

Village of Richmond

INCORPORATED 1872

Acting President Koenig called the March 7, 2013 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

ROLL CALL:

PRESENT: Acting President, Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz and Ramsin Wardanian.

ABSENT: None.

OTHERS PRESENT: Village Clerk Karla Thomas, Village Attorney David McArdle, Sgt. Ciro Centrangelo, and Village Engineer Ed Coggin.

Minutes from the February 21, 2013 Board Meeting were reviewed. Trustee Kunz requested amendments to page 2, under President's Comments, 3rd paragraph, 3rd sentence the removed of the word "will" and change "abstain" to "obtain".

Trustee Drabant moved, seconded by Trustee Kielpinski to approve the February 21, 2013 minutes as amended. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

ANNOUNCEMENTS: None.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: Jim Myers mentioned that he has a possible tenant for his property located at 5700 Walnut. The proposed business would handle dog adoptions, boarding, daycare, Dog Park, lounge, pool, retail store, spa and grooming, training, veterinary services and other services all geared for dogs. The property is zoned I-1 grandfathered McHenry County Industrial. President Koenig requested that a business plan be presented to the Village and a conditional use may be required for some of the proposed services.

NEW BUSINESS: Ordinance#2013-03; An Ordinance Amending Section 23.03(b), of the Richmond Municipal Code Regarding Liquor Licenses was reviewed. President Koenig noted that the Ordinance reduced the Class D licenses by one and increases the Class A license by the same. The applicant, International House of Wine and Cheese, is requesting the change so that they may install five video gaming machines.

Trustee Kielpinski moved, seconded by Trustee Wardanian to approve Ordinance#2013-03; An Ordinance Amending Section 23.03 (b), of the Richmond Municipal Code Regarding Liquor Licenses as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

Ordinance#2013-05; An Ordinance Amending Section 15.07(c), Traffic, of the Richmond Municipal Code to Increase Vehicle License Fees and Establish a Senior Discount to Individuals 65 years of Age or Older. It was announced that vehicle stickers would increase by \$10.00 and the Senior Discount would save a resident that presents identification verifying that they are over 65 years of age \$5.00.

Trustee Kunz moved, seconded by Trustee Bardy to approve Ordinance#2013-03; An Ordinance Amending Section 15.07(c), Traffic, of the Richmond Municipal Code to Increase Vehicle License Fees and Establish a Senior Discount to Individuals 65 years of Age or Older as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

Ordinance#2013-06; An Ordinance Approving the Village of Richmond Zoning Map Dated March 1, 2013 was reviewed. The Clerk explained that the zoning map need only be approved annually, only if a change occurs within the Village; therefore due to the annexation of the property located at 5809 South St., a new map needs approval.

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Trustee Drabant moved, seconded by Trustee Kielpinski to approve Ordinance#2013-06; An Ordinance Approving the Village of Richmond Zoning Map Dated March 1, 2013 as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

Ordinance#2013-07; An Ordinance Imposing a Simplified Municipal Telecommunications Tax Rate Change was reviewed. It has been determined that the Village will collect approximately \$5,000 annually from the implementation of this tax, which imposes a 6% tax on gross charges. It was noted that most other surrounding Municipalities have already implemented this tax.

Trustee Bardy moved, seconded by Trustee Kielpinski to approve Ordinance#2013-07; An Ordinance Imposing a Simplified Municipal Telecommunication Tax Rate Change as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, and WARDANIAN. NAYS: KUNZ. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

Ordinance#2013-04; An Ordinance Establishing a Municipal Utility Tax on Gas was reviewed. The Village can expect to receive approximately \$27,000 annually in revenue by establishing a 5% on gross receipts It was noted that most other surrounding Municipalities have already implemented this tax.

Trustee Bardy moved, seconded by Trustee Kielpinski to approve Ordinance#2013-07; An Ordinance Establishing a Municipal Utility Tax on Gas as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, and WARDANIAN. NAYS: KUNZ. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

Ordinance#2013-08; An Ordinance Establishing a Municipal Utility Tax on Electric was reviewed. The Village can expect to receive approximately \$27,000 annually in revenue by establishing this tax based on kilowatt hours used or consumed in a month for each user. Again it was noted that most other surrounding Municipalities have already implemented this tax.

Trustee Bardy moved, seconded by Trustee Kielpinski to approve Ordinance#2013-07; An Ordinance Establishing a Municipal Utility Tax on Electric as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, and WARDANIAN. NAYS: KUNZ. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

It was noted that all the above increases were necessary due to the Village's obligation to make the IEPA WWTP Loan Payments. The operating budget will again be reduced as in past years to help meet the financial obligation.

COMMITTEE REPORTS:

FINANCE: Trustee Bardy reported that the Committee met to discuss the FY 2013-2014 budget and review bills. Trustee Bardy announced that the final draft of the budget will be distributed to the entire board by mid-April for review and before approval by the end of April. Trustee Bardy then presented Warrant#2012/13.11.01 in the amount of \$59,296.99 for approval.

Trustee Bardy moved, seconded by Trustee Drabant, to approve Warrant#2012/13.11.01 in the amount of \$59,296.00 as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

COMMUNITY DEVELOPMENT: Trustee Hollenbach reported that the Community Development Committee cancelled its meeting and therefore had nothing to report.

POLICE: Sgt. Centrangolo presented the February 2013 monthly reported. He reported that parking issues in the downtown business district are being addressed.

ENGINEERING: The Enviro-Care Septic Receiving Station Pilot Testing was discussed. Engineer Ed Coggin explained that the Village currently pumps approximately 4,000 gallons per day and that the current capacity at the WWTP is 10,000 gallons per day. Enviro-Care

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would agree to install the station for a period of 120-days to see if an increase in revenue can be attained. It was noted that the unit could be installed in one day. Installation costs to the Village would be approximately \$2,000, and permanent concrete pad would cost \$20,000-\$25,000. The unit itself would cost \$200,000 which would be financed over a 24-month period and would come with an extend 2-year warranty. This unit would allow septic haulers to dump using an automated card reader system. One vendor has offered to sign a long range agreement stating that they would dump 5,000 gallons of waste each day. This arrangement would help the Village payoff the unit and thereafter a profit. The unit would go into operation May 1st.

Trustee Kielpinski moved, seconded by Trustee Drabant to enter into the Enviro-Care Pilot Testing for the Septic Receiving Station. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, KUNZ, and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE. Motion carried.

Engineer Coggin reported that IDOT is down to three possible routes pertaining to the Richmond Bypass. An April Bypass Forum Meeting is being arranged at Memorial Hall.

The Clerk reported that the Kuhn Road Lift Station Project is scheduled to take place tomorrow, March 8th.

PRESIDENT'S COMMENTS: President Koenig reported that water/sewer rate increase still have to be evaluated.

TRUSTEE COMMENTS: Trustee Kielpinski asked if anyone has worked on getting quotes to replace the front stairs at Memorial Hall, as the Richmond Rotary would like to contribute funding for the repair. President Koenig stated that it would be addressed and the Village will get back to Rotary as soon as possible. He additionally thanked them for their offer.

Trustee Drabant asked if the Board packets could be emailed to the Trustees, instead of have the Police Department deliver them. After some discussion, it was determined that the packets would continue to be delivered by the PD. Trustee Drabant also stated that he had asked the Clerk to compose a list of names of landowners surrounding the Village. He would then like each of the Board members to help contact them to see if they may be interested in annexing into the Village. Trustee Drabant thanked the office staff for their assistance regarding questions and budgeting. He additionally thanked Sgt. Centrangelo for preparing the Police budget. Trustee Drabant asked that the request to promote one of the part-time PW employees to full-time be postponed until the complete budget has been reviewed. President Koenig stated that the promotion would not occur until the budget process was complete.

Trustee Kielpinski asked the Clerk to have a copy of the completed Community Development New Business Packet including the Letter ready for final review at the next scheduled meeting of March 19th.

CLOSED SESSION: NONE

With no further business, Trustee Kunz moved to adjourn the March 7, 2013 Board Meeting, seconded by Trustee Drabant. Motion approved by unanimous voice vote.

Meeting adjourned at 8:50 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk