

**Village of Richmond  
5600 Hunter Drive  
Finance Committee  
Regular Meeting Minutes  
March 1, 2016**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 4:00 PM.

**Members Present:** Trustees: Dennis Bardy, Craig Kunz and Ramsin Wardanian.

**Members Absent:** None.

**Others Present:** Village President Peter Koenig, Village Clerk Karla Thomas, Finance Clerk Seresa Stout (left the meeting at 5:30 PM), Supervisor of Public Works Bill Price (left the meeting at 5:30 PM), and Trustee Scott Drabant (left the meeting at 5:30 PM).

**Approval of Minutes:** The committee reviewed the February 16, 2016 regular Finance committee meeting minutes.

*Trustee Bardy moved, seconded by Trustee Kunz to approve the February 16, 2016 Regular Finance Committee meeting minutes as presented. The motion was approved by voice vote. Trustee Wardanian abstained.*

Due to the attendance of Trustee Drabant to present the proposed Community Development Committee Budget for fiscal year 2017, Trustee Bardy asked to move New Business up on the agenda. The committee concurred.

**New Business:** The Trustee Drabant presented his proposed budget for the Community Development Committee (CDC); several items were moved to other budgets, such as Administration, Streets, and Memorial Hall. The committee will review the Community Development Committee budget again when in the final process.

Village President Koenig and Supervisor of Public Works Bill Price explained the situation occurring at the East Street Lift Station. Supervisor Price recommended that of the proposals obtained for the replacement of (2) two pumps, that they be purchased through Grudfos, as they are a better pump and continuity. The committee was in agreement and will make the recommendation to the full Board. Supervisor Price asked for direction regarding partial demolition work he would like to perform in the basement of Memorial Hall. It was noted that there is money in the current budget to cover minor work to examine structural matters. The committee was in support of Public Works investigating and performing partial demolition of the basement.

The Finance Clerk informed the committee of budget corrections she made to make to the proposed Police budget. She also noted that the High School had contacted the Police Chief and will contribute \$15,000.00 for crossing guard services at both the High School and Middle School.

Village Clerk Karla Thomas presented the Administrative budget. Several items were eliminated and monies budgeted in the CDC for website development was moved into the Administrative budget. It was noted that the Administrative budget was substantially higher due to the demolition of the Nippersink Drive house and the need for replacement of major computer equipment and additional computer software. The committee will review the Administrative budget again when in the final process.

**Public Comments:** None.

**Clerk's Comments:** None.

**Review and Recommendation of Bills for Approval:** The committee members reviewed and signed off on invoices submitted for payment.

**Unfinished Business:** The committee reviewed the Utility Billing history for Red's BBQ and determined that no further adjustments would be issued to the account.

**Trustee Comments:** The committee discussed the need to meet additionally to get through the budget process; therefore, they will be meeting on March 8<sup>th</sup>, 22<sup>nd</sup>, and 29<sup>th</sup> at 6:00 PM. They will continue to meet on March 15<sup>th</sup>, April 5<sup>th</sup> and 19<sup>th</sup> at 4:00 PM. Trustee Bardy requested that the Memorial Hall budget be presented at the April 5<sup>th</sup> meeting.

**Adjournment:** *There being no further business to discuss, Trustee Kunz moved, seconded by Trustee Bardy to adjourn the regular Finance committee meeting. The motion was approved by unanimous voice vote.*

Meeting adjourned at 7:05 PM.

Respectfully submitted,

Karla L. Thomas  
Village Clerk