

CHAPTER 8
"RICHMOND TREE ORDINANCE"

8.00 Title. This ordinance shall be known and may be cited as the "**RICHMOND TREE ORDINANCE**" of RICHMOND, ILLINOIS.

8.01 Purpose and Intent.

- (A) Purpose. It is the purpose of this Ordinance to promote and protect the public health, safety, and general welfare by providing for the regulation of the planting, maintenance and removal of trees, shrubs and other plants within RICHMOND, Illinois.
- (B) Intent. It is the intent of the Village Board of RICHMOND that the terms of this Ordinance shall be construed so as to promote:
 - (1) the planting, maintenance, restoration and survival of desirable trees, shrubs and other plants within the Village; and
 - (2) the protection of community residents from personal injury and property damage, and the protection of RICHMOND from property damage, caused or threatened by the improper planting, maintenance, or removal of trees, shrubs, or other plants located within the community.

8.02 Definitions. As used within this Ordinance, the following terms shall have the meanings set forth in this Section:

- (A) Arboricultural Specifications and Standards of Practice for Richmond. (The title hereinafter, shall be "Arboricultural Specifications Manual"). A manual prepared by the Arborist pursuant to the ordinance containing regulations and standards for the planting, maintenance and removal of trees, shrubs and other plants upon Village owned property.
- (B) Arborist. The Village Arborist of Richmond, Illinois.
- (C) Village owned Property. Property within the Village limits of Richmond, Illinois and;
 - (1) owned by the Village in fee simple absolute or;
 - (2) implied or expressly dedicated to the public for present or future use for purposes of vehicular or pedestrian traffic or for public easements.
- (D) Property Owner. The record owner or contract purchaser of any parcel of land.

- (E) Trees, Shrubs and Other plants. All vegetation, woody or otherwise, except lawn grass and flowers less than 24 inches in height.

8.03 The Richmond Tree Commission: Establishment; Composition, Appointment of Members, Duties.

- (A) Establishment. The Richmond Tree Commission (hereinafter "Tree Commission") is hereby established. Its functions and duties are limited to those set forth in this ordinance.
- (B) Composition. The Tree Commission shall be composed of three commissioners. Three commissioners shall be appointed by the President with the approval of the Board. These three commissioners shall serve without pay and shall reside within the Village of Richmond, Illinois. Subject to the exceptions in paragraph (C), immediately below, each Commissioner of the Tree Commission shall serve for a term of three years.
- (C) Appointment of Members. One of the three commissioners initially appointed to the Tree Commission, shall serve for a term of one year; two of the three commissioners initially appointed shall serve for a term of three years. Term shall start on a common date. Determination of the length of terms of the five commissioners initially appointed shall be by lot. The President shall designate the Chairperson of the Tree Commission.
- (D) Expiration or Vacation of Terms. Within thirty days following the expiration of the term of any appointed commissioner, a successor shall be appointed by the President with the approval of the Board and the successor shall serve for a term of three years. Should any commissioner resign or be removed from the Tree Commission, a successor shall be appointed by the President and shall serve for the unexpired period of the vacated term. A member of the Tree Commission may be removed by the President with the approval of a majority of the Board.
- (E) Duties. The Tree Commission shall perform the following duties:
 - (1) Within a reasonable time after the appointment of the Tree commission, upon call of the Chairperson of the Tree Commission, the Tree Commission shall meet and adopt rules of procedure for regular and special meetings to fulfill the duties imposed upon it by this ordinance.
 - (2) The Tree Commission shall advise and consult the Arborist on any matter pertaining to the Richmond Tree Ordinance and its

enforcement. The topics under which this advise and consultation may be given may include, but are not limited to, any of the following:

- (a) amendments to the Richmond Ordinance, and alterations or revisions to the Arboricultural Specifications Manual, and alterations, or revisions of the Urban Forestry Plan;
 - (b) policy concerning selection, planting, maintenance and removal of trees, shrubs and other plants within the Village;
 - (c) allocation of funds to the Arbor Division, and expenditures of funds by the Arbor Division;
 - (d) establishment of educational and informational programs;
 - (e) development of policies and procedures regarding the Arborist's duties; and/or
 - (f) issuance of permits required by this ordinance;
- (3) The Tree Commission, upon the request of any person who disagrees with the decision of the Arborist, shall hear all issues of the disputes which arise between the Village Arborist and any such person whenever those issues involve matters or the interpretation or enforcement of the Arboricultural Specifications Manual, the Urban Forest Plan, or of the interpretation or enforcement of this ordinance, including disputes regarding the issuance of permits or the abatement of nuisances. The decision of a majority of the appointed members of the Tree Commission with regard to such dispute shall be binding upon the Arborist. Nothing in this Section shall be construed to limit the jurisdiction of any Court of Law with respect to such disputes.

8.04 Village Arborist; Establishment, Duties.

- (A) Establishment. The position of the Arborist is hereby established.
- (B) Duties. The Arborist shall perform the following duties:
 - (1) The Arborist, with the assistance of the Tree Commission, shall develop and each subsequent year, update the Urban Forestry Plan. The Plan shall outline urban forestry program activities for a minimum of the next five year ' s. This plan shall describe the urban forestry activities to be undertaken by the Village, the reasons for those activities, the possible funding source(s), the means of accomplishing the activities, the

alternatives available to the Village to fund or accomplish the activity, the projected date of completion, and the consequences if the activity is not completed. Activities may include but are not limited to street tree inventory, planting, tree removal, beautification projects and educational projects.

- (2) The Arborist with the assistance of the Tree Commission shall develop and periodically review and revise, as necessary, the Arboricultural Specifications manual. This manual shall contain regulations and standards for the planting, maintenance and removal of trees, shrubs and other plants upon Village owned property.
- (3) The Arborist shall cause the Urban Forestry Plan and the Arboricultural Specifications Manual and all revisions and amendments to it, to be published and promulgated and shall cause three copies of the Manual, and all revisions and amendments to it, to be available for public inspection at the office of the Village Clerk. Notice that such information is available for public inspection shall be published in a newspaper of general circulation with YOUR county at least one weekday of each of four consecutive weeks immediately following the initial availability of the Arboricultural Specifications Manual or revisions or amendments thereto. The Arboricultural Specifications Manual and any revisions and additions thereto shall become effective on the tenth day following the final publication in a newspaper of general circulation required under this paragraph.
- (4) The Arborist shall make available to any interested person copies of the Tree Ordinance, information about the activities of the Tree Commission, copies of the Arboricultural Specifications Manual and copies of the Urban Forestry Plan.
- (5) The Arborist shall administer the Urban Forestry Plan, the Tree Ordinance and the provisions of the Arboricultural Specifications Manual.
- (6) The Arborist shall perform whatever acts are necessary, including the planting and maintenance of trees, shrubs and other plants located on Village owned property conform with the Urban Forestry Plan, the Arboricultural Specifications Manual and this Ordinance.
- (7) The Arborist shall issue such permits as are required by this Ordinance and shall obtain as a condition precedent to the issuance of such permits the written agreement of each person who applies for such permits that he or she will comply with the requirements of this Ordinance, the Urban Forestry Plan and with the regulation and shall have the right to inspect all work performed pursuant to such permits. If the Arborist finds that the work performed is not in compliance with the requirements of this

Ordinance the Urban Forestry Plan or with the regulations or standards of the Arboricultural Specifications Manual. The Arborist shall provide written notice of his/her finding to the permit applicant. The notice shall contain a copy of Section V (b) (5) of this Ordinance and;

- (a) the permit shall be nullified and shall be void and;
 - (b) the Arborist may issue a written order that the permit applicant cease and desist all work for which the permit was required and;
 - (c) the permit applicant shall be subject to penalty under the terms of this Ordinance and;
 - (d) the Arborist may take steps to correct the results of the noncomplying work and the reasonable costs of such steps shall be charged to the permit applicant.
- (8) The Arborist shall establish a program of public information and education that will encourage the planting, maintenance, or removal of trees, shrubs and other plants on private property in furtherance of the goals of the Urban Forestry Plan.

8.05 Permits

- (A) **Scope of Requirement.** No person except the Arborist, an agent of the Arborist, public utility company or a contractor hired by the Arborist -may perform any of the following acts without first obtaining from the Arborist a permit for which no fee shall be charged, and nothing in this Section shall be construed to exempt any person from the requirements of obtaining any additional permits as are required by law.
- (1) plant trees or shrubs on Village owned property or treat, prune, remove or otherwise disturb any tree, shrub or other plant located on Village owned property, except that this provision shall not be construed to prohibit owners of property adjacent to Village owned property from watering or fertilizing, without a permit, any tree, shrub or other plant located on such Village owned property;
 - (2) trim, prune or remove any tree or portions thereof if such tree or portions thereof reasonably may be expected to fall on Village owned property and thereby to cause damage to persons or property;
 - (3) place on Village owned property, either above or below ground level, a container for trees, shrubs or other plants;

- (4) damage, cut, tap, carve, or transplant any tree, shrub, or other plant located on Village owned property;
 - (5) attach any rope, wire, nail, sign, poster or any other manmade object to any tree, shrub or other plant located on Village owned property;
 - (6) dig a tunnel or trench on Village owned property;
- (B) Issuance. Within seven days of receipt of the, application, the Arborist shall issue a permit to perform within thirty days of the day of issuance any of the acts specified in parts (A) and (B) , immediately above, for which a permit is requested whenever;
- (1) such acts would result in the abatement of a public nuisance; or
 - (2) such acts are not inconsistent with the development and implementation of the Urban Forestry Plan or with any regulations or standards of the Arboricultural Specifications Manual; and whenever;
 - (3) an application has been signed by the applicant and submitted to the Arborist detailing the location, number, size and species of trees, shrubs or other plants that will be affected by such acts, setting forth the purpose of such acts and the methods to be used and presenting any additional information that the Arborist may find reasonably necessary.
 - (4) the applicant agrees to perform the work for which the permit is sought in accordance with the provisions of this ordinance, the Urban Forestry Plan and with the regulations and standards set forth in the Arboricultural Specifications Manual; and
 - (5) the applicant certifies that he or she has read and understands those provisions of the Urban Forestry Plan, this Ordinance and of the Arboricultural Specifications Manual which are pertinent to the work for which the permit is sought; and
 - (6) if the work for which a permit is issued entails the felling of any tree or part thereof, located on private property, which, as a result of such felling reasonably may be expected to fall upon Village owned property and if such felling is done by one other than the owner of the property on which such felling is done, then the applicant shall agree to indemnify and to hold the Village of Richmond harmless for all damages resulting from work conducted pursuant to the permit and shall deposit with the Village Clerk a Liability Insurance Policy in the amount of \$100,000 per person/\$300,00 per accident for Bodily Injury

Liability and \$50,000 aggregate for Property Damage Liability, which policy shall name the Village of Richmond as an additional insured.

- (C) Public Utility Companies. Public utility companies, shall notify the Village Arborist prior to the initiation of pruning cycles which will involve trees located on Village-owned property for the purpose of maintaining safe line clearance. The notice shall state the estimated timeframe of the pruning cycle as well as the planned locations in the Village where the work will be performed. All pruning work shall be carried out in accordance with accepted arboricultural standards. Public utility companies shall also notify the Village Arborist prior to the installation or maintenance of underground utilities if such activity will occur within the dripline of trees located on Village-owned property. In the event of severe storms, natural disasters or other emergency situations, a public utility company may perform any required pruning or underground utility maintenance necessitated by such situation and thereafter notify the Village Arborist of the work performed.

8.06 Public Nuisances.

- (A) Definition. The following are hereby declared public nuisances under this Ordinance:
- (1) any dead or dying tree, shrub, or other plant, whether located on Village owned property or on private property;
 - (2) any otherwise healthy tree, shrub or other plant, whether located on Village owned property or on private property, which harbors insects or diseases which reasonably may be expected to injure or harm any tree, shrub or other plant;
 - (3) any tree, shrub or other plant or portion thereof, whether located on Village owned property or on private property, which by reason of location or condition constitutes an imminent danger to the health, safety or welfare of the general public;
 - (4) any tree, shrub or other plant or portion thereof whether located on Village owned property or on private property which obstructs the free passage of pedestrian or vehicular traffic or which obstructs a street sign on Village property.
 - (5) any tree, shrub or other plant or portion thereof whether located on Village owned property or on private property which dangerously obstructs the view as such may be determined by the Village Engineer pursuant to Ordinance.

- (B) Right to inspect. The officers, agents, servants and employees, of the Village have the authority to enter onto private property whereon there is located a tree, shrub, plant or plant part that is suspected to be a public nuisance.
- (C) Abatement. The following are the prescribed means of abating public nuisances under this Ordinance:
- (1) Any public nuisance under this Ordinance which is located on Village owned property shall be pruned, removed or otherwise treated by the property owner or his/her agent in whatever fashion is required to cause the abatement of the nuisance within a reasonable time after its discovery.
 - (2) Any public nuisance under this Ordinance which is located on private owned property shall be pruned, removed or otherwise treated by the property owner or his/her agent in whatever fashion is required to cause the abatement of the nuisance. No property owner may be found guilty of violating this provision unless and until the following requirements of notice have been satisfied.
 - (a) the Arborist shall cause a written notice to be personally served or sent, by registered mail, to the person to whom was sent the tax bill for the general taxes for the last preceding year;
 - (b) such notice shall describe the kind of tree, shrub or other nuisance, its location on the property and the reason for declaring it a nuisance;
 - (c) such notice shall describe by legal description or by common description the premises;
 - (d) such notice shall state the actions that the property owner may undertake to abate the nuisance;
 - (e) such notice will require the elimination of the nuisance no less than thirty days after the notice is delivered or sent to the person to whom was sent the tax bill for the general taxes for the last preceding year.
 - (3) The Arborist is empowered to cause the immediate abatement of any public nuisance provided that the nuisance is determined by the Arborist to be an immediate threat to any person or property.

8.07 Interference with Arborist. No person shall unreasonably hinder, prevent, delay or interfere with the Arborist or his/her agents while engaged in the execution or enforcement of this Ordinance.

8.08 Violation and Penalty. Any person who violates any provision of this Section or who fails to comply with any notice issued pursuant to the provisions of this Chapter, upon being found guilty of violation, shall be subject to a fine pursuant to Appendix A of this Code for each separate offense. If, as the result of the violation of any provision of this Chapter, the injury, mutilation, or death of a tree, shrub or other plant located on Village owned property is caused, the cost of repair or replacement of such tree, shrub or other plant shall be borne by the party in violation. The replacement value of trees and shrubs shall be determined in accordance with the latest revision of *A Guide to the Professional Evaluation of Landscape Trees, Specimen Shrubs and Evergreens*, as published by the International Society of Arboriculture (Ord. 2012-07)

8.09 Appeal. Any party who elects to dispute any action or decision by the Village arborist or tree commission shall be entitled to appeal to the Village Board for a final determination.

8.10 Severability. If any provision of this Ordinance or application thereof to any person or circumstance is held invalid by any court, other provisions or applications of the Ordinance which can be given effect without the invalid provision or application shall not be affected, and to this end the provisions of this Ordinance are declared to be severable.

8.11 If any section, paragraph, subdivision, clause, sentence or provision of this ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

ILLINOIS STATUTES
THAT CONTAIN AUTHORITY FOR THE PROVISIONS
OF THE RICHMOND TREE ORDINANCE

All being parts of Chapter 24 of the Illinois Revised Statutes (The Illinois Municipal Code):

Section 11-20-11 and 11-20-12 refer to the Dutch Elm Disease and the provisions for the removal thereof and a lien to be established for this one particular type of violation.

Section 11-42-13 allows the Village, if it so desires, to require registration of arborist or tree experts which is defined to be one who, for profit, diagnoses a condition of shade or ornamental trees and shrubs and prescribes services or supervises treatment of such trees or shrubs or in any manner treats by feeding, fertilizing, pruning, or bracing or treats cavities or other methods. The Village cannot charge a fee for such registration and public utility employees, while working in the scope of their employment, are exempt from such required registration of arborist or tree experts, and the Village may exempt its own employees from such registration, but if it does not, they are required to be registered as an arborist or tree expert.

Section 11-60-2 gives the Village authority to define, prevent or abate nuisances.

Section 11-72-1 gives the Village authority to plant trees on streets and other Village property, which would carry with it the implied authority to regulate and maintain such trees on streets and Village property.

Section 11-73-1 gives the Village authority, by ordinance, to establish a tree planting program, and to make long term contracts (10 year maximum) with a vendor for purchase and delivery of trees and to appropriate for an established tree program.

Section 11-80-2 gives the Village the authority to regulate the use of streets and other municipal property.

Section 11-80-3 gives the Village the authority to prevent and remove encroachments or obstructions on streets or other Village property.

Section 11-80-6 gives the Village authority to provide for cleaning streets and other Village property.