket fence.

Review and recommendation to the fencing ordinance (ch. 34 & UDO ch. 6)

The committee approve to move chapter 6 language regarding fences to UDO chapter 34. This will be done by the office staff.

Status update of the Richmond Business center and community signs.

President Koenig stated he had submitted them to David McArdle for review.

Public Comments:

none

Adjournment:

With no further business to discuss Trustee Drabant moved, seconded by Trustee Nelson to adjourn at 1859. The motion was approved by voice vote.

Respectfully submitted by Scott Drabant, Trustee