

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the January 7, 2016 Regular Board Meeting to order at 7:04 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Craig Kunz, and David Nelson.

ABSENT: Trustees Scott Drabant, Lauri Olson and Ramsin Wardanian.

OTHERS PRESENT: Village Clerk Karla Thomas, Police Chief Ciro Cetrangolo (left meeting at 7:27 PM), Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the December 17, 2015 Regular Board Meeting were reviewed. A minor change was made at the top of Page 2.

Trustee Kunz moved, seconded by Trustee Bardy to approve the December 17, 2015 Regular Board meeting minutes as amended. The motion was approved by unanimous voice vote with President Koenig voting.

ANNOUNCEMENTS/REQUESTS: President Koenig announced that the McHenry County Council of Government Annual Legislative Dinner will be held January 27, 2016 at the Dole Mansion in Crystal Lake.

UNFINISHED BUSINESS: The Village Clerk was directed to provide a brief description of the Top Five Items on the Task List with status on the 1st agenda of each Board meeting.

PUBLIC COMMENTS: None.

NEW BUSINESS: The Board reviewed Resolution#R2016-01; A Resolution regarding Closed Session Minutes.

Trustee Bardy moved, seconded by Trustee Kunz to approve Resolution#R2016-01; A Resolution regarding Closed Session Minutes as presented. The motion was approved by unanimous voice vote with President Koenig voting.

President Koenig explained that the Village's Firewall requires replacement and as this is more important than the replacement of his computer, which was budgeted, the administrative office is requesting the approval to reallocate the funds and expend \$799.00 per the quote received by CDW-G. Chief Cetrangolo reported that the new firewall comes with one-year of service.

Trustee Bardy moved, seconded by Trustee Nelson to approve the reallocation of funds and the expenditure of \$799.00 for a new Firewall per the quote presented. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON and KOENIG. NAYS: NONE. ABSENT: DRABANT, OLSON and WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board briefly reviewed the Fiscal Year 2016 Budget Amendment for Digester Sludge Disposal.

Trustee Kunz moved, seconded by Trustee Bardy to approve the Fiscal Year 2016 Budget Amendment for Digester Sludge Disposal as presented. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON and KOENIG. NAYS: NONE. ABSENT: DRABANT, OLSON and WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed An Ordinance Amending Section 6.8.13, Variations, of Article 6.8, Signs, of the Richmond Municipal Code. The Village Clerk noted that the document required amendments to the Title and Section 1 from "Richmond Municipal Code" to "Richmond Unified Development Ordinance".

Trustee Nelson moved, seconded by Trustee Kunz to pass Ordinance#2016-01; An Ordinance Amending Section 6.8.13, Variation, of Article 6.8 Signs, of the Richmond Unified Development Ordinance as amended. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON and KOENIG. NAYS: NONE. ABSENT: DRABANT, OLSON and WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed the documents received from the Chicago Metropolitan Agency for Planning (CMAP) regarding providing free assistance in creating a Planning Priorities Report. CMAP will perform interviews with the Board, Village Staff, Local Residents and Business Owners. A explanation of the grant was provided by Trustee Drabant via cell phone. Engr. Murphy suggested that Hackmatack be considered during the process.

Trustee Nelson moved, seconded by Trustee Bardy to authorize the Village President to enter into a Memorandum of Understanding regarding the Technical Assistance Program and the approval of Resolution#R2016-02: A Resolution to Accept Planning Assistance Services Delivered by the Chicago

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Metropolitan Agency for Planning for Planning for the Village of Richmond "Planning Priorities Report". The motion was approved by unanimous voice vote, with President Koenig voting.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the Finance committee met to review and approve bills.

Trustee Bardy moved, seconded by Trustee Kunz to authorize the expenditures on Warrant#2015/16.09.01 in the amount of \$71,742.69 as presented. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON and KOENIG. NAYS: NONE. ABSENT: DRABANT, OLSON and WARDANIAN. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT: President Koenig reported that the last two CDC meeting did not take place due to lack of a quorum; however, he reported that he and Joyce McArdle met with McHenry County Officials regarding Community Development Block Grants (CDBG) and explained that grants funds can be used for projects that assist low to moderate income individuals. Grants funds range from \$20,000 to six figures and could be used for parking, safety programs, etc. The next application deadline is October 2016.

It was questioned that since the Village no longer has a contract with Joyce McArdle of Piqued Interest, is she performing work at someone's direction. It was determined that the Community Development Committee is providing direction to Joyce McArdle requesting assistance with the updating of available properties for lease or sale in the Village, updating Broker information, business recruitment and grants.

POLICE: The Chief had distributed the December 2015 monthly report and a NW Herald article regarding the Shop with the Cop Program and Officer Kevin Freese.

ENGINEERING: Engr. Murphy updated the Board on the Graham Enterprise sewer connection and encouraged the Board to obtain a dedicated 10-foot utility easement. He also reported that Creekview has provided HR Green with preliminary plans for detention and are requesting the use of permeable pavers instead of a pond. Engr. Murphy suggested that the Board get a deed dedicating the pond property. Engr. Murphy requested that he receive copies of the CMAP documents.

PUBLIC WORKS: President Koenig reported that the Village is in receipt of the plat survey for Memorial Hall.

VILLAGE CLERK: The Village Clerk announced that she had received her Registered Municipal Clerk's (RMC) designation from the Municipal Clerks of Illinois and had recently submitted paperwork to the International Institute of Municipal Clerks to determine whether she had obtain enough points to earn her Certified Municipal Clerks (CMC) designation.

PRESIDENT'S COMMENTS: President Koenig noted that there have been an increase in development inquires. He also reported that two video gaming businesses are interested in moving into Richmond and would require liquor licenses.

President Koenig reported that Dot Krawczyk, owner of Seamstress for the Band, is working on an Adhoc Art on Display Show with the schools that would be located in local businesses and possibly Memorial Hall in Late February.

TRUSTEE COMMENTS: Trustee Kunz asked if there was any update on the IEPA Loan. President Koenig reported there was nothing to report, as the Joint Committee for Administrative Regulations (JCAR) are reviewing the new Federal guidelines established for the Illinois Environmental Protection Agency to implement.

Trustee Kunz questioned whether the Food Pantry was still in Memorial Hall. The Village Clerk reported that they are still in Memorial Hall and that the ComEd billing account has been placed in the Village's name.

Trustee Nelson inquired into the demolition of the Nippersink Drive house. Attorney McArdle explained that the bank and owner need to be contacted, a notice needs to be placed in the newspaper, a Title Report needs to be done and then the Village would need to file suit. Attorney McArdle estimated an initial cost of \$3,000.00 to begin the process. There was a consensus of the Board to direct Atty. McArdle to move forward with the process. The Finance Committee plans on budgeting for the demolition in fiscal year 2017.

Trustee Nelson inquired into the property located at 9613 Rte. 12. President Koenig reported that the Police Dept. found the property secure and Public Works covered the open cistern. Attorney McArdle will call the owners regarding violations. The structure may be burned down, after the owners have the structure inspected for asbestos.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

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With no further business, Trustee Kunz moved to adjourn the January 7, 2016 regular Board meeting, seconded by Trustee Bardy. The motion was approved by unanimous voice vote.

Meeting adjourned at 8:12 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk