

CHAPTER 31

VILLAGE PLANNING

31.00 PLAN COMMISSION. (a) Membership, Appointment and Term of Office.

1. The Plan Commission (hereinafter referred to, as "The commission" shall consist of a total of seven (7) members. All members of the Commission shall be appointed by the President with approval of the Board of Trustees. To qualify, an appointive member shall reside within the Village of Richmond or within territory contiguous to the Village and not more than one and one-half miles beyond the corporate limits and not included within any other municipality.

2. The members of the Commission shall be appointed initially, one (1) for one year, two (2) for two years, three (3) for three years, four (4) for four years, five (5) for five years, six (6) for six years, and seven (7) for seven years. All subsequent appointments shall be for a term of five (5) years. Members shall serve until their successors have been appointed.

3. Appointments to fill a vacancy shall be for the remainder of the unexpired term.

4. All members of the Commission shall serve without compensation for their services as members of the Commission except that upon the approval of the Board of Trustees, the Secretary may receive such compensation as may be fixed from time to time by the Board of Trustees and provided for in the Appropriation Ordinance. (Ord. 2009-7)

(b) Organization, By-Laws, Meetings. 1. As soon as possible after its initial appointment and following each biennial appointment of members to full terms, the Commission shall organize by the election of a Chairman, Vice-Chairman and such other officers as it deems necessary. Such officers shall hold office for a term of two (2) years and may succeed themselves.

2. The Secretary of the Commission may be a non-member of the Commission and if so shall have no vote.

3. The Commission shall adopt such by-laws governing its procedures and regulating its business as it from time to time deems proper and necessary. The adoption and amendment of by-laws shall be by a majority vote of all the members of the Commission; provided, however, that every member of the Commission shall be furnished a copy of such proposed by-laws and amendments at least ten (10) days before consideration for adoption.

(c) Powers and Duties. The Commission shall prepare and recommend for consideration and adoption by the Board of Trustees the following:

1. A statement of goals and objectives to help guide growth and development in the municipality and its environs.

2. A Comprehensive Plan for the present and future development and redevelopment of the municipality. Such plan may be adopted in whole or in separate geographical or functional parts, each of which, when adopted by the Board of Trustees shall be the Official Comprehensive Plan, or part thereof.

3. Such amendments to the Plan as may be deemed necessary.

4. An Official Map of the municipality and such later revisions in said map as may be deemed necessary by the Board of Trustees or by the Commission.

5. Plans for specific improvements pursuant to the provisions of the Official Map.

In connection with the foregoing, the Commission shall

6. Review and make recommendations for neighborhood or area renewal, conservation, redevelopment, urban esthetics and civic design.

7. Call upon any officials of the municipality for aid and advice upon any matter properly within the scope of interest of the Commission and give aid to the officials of the municipality and other governmental agencies charged with the direction of projects for improvements included in the Official Map, to further the making of such improvements and to generally promote the realization of the Official Comprehensive Plan. If the Commission deems it advisable to secure technical assistance or service, it may do so upon authority from and within appropriations made by the Board of Trustees.

8. Consult with municipal and County regional planning commissions, state planning agencies and the Northeastern Illinois Metropolitan Area Planning Commission to the end that coordinated planning for the village, county and metropolitan area will be encouraged.

9. Exercise such other powers germane to the powers granted by State Statutes and this Ordinance as may from time to time be conferred on the Commission by the Board of Trustees.

(d) Proceedings. The Commission shall keep a written record of its proceedings which shall be open to public inspection during regular business hours.

(e) Annual Report. The Commission shall submit an annual written report to the Board of Trustees not later than June 1st of each year.

31.01 COMPREHENSIVE PLAN OF THE VILLAGE OF RICHMOND

The 1997 Revision to the Village of Richmond Comprehensive Plan, as presented at a meeting of the President and Board of Trustees after a public hearing before the Richmond Plan Commission, and as shown in Exhibit A of this Ordinance, is hereby approved.

(Ordinance 1997-15 11/04/97)

(a) Purpose and Findings.

1. The Plan Commission of the Village of Richmond, upon request of the Board of Trustees and amendment of the Official Comprehensive e plan for the present and future development of redevelopment of the municipality and its environs as a guide for public policy and decision making.
2. The Plan is entitled “Village of Richmond comprehensive Plan” and a true and correct copy thereof is attached hereto as Appendix 1, made a part hereof and incorporated herein by reference.
3. The Plan is composed of separate geographical, functional and other parts.

4. The Plan includes reasonable requirements with references to streets, alleys, public grounds, and other improvements hereinafter specified.
 5. The Plan, by the terms thereof, is made applicable to land situated within the corporate limits of Richmond and unincorporated contiguous territory no more than one and one-half miles beyond the corporate limits (excluding any such territory lying in the State of Wisconsin) and not included in any other municipality.
 6. The Plan designates land suitable for annexation to the municipality and the recommended zoning classifications for such land upon annexation. Annexation should occur on a timely basis.
 7. Due notice and opportunity for Public hearing on the Plan has been afforded in manner provided by the statute.
 8. Pursuant to notice by publication in the northwest herald, a newspaper of general circulation in McHenry County, Illinois, not less than 15 days prior to the date thereof, a public hearing was held on the Plan wherein all persons desiring to be heard in support or opposition to the Plan were afforded such opportunity and submitted their oral or written statements.
 9. After the conclusion of the hearing, the Board of Trustees have considered the recommendation of the Plan Commission and such information as was derived from the hearing.
- (b) Plan adopted. The Comprehensive Plan of the Village of Richmond, known as the "Official Comprehensive Plan and Official Map of Richmond, Illinois," dated 11/4/97 is a true copy of which plan is appended hereto as Appendix 1 and is made a part hereof and incorporated herein by reference, be and the same is hereby adopted.
- (c) Filing notice of Adoption. The Clerk is directed to forthwith file notice of the adoption of the Comprehensive Plan with the recorder of Deeds of McHenry County.
- (d) Effective Date. The Comprehensive Plan shall become effective on the expiration of 10 days after the date of filing such notice with the Recorder of Deeds.
- (e) Map. Upon adoption of an official map within the meaning and intent of Section 11-12-6 of the Illinois Municipal Code, such map shall be made a part of and be included in the Plan.

31.02 OFFICIAL MAP OF THE VILLAGE OF RICHMOND

- (a) Purpose and Findings.
1. The provisions of section 2 were originally passed and approved on March 11, 1975.

2. The plan Commission of the Village of Richmond, upon request of the Board of Trustees has proposed an Official Map, consisting of base map of the whole area included within the official comprehensive plan, one or more geographical or functional parts and all of the contiguous unincorporated areas within one and one-half miles from the corporate limits of the municipality (except that part which lies in the State of Wisconsin.)
 3. Said map is drawn to scale, is found to be reasonably accurate, showing north point, section lines, numbers, streams, wetlands, floodplains, recharge areas, intensive agricultural and conservation areas.
 4. Said map, with the constituent parts thereof, further shows street rights-of-way, proposed land use classifications and uses, urban limits, one and one-half mile extraterritorial limits and historical districts.
 5. Said map is on file with the Village Clerk.
- (b) Map Adopted. Said map is on file in the Office of the Village Clerk is made a part hereof and incorporated herein by reference.

2-3-87