

# Village of Richmond

## INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the January 21, 2016 Regular Board Meeting to order at 7:02 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Peter Koenig; Trustees: Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

**ABSENT:** Trustees Dennis Bardy and Scott Drabant.

**OTHERS PRESENT:** Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo, Village Attorney Brad Stewart and Village Engineer Sean Murphy.

Minutes from the January 7, 2016 Regular Board Meeting were reviewed. A sentence was added to the last paragraph on Page 1.

*Trustee Nelson moved, seconded by Trustee Kunz to approve the January 7, 2016 Regular Board meeting minutes as amended. The motion was approved by voice vote with Trustee Wardanian abstaining.*

**ANNOUNCEMENTS/REQUESTS:** None.

**UNFINISHED BUSINESS:** None.

**PUBLIC COMMENTS:** None.

**NEW BUSINESS:** The Board reviewed the liquor license for Richmond Club LLC aka Richmond Coffee Deli. President Koenig reported that the background check was performed and there were no issues. He noted that the applicant was looking to get a liquor license in order to offer video gaming in their business. It was noted that two items of information were not completed on the application. The Wisconsin notary of the applicant's signature was questioned for an Illinois issued liquor license; however, after legal counsel reviewed the affidavit determined it to be valid. President Koenig reported that two individuals have approached the Village who are interested in opening video gaming parlor establishments, one where the closed "One Stop Tobacco" shop was located and the other in the Shell plaza. He also reported that two established businesses are looking to expand their buildings to provide video gaming. The Board discussed the fact that video gaming establishments were only controlled by the number of liquor licenses issued by the Village for consumption on premise; therefore, it was questioned whether the Village should consider limiting the number of video gaming establishments that would be permitted to operate within the Village limits. Legal counsel reported that the only exception were truck stops which are permitted to operate video gaming 24-7 per the State Gaming Board. Attorney Stewart stated that he was not aware of any non-home rule municipalities restricting video gaming establishments and clarified that municipalities do not have authority over issuing video gaming licenses.

*Trustee Nelson moved, seconded by Trustee Wardanian to table the liquor license for Richmond Coffee Deli until the application is completed. ROLL CALL VOTE: AYES: KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and DRABANT. ABSTAIN: NONE. The motion carried.*

Ordinance#2016-02; An Ordinance Amending Section 23.03(b), of the Richmond Municipal Code Regarding Liquor Licenses was not discussed due to the previously tabled matter.

*Trustee Wardanian moved, seconded by Trustee Kunz to table Ordinance#2016-02; An Ordinance Amending Section 23.03(b), of the Richmond Municipal Code Regarding Liquor Licenses. ROLL CALL VOTE: AYES: KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and DRABANT. ABSTAIN: NONE. The motion carried.*

### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Kunz reported that the Finance committee met to review and approve bills, met with Nick Minkov of Associated Bank regarding two investment proposals—Certificates of Deposits and U.S. backed Bonds, the Finance Clerk presented information regarding the relocation of checking accounts from Illinois Funds to two local banking institutions and will provide the committee with further comparison of fees, penalties, savings and revenue. He also reported that the committee discussed the potential promotion of a full-time Officer in the Police Department to a Lieutenant position with a stipend increase. It was noted that the committee has not begun the budgeting process yet; however, it was suggested that CSO pay increases be considered. Trustee Kunz stated that a request was made by a part-time employee to receive medical insurance due to changes in family status change. He noted that the committee agreed to provide this employee with health insurance. Trustee Kunz explained that the Village policy provides health insurance to full-time employees only. He reported that under the Affordable Healthcare Act a full-time employee is one that works 30 hours and the employer having fewer than 50 or more full-time employees are exempt. Further discussion took place and the matter will be brought back to the Board in the future.

# Village of Richmond

## INCORPORATED 1872

*Trustee Kunz moved, seconded by Trustee Olson to authorize the expenditures on Warrant#2015/16.09.02 in the amount of \$27,101.37 as presented. ROLL CALL VOTE: AYES: KUNZ, NELSON, OLSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and DRABANT. ABSTAIN: NONE. The motion carried.*

**COMMUNITY DEVELOPMENT:** President Koenig reported that he and Joyce McArdle had met with Faith Taylor from McHenry County regarding CDBG grants available. We need to have a shovel ready project. The meeting was informative.

**POLICE:** The Chief was asked how many full-time Police Officers he had in his department, he reported five. The Lieutenant's position does not create an additional full-time position.

**ENGINEERING:** Engr. Murphy reported that a McHenry County Stormwater Management Ordinance hearing was scheduled for January 28<sup>th</sup> regarding amendments to their Ordinance. He noted that the Village will need to adopt the minor amendments requiring changes to the Municipal Code. Engr. Murphy briefly discussed the Full Circle (Creekview) development to be located on Liberty Street regarding sidewalk and parking matters. President Koenig reported that PUD modifications/zoning issues are being reviewed by Attorney McArdle before it is brought before the Plan Commission. Engr. Murphy reported that Dr. Domenella was moving forward with the geothermal permitting process through McHenry County, a letter from the Village to County will be required and developer retained personnel will need to be established for site plan review and Stormwater management permit. He reported that Pete's Paint Works is looking to move a special waste holding tank near the Village's water main located in the railroad right-of-way and Stormwater management plans for the front pond will need to be reviewed. A letter was sent to the Army Core of Engineers regarding the pallet company, they acknowledged receipt of the letter; however, no other response has been received.

**PUBLIC WORKS:** President Koenig reported that he met with the Supervisor of Public Works regarding his budgets for fiscal year 2017. He reported that the Village's salt reserves are fine.

**VILLAGE CLERK:** None.

**PRESIDENT'S COMMENTS:** President Koenig stated that because we are a small community, we have a very small staff and even though, they manage to get things done. He reported that he had seen Supervisor Bill Price out clearing snow at 5:00 am in the downtown business district and that recently, the Village Clerk was recognized by the International Institute of Municipal Clerks receiving a certification of (Certified Municipal Clerk) CMC as a result of extensive education—online, in person and attending seminars/conferences. She takes her job very seriously and has been recognized by an international organization for that. President Koenig congratulated her and asked that the Board take the opportunity to thank all Village employees for the work they perform.

**TRUSTEE COMMENTS:** Trustee Nelson asked if there had been any decision made regarding changing the Village Hall office hours. Several options were discussed. The Village President and Village Clerk will discuss the matter with the office staff and come back to the Board with a plan. President Koenig did note that the City of Woodstock offers one late night and has not seen it to be a benefit.

Trustee Kunz asked if there was any update on the IEPA Loan. President Koenig reported there was no status update.

**CLOSED SESSION:** None.

**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Kunz moved to adjourn the January 21, 2016 regular Board meeting, seconded by Trustee Nelson. The motion was approved by unanimous voice vote.*

Meeting adjourned at 8:14 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk