

# Village of Richmond

## INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the January 2, 2014 Regular Board Meeting to order at 7:01 PM, 5600 Hunter Drive, Richmond, Illinois.

ROLL CALL:

**PRESENT:** Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Charlotte Hollenbach, David Kielpinski, and Craig Kunz.

**ABSENT:** Trustee Ramsin Wardanian.

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo, Village Clerk Karla L. Thomas, Village Attorney Brad Stewart and Village Engineer Sean Murphy.

Minutes from the December 19, 2013 Regular Board Meeting were reviewed.

*Trustee Kielpinski moved, seconded by Trustee Hollenbach approved the December 19, 2013 Regular Board meeting minutes as presented. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, and KUNZ. NAYS: NONE. ABSTAIN: BARDY. ABSENT: WARDANIAN. Motion carried.*

**ANNOUNCEMENTS:** President Koenig thanked the Public Works Department for all their hard work and asked that the Board thank them if they see them around town.

**UNFINISHED BUSINESS:** Ordinance#2014-01; An Ordinance Amending the Richmond Municipal Code regarding Chapter 2, Board of Trustees, Section 2.03 Salaries to rename Section 2.03 and provide for an increase in compensation for the Board of Trustees for the Village of Richmond, McHenry County, Illinois. Trustee Drabant asked to table the matter until the Village knows what its liabilities are, especially in regards to the IEPA Loan.

*A motion was made by Trustee Drabant, seconded by Trustee Bardy table the approval of Ordinance#2014-01: An Ordinance Amending the Richmond Municipal Code regarding Chapter 2, Board of Trustees, Section 2.03 Salaries to rename Section 2.03 and provide for an increase in compensation for the Board of Trustees for the Village of Richmond, McHenry County, Illinois. ROLL CALL: AYES: BARDY, DRABANT, and HOLLENBACH. NAYS: KIELPINSKI AND KUNZ. ABSTAIN: NONE. ABSENT: WARDANIAN. Motion carried.*

President Koenig stated that the approval of Resolution #R2014-01; A Resolution regarding Closed Session Minutes is the formal process the Board takes when they release closed session minutes they feel are no longer confidential in nature. As the Board approved the release of the June 20, 2013 minutes at the previous meeting the resolution requires adoption.

*A motion was made by Trustee Hollenbach, seconded by Trustee Kunz to approve Resolution#R2014-01; A Resolution regarding Closed Session Minutes as presented. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, AND KUNZ. NAYS: NONE. ABSTAIN: BARDY. ABSENT: WARDANIAN. Motion carried*

**PUBLIC COMMENTS:** Angie Dudek, owner of Sweet Angelines informed the Board of continuing problems with the McHenry County Health Department. Mrs. Dudek is concerned that the Health Department is trying to pull her permit to force her out of business. President Koenig reported that other Municipalities are having similar issues with the Health Department. President Koenig will contact the Mayor of Woodstock and Fire Inspector Doug Halverson regarding this matter. It was suggested that possibly the Village should combine with other Municipalities to hire their own Health Inspector; costs would have to be assessed and an intergovernmental agreement would most likely need to be prepared.

**NEW BUSINESS:** None.

**COMMITTEE/DEPARTMENT REPORTS:**

**FINANCE:** Trustee Bardy reported that the committee reviewed the bills. Trustee Bardy then presented Warrant# FY 2013/14.09.01 in the amount of \$22,882.19 for approval.

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*Trustee Bardy moved, seconded by Trustee Drabant to approve Warrant# FY 2013/14.09.01 in the amount of \$22,882.19 as presented. ROLL CALL: AYES: BARDY, DRABANT, HOLLENBACH, KIELPINSKI, AND KUNZ. NAYS: NONE. ABSTAIN: NONE. ABSENT: WARDANIAN. Motion carried.*

**COMMUNITY DEVELOPMENT:** Trustee Hollenbach reported that the Committee met to discuss the Art Festival and Joyce McArdle was present and provide the Committee with paperwork. It was noted that she will be attended the February 4, 2014 meeting. The Clerk stated that Ms. McArdle reported having made 180 phone calls to businesses in the last month.

**POLICE:** Police Chief Cetrangolo stated that he had met with Trustee Wardanian regarding the Fine Arts Festival and provided him with a tentative budget. The Chief also explained the issue regarding the Police Department's recent purchase of gasoline from the Richmond Township Fire Department. Apparently the supplier reneged on his price; therefore, Police personnel have been instructed to purchase fuel from the Shell station. He presented the December 2013 monthly report and there was a brief discussion regarding the recent drug and arms bust.

**ENGINEERING:** Engineer Sean Murphy reported that he had visited the Drake Motel and they will most likely begin the interior work at the end of February and the exterior work early March, weather permitting. Engr. Murphy reported that he had contact with Kevin Krause regarding the Holian retention pond they wish to enlarge; however, the project may be too expensive due to the location of the pond to wetlands and conservation property. He will get back to the Board if the project moves forward. He also remarked on the Myers property across the street regarding storm water issues and will get back to the Board will updates.

**PRESIDENT'S COMMENTS:** President Koenig reported to the Board that he has worked with Lisa Henning (Finance Clerk) and Karla Tabaka (Village Treasurer) to begin cross training of payroll beginning January 13, 2014.

**TRUSTEE COMMENTS:** Trustee Drabant presented a schedule the Board could use to begin working to review and update the chapters of the Municipal Code. Additionally, he asked if the Board could receive the electronic newsletter sent out by ZRFM. Attorney Stewart asked that the Board members provide him with their email addresses. Trustee Drabant also voiced safety concerns regarding the valet parking on Broadway. Police Chief Cetrangolo reported that the department has had several conversations regarding the issue. It was discussed whether the Village should permit businesses to lease parking spots for a fee during a particular time period.

Trustee Hollenbach voiced concerns regarding large bags of garbage being left on the sidewalks downtown. The Clerk stated that each property owners is responsible for contracting out for garbage for their business and any tenants they may have living above their store fronts. It was suggested that possibly several of the businesses could work together to contract for one dumpster and share the cost.

Trustee Kielpinski asked about the status of the new website. The Clerk reported that she had completed the work she needed to perform and had contacted the web designer about going live. He will get back to the Clerk with the go live date.

Trustee Drabant asked the Village Engineer what the Village could do to stop the exchanger for the boiler at Memorial Hall from freezing. Heat lamps or box were possible solutions for the problem. President Koenig stated that he would speak with the Supervisor of Public Works regarding the matter.

The Clerk reported that the May Street Lift station was down and had to be pumped out. Public Works is working to pull the pump to repair it. She also reported that she had negotiated with Frontier regarding phone costs and was able to saving approximately \$1,500.00 a year for each of the departments: Police Department, Public Works, and the Administrative Office.

*With no further business, Trustee Kunz moved to adjourn the January 2, 2014 Regular Board Meeting, seconded by Trustee Bardy. The motion was approved by unanimous voice vote.*

Meeting adjourned at 9:34 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk