

VILLAGE OF RICHMOND  
REGULAR BOARD MEETING  
FEBRUARY 3, 2011  
MINUTES

**PRESIDING:** President Olson called the February 3, 2011 board meeting to order at 7:00pm at Richmond Village Hall, 5600 Hunter Drive.

**ROLL CALL:**

**PRESENT:** President Lauri Olson; Trustees: Dennis Bardy, Ingrid Danler, Charlotte Hollenbach, David Kielpinski, Peter Koenig, Karla Thomas.  
**ABSENT:** NONE  
**OTHERS PRESENT:** Village Administrator, Tim Savage, Village Attorney, David McArdle  
Village Engineer, Ed Coggin, Chief John Fryksdale

Minutes from the January 20, 2011 meeting were reviewed. *Trustee Hollenbach moved, Seconded by Trustee Danler, to approve the minutes of the January 20, 2011 board meeting. Motion passed by unanimous voice vote. Absent: None*

**ANNOUNCEMENTS:** NONE

**UNFINISHED BUSINESS:** NONE

**PUBLIC COMMENTS:** NONE

**NEW BUSINESS:**

A review of Nippersink Middle School's request to waive rental fee for Memorial Hall for their event was held.

*Trustee Koenig moved, seconded by Bardy to approve the rental waiver request for Memorial Hall to Nippersink Middle School, with the caveat that NMS provides supervision over the lighting and sound board, or hires a third party vendor, at their cost, to operate the lighting and sound board. ROLL CALL VOTE: Ayes: Bardy, Danler, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Absent: NONE. Motion approved.*

A discussion was held to review increasing the sign variance request proposed by Lewis&Levinson Law Office for the property located at 10329 N. Main St.

*Trustee Danler moved, seconded by Bardy to approve the sign variance request for 10329 N. Main Street, for the law offices of Lewis&Levinson. ROLL CALL VOTE: Ayes: Bardy, Danler, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Absent: NONE. Motion approved.*

Administrator Savage gave an overview of the waste hauling bid submittals. The General Services Committee recommended to accept the bid proposed by Waste Management, as there would be an upgrade in services, a Senior discount is offered, and there will be weekly recycling available. The Waste Management proposal is an increase of \$3/per month, however, there is no additional fee for payment by check as with Veolia, and there will be no additional fuel surcharge.

*Trustee Bardy moved, seconded by Koenig to approve the bid proposal submitted by Waste Management for March 1, 2011-March 1-2014. ROLL CALL VOTE: Ayes: Bardy, Danler, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Absent: NONE. Motion approved.*

VILLAGE OF RICHMOND  
REGULAR BOARD MEETING  
FEBRUARY 3, 2011  
MINUTES

A discussion was held to review a transfer of monies between the General Fund to the Water Sewer Fund, in the amount of \$67,000.00.

*Trustee Koenig moved, seconded by Thomas to approve the transfer of sixty seven thousand dollars (\$67,000.00) from the General Fund to the Water Sewer Fund. ROLL CALL VOTE: Ayes: Bardy, Danler, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Absent: NONE. Motion approved.*

**FINANCE REPORT:**

The Finance Committee reviewed the monthly warrant. FY2012 Budget discussions continue; the debt service charge on the waste water treatment plant, was held.

*Trustee Koenig moved, seconded by Trustee Kielpinski to approve warrant 2011-10, in the amount of three hundred twenty five thousand, four hundred seven dollars and thirty one cents (\$325,407.31). ROLL CALL VOTE: AYES: Bardy, Danler, Hollenbach, Kielpinski, Koenig, and Thomas NAYS: None. ABSENT: NONE. Motion approved*

**POLICE REPORT:** A mobile data browser in-car computer will be installed in the police canine squad car. This system is linked to McHenry County Sheriff's Office, the Secretary of State, the FBI, and Illinois State Police. The funding was provided by a 75% federal grant/ 25% Richmond Police Canine fund.

Officer Cora assisted Harvard PD with a late evening large structure fire January 22, 2011 that closed the Harvard downtown area. Officer Cora assisted with traffic, crowd control, and the evacuation of residents and businesses.

Lock-down drills were conducted at Nippersink Middle and Grade schools, fulfilling state requirements for school safety.

**ENGINEER'S REPORT:** HR Green expects the IEPA construction and operation permit to be issued within two weeks. HR Green will receive bids for underground piping and excavation on February 18, 2011, and will make recommendations at the February 24, 2011 Board Meeting. Construction of the reed bed will begin March 21, 2011.

Discussion continues with NEPA regarding the evaluation of eastern and western by-pass routes. A second TAG meeting is being scheduled for March.

**ADMINISTRATOR'S REPORT:** McHenry County Conservation District closed on the Smith Estate; approximately 1.25 acres has been deeded to the Village of Richmond for the reed bed project. Administrator Savage and President Olson will travel to Springfield, to give a presentation to the IEPA, in an effort to have the interest rate reduced on the financing for the waste water treatment plant. A FY2012 Budget Workshop will be held on February 17, 2012, prior to the Board Meeting.

**PRESIDENT'S COMMENTS:** The Richmond Kiwanis Second Annual Spaghetti Dinner was successful with an increase of 200 people serves. Proceeds from the dinner went to support the Richmond Food Pantry.

VILLAGE OF RICHMOND  
REGULAR BOARD MEETING  
FEBRUARY 3, 2011  
MINUTES

**TRUSTEE'S COMMENTS:** Trustee Bardy commented on the success of the Kiwanis Spaghetti dinner. Trustee Danler complimented President Olson's transportation presentation at a recent McHenry County Council of Governments meeting. Trustee Kielpinski queried the transition from Veolia to Waste Management. Administrator Savage indicated a letter would be sent to residents and will note those interested in the Senior Discount will be referred back to Waste Management, for enrollment.; Kielpinski queried a status update on the property located at 10104 Main Street. Trustee Hollenbach noted the good job with snow removal. Assistance with snow removal was also provided by Jack Pease Construction.

**CLOSED SESSION:** *Trustee Bardy moved, seconded by Thomas, to go into Closed Session. ROLL CALL VOTE: AYES: Bardy, Danler, Hollenbach, Kielpinski, Koenig, and Thomas NAYS: None. ABSENT: NONE. Motion approved. 7:35pm*

The Board returned from Closed Session at 8:35pm

**ACTION RESULTING FROM CLOSED SESSION: NONE**

*With no further business, Trustee Thomas moved to adjourn the February 3, 2011 Board Meeting, Seconded by Trustee Koenig Motion approved with all in favor, voting yes.*

Meeting adjourned at 8:33pm

Vanessa Everett  
Village Clerk