

**Village of Richmond**  
**5600 Hunter Drive**  
**Finance Committee**  
**Regular Meeting Minutes**  
**January 20, 2015**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 7:10 PM.

**Members Present:** Trustees: Dennis Bardy and Charlotte Hollenbach.

**Members Absent:** Trustee Craig Kunz.

**Others Present:** Village President Peter Koenig and Village Clerk Karla L. Thomas.

**Approval of Minutes:** The committee tabled the review of the January 6, 2015 Finance Committee minutes, due to Trustee Bardy being absent at that meeting and Trustee Kunz being absent tonight.

*Trustee Bardy moved, seconded by Trustee Hollenbach to table the approval of the January 6, 2015 Finance minutes as presented. The motion was approved by voice vote.*

**Unfinished Business:** Due to Trustee Kunz' absence the committee tabled the discussion regarding the Purchasing and Procurement Document. Chairman/Trustee Bardy requested that the Village Clerk contact municipalities of like size to the Village and ascertain whether they have purchasing and procurement policies and gather copies for the committee to review.

*Trustee Bardy moved, seconded by Trustee Hollenbach to table the discussion regarding the Purchasing and Procurement Document. The motion was approved by voice vote.*

**Review and recommendation of bills:** The committee members reviewed and signed off on invoices submitted for payment.

**Unfinished Business:** None.

**Public Comments:** None.

**Adjournment:** *There being on further business to discuss, Trustee Hollenbach moved, seconded by Trustee Bardy to adjourn the Regular Finance Committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 8:00 PM.

Respectfully submitted by,

Karla L. Thomas  
Village Clerk