

Village of Richmond

INCORPORATED 1872

-Amended-

Village President Peter Koenig called the February 4, 2016 Regular Board Meeting to order at 7:04 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson and Ramsin Wardanian.

ABSENT: Trustee Lauri Olson.

OTHERS PRESENT: Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo, Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the January 21, 2016 Regular Board Meeting were reviewed. Verbiage was changed under Finance Committee Report 2nd to last sentence on Page 1; under Police Committee Report a minor change was made to the 1st sentence, Page 2; and under Trustee Comments a minor change was made to the 3rd sentence, Page 2.

Trustee Wardanian moved, seconded by Trustee Nelson to approve the January 21, 2016 Regular Board meeting minutes as amended. The motion was approved by voice vote with Trustees Bardy and Drabant abstaining.

ANNOUNCEMENTS/REQUESTS: None.

UNFINISHED BUSINESS: The Board reviewed the Task List Top Five subjects. The Route 12 sidewalk repairs will be completed in segments when temperatures are above freezing for several days and nights. The property across route 12 from the Village Hall has been inspected by the McHenry County Department of Health and violations were noted in their report, the Village Attorney has sent a letter to the owner of the property and has not received a response. He reported that the next step would be administrative adjudication. The Army Core of Engineers (ACOE) responded to the letter sent by the Village noting that a study paid by the present owner years ago states there are no wetlands on the property; therefore, no violations. The owner and tenant have asked that the Village take no further action, as they are trying to work out issues. The water tower cleaning will cost approximately \$5,000.00 and the Village Engineer will provide specifications. A letter was sent to the Township requesting them to budget half of the expense for a new tornado siren in their fiscal year 2017 budget, as previously agreed.

President Koenig requested that Trustee Drabant provide the entire task list via email to him and then it will be provided in the Board packets. The Board will review the document and determine what the next top five items will be reviewed at the 1st monthly Board meeting.

PUBLIC COMMENTS: Dot Krawczyk questioned whether the Gallery Crawl event is on the Village website. She asked about the installation of a crosswalk button at the Rte. 12/Broadway intersection. She questioned whether a petition should be circulated and sent to IDOT to get them to implement installation. Engr. Murphy suggested the installation of a dual rapid beacon at a cost of \$15,000.00. She also voiced concerns regarding lighting issues in the downtown business district.

NEW BUSINESS: The Board reviewed the liquor license for Richmond Club LLC aka Richmond Coffee Deli. The owner was asked how fast they will implement the licenses, as they had previously been granted a license that was never picked up. The owner expects to move quickly.

Trustee Nelson moved, seconded by Trustee Wardanian to approve the liquor license for Richmond Coffee Deli. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

Ordinance#2016-02: An Ordinance Amending Section 23.03(b), of the Richmond Municipal Code Regarding Liquor Licenses was briefly reviewed.

Trustee Nelson moved, seconded by Trustee Wardanian to approve Ordinance#2016-02; An Ordinance Amending Section 23.03(b), of the Richmond Municipal Code Regarding Liquor Licenses. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

The Board reviewed the list of items the Village Clerk requested to purchase from funds received for Christmas of Yesteryear. The items were as follows: Christmas decorations for downtown, stocking stuffers, a 100-cup coffee pot, paper cups with lids, stanchions with velvet roping for crowd control totaling \$2,390.00.

Trustee Wardanian moved, seconded by Trustee Bardy to authorize the expenditure of \$2,390.00 on the items as requested. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

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The Board discussed participation in the Chamber Business Expo to be held at the Richmond Burton Community High School on Saturday, February 20, 2016. There was a Board consensus not to participate; however, it was suggested that Board members attend the event and introduce themselves to attendees and businesses. The Chief is still working on staffing of a booth for the Police Department and RICPA.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee had a second presentation from Nick Minkov with Associated Bank and informed the Board that the committee is considering investing Village money into various CD's and bonds. When the committee is closer to making a final decision, they will have Mr. Minkov present to the entire Board. The Village will be relocating the checking accounts with Illinois Funds to McHenry Savings Bank, which offers a better rate of earnings and places funds locally. Finance will begin the budget process for fiscal year 2017 on the 1st & 3rd Tuesday's of the month from 4-7 pm. Bills were reviewed and signed.

Trustee Bardy moved, seconded by Trustee Wardanian to authorize the expenditures on Warrant#2015/16.10.01 in the amount of \$46,631.95 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN.NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT: Trustee Drabant reported that the committee discussed the cost of \$7,000.00 for a video projector at Memorial Hall that would be mounted on the balcony and used for showing movies and offering Power point presentations. It was requested that a detailed plan be prepared for the showing of movies. The committee asked that Finance look into hiring someone to clean Memorial Hall. They also discussed the Chamber Expo, installing an outdoor business locator map on a corner in the downtown area to assist visitors locate businesses. The committee has directed Joyce McArdle to stop business recruitment and focus on grants. She has provided information on USDA grants and McHenry County Community Block Grants. The Village received a partial grant from Chicago Metropolitan Agency for Planning (CMAP) to assist the Village in set priorities for planning.

POLICE: The Chief distributed the January 2016 monthly report and a Physical Security Report which he is requesting to be implemented. The Chief was asked to look into a ladder hazard on the west Main Street sidewalk.

ENGINEERING: Engr. Murphy reported that water tower cleaning should take place every 5 years and should cost approximately \$5,000.00 per tower. He reported that water tower painting should take place every 15 years and would cost approximately \$500,000.00 per tower. Engr. Murphy updated the Board on the Full Circle development sidewalks, crosswalks, parking and drainage. The proposed permeable pavers and 1st flush pond with seeding for a future detention pond would be his recommendation.

PUBLIC WORKS: Several Board members requested that the Supervisor of Public Works attend the 2nd Board meeting of each month to be available to answer questions. Additionally, an updated project report should be provided to the full Board.

VILLAGE CLERK: None.

PRESIDENT'S COMMENTS: President Koenig reported that the IEPA draft rule changes have not yet been submitted to the Joint Legislative Committee, therefore, there is no new information regarding the IEPA loan.

President Koenig announced that the annual McHenry County Council of Governments Legislative Meeting was scheduled the week after next in Springfield and he would be in attendance.

TRUSTEE COMMENTS: Trustee Kunz mentioned the water main break that took place recently and again requested that the Supervisor of Public Works notify the full Board within 8 hours that a water main break, power lines down, etc. has occurred. President Koenig suggested that a notification be placed on the Village website. The Village Clerk suggested that a message be placed on the Village phone system alerting residents of issues occurring in the Village. The Police Chief was asked to look into remote access to implement both options.

Trustee Wardanian recommended that the phone message direct residents to the website and suggested budgeting for website modifications.

Trustee Kunz asked about the status of the Lieutenant Position ordinance. The Village Clerk reported that it was prepared and would be on the next Board agenda. He also requested that discussion of office hours be placed on the next Board agenda.

CLOSED SESSION: Trustee Drabant announced that he would like to go into Closed Session for the purpose of Litigation (5 ILCS 120/2(c)(11)), Personnel (5 ILCS 120/2(c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Approval/Semi-Annual Review of Closed Minutes (5 ILCS 120/2(c)(21)).

Trustee Drabant moved, seconded by Trustee Nelson to go into closed session for the purpose of Litigation (5 ILCS 120/2(c)(11)), Personnel (5 ILCS 120/2(c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Approval/Semi-Annual Review of Closed Minutes (5 ILCS 120/2(c)(21)). ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN.NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

The Board went into Closed Session at 9:18 PM.

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Trustee Drabant moved, seconded by Trustee Kunz to return to open session. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

The Board returned to Open Session at 9:50 PM.

Attendance roll call was then taken, present were: Trustees Bardy, Drabant, Kunz, Nelson, Wardanian, President Koenig, Clerk Thomas and Attorney McArdle.

ACTION RESULTING FROM CLOSED SESSION: No action was taken.

With no further business, Trustee Drabant moved to adjourn the February 4, 2016 regular Board meeting, seconded by Trustee Bardy. The motion was approved by unanimous voice vote.

Meeting adjourned at 9:50 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk